



Republic of the Philippines
Province of Leyte
Municipality of Abuyog

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. ____
Series of 2025

AN ORDER RE-ORGANIZING THE MUNICIPAL PROJECT MONITORING
COMMITTEE (MPMC)

WHEREAS, Executive Order No. 376, series of 1989 as amended by Executive Order 93, series of 1993 established the Regional Project Monitoring and Evaluation System (RPMES) to facilitate project implementation and devolve facilitation, problem-solving, monitoring and evaluation of foreign, national and locally funded project to the sub-national levels;

WHEREAS, the Project Monitoring Committee at the municipal level will address and coordinate various project monitoring and evaluation system matters, to act on implementation issues and problems and to orchestrate those activities and concerns in the local government unit;

WHEREAS, composition of the Project Monitoring Committee of the Municipality is in compliance with the provision of DILG MC 2019-18 re: Organization or Reconstitution of Sub-Regional Project Monitoring Committees (PMCs), however, in order to fully support its functionality, there is a need to add secretariat support from the MPDC;

NOW, THEREFORE, I, LEMUEL GIN K. TRAYA, Municipal Mayor of Abuyog, Leyte, by virtue of the powers vested in me by law, do hereby re-organize the Municipal Project Monitoring Committee, as follows:

SECTION 1. COMPOSITION. The Municipal Project Monitoring Committee (MPMC) shall be composed of the following:

Chairperson	:	HON. FELICITO V. TOPIA, Jr. Chair, Committee on Infrastructure & Public Works
Members	:	IVAN CORNELIUS V.CO MLGOO, DILG
		Engr. NIMROD R. BOBO Municipal Engineer
		Engr. KRISHNA BALOGO ME Staff
		MRS. CELERINA B. BINUEZA Representative of NGOs / PO's representative
		MR. FRANCISCO M. OJEDA Representative of NGO/PO Member of Municipal Development Council

HON. JOHN BILL V. TRAYA
Punong Barangay, Barangay Sta. Fe

Hon. NARCISO G. TABUDLONG
Punong Barangay – Barangay San Francisco

Hon. JAY RALPH REBAO
Punong Barangay – Barangay Anibongon

Hon. RODELITO M. PENSONA
Punong Barangay – Barangay Guintagbucan

SECTION 2. ROLES AND RESPONSIBILITIES, FUNCTIONS

1. Provide list and schedule of all projects to be monitored to NGOs involved in project monitoring;
2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the development council and next higher level project monitoring committee;
3. Determine problems and verify information to be submitted for analysis and action of the development council;
4. Provide feedback on the remedial actions of the development council and follow up implementation;
5. Prepare and disseminate periodic project monitoring report on the status of project implementation; and elevate to higher-level bodies problems/ issues encountered during project implementation which cannot be resolved at their level;
6. Assist in the information, education, and communication campaign of SubayBayan to encourage local communities to engage in the monitoring activities of the government's programs and projects.

SECTION 3. SECRETARIAT OF THE MUNICIPAL PROJECT MONITORING COMMITTEE (MPMC) OF THE MUNICIPALITY OF ABUYOG

Head Secretariat : **ELEANOR CHRISTINE D. BELTRAN**
MPDC

ELINOR A. BUG-ATAN
Alternate Secretariat / LPMC Focal Person

Secretariat Support : **JULIETA C. VANZUELA**, MPDO Staff
VICTORIO R. MAJESTRADO, III, MPDO Staff
ERWIN V. RISOS, MPDO Staff

SECTION 4. FUNCTIONS OF THE SECRETARIAT

1. Prepare the monitoring and evaluation work program to be undertaken by the PMCs during any given fiscal year, which will include the list of the projects and schedule of implementation based on submission of implementing agencies;
2. Provide provincial/city/ municipal chief executives with information on the projects to be monitored by the local PMCs; and,
3. Facilitate inter-agency, inter-governmental and field headquarters coordination, whenever necessary.

SECTION 5. MEETINGS AND OCCULAR INSPECTION

The Project Monitoring Committee (PMC) shall convene every QUARTER; however, the Chairperson may call for an emergency meeting as the need arises.

The PMC shall conduct regular inspection of all projects as stated in Section 2, upon coordination with the implementing agency/organization. The secretariat shall prepare and submit report to the Mayor, copy furnish the DILG Abuyog Municipal Operations Office for information and guidance.

SECTION 6. REPEALING and MODIFYING CLAUSE. All other issuance inconsistent herewith is deemed repealed and modified accordingly.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately upon approval.

DONE in the Municipality of Abuyog, Leyte, this 10th day of September 2025.



LEMUEL GIN K. TRAYA
Municipal Mayor



Republic of the Philippines
Province of Leyte
Municipality of Abuyog

EXCERPTS FROM THE MINUTES OF THE JOINT MEETING OF THE MUNICIPAL PROJECT
MONITORING COMMITTEE (MPMC) ON FEBRUARY 24, 2026 AT THE DILG ABUYOG MUNICIPAL
OPERATIONS OFFICE, 1/F MUNICIPAL TOURISM BUILDING, ABUYOG, LEYTE

MUNICIPAL PROJECT MONITORING COMMITTEE

RESOLUTION NO. 1
Series of 2026

**A RESOLUTION APPROVING THE MONITORING AND EVALUATION (M&E) WORK PROGRAM, M&E
WORK PLAN, AND THE LIST OF PROGRAMS/PROJECTS TO BE MONITORED FOR CALENDAR YEAR
2026 AND RECOMMENDING THE SAME FOR ADOPTION BY THE SANGGUNIAN BAYAN**

WHEREAS, Republic Act No. 7160, or the Local Government Code, mandates local government units to monitor and evaluate the implementation of programs and projects;

WHEREAS, the DILG Memorandum Circular No. 2019-188 provides for the organization and operationalization of Municipal Project Monitoring Committees;

WHEREAS, the Local Project Monitoring Committee (LPMC) convened to review ongoing and completed projects and deliberate on the formulation of the **Monitoring and Evaluation (M&E) Work Program and M&E Work Plan** for Calendar Year 2026;

WHEREAS, it is necessary to formally approve the said M&E Work Program, M&E Work Plan, and the list of programs/projects to be monitored, and to recommend the same for adoption by the **Sangguniang Bayan**;

NOW, THEREFORE, on motion of **Ms. Cerelina Binueza**, CSO Representative, duly seconded by **Hon. Jay Ralph Rebao, Punong Barangay of Barangay Anibongon**, PMC Member, the Committee:

RESOLVES, as it is hereby **RESOLVED**, to **APPROVE** the Monitoring and Evaluation (M&E) Work Program, M&E Work Plan, and the list of programs/projects to be monitored for Calendar Year 2026;

RESOLVED FINALLY, to **RECOMMEND** the adoption of the approved M&E Work Program, M&E Work Plan, and list of programs/projects to the **Sangguniang Bayan**, and to forward copies of this Resolution to the Office of the Municipal Mayor, the Sangguniang Bayan, and other concerned offices for information, guidance, and appropriate action.

Adopted this 24th day of February 2026.

I HEREBY CERTIFY to the correctness
of the foregoing Resolution.

ELINOR A. BUG-ATAN

Zoning Inspector I/ Secretariat, MPMC

ATTESTED:

HON. FELICITO V. TOPIA
SB Member
Chairperson, MPMC



Republic of the Philippines
Province of Leyte
Municipality of Abuyog

EXCERPTS FROM THE MINUTES OF THE JOINT MEETING OF THE MUNICIPAL PROJECT
MONITORING COMMITTEE (MPMC) ON FEBRUARY 24, 2026 AT THE DILG ABUYOG MUNICIPAL
OPERATIONS OFFICE, 1/F MUNICIPAL TOURISM BUILDING, ABUYOG, LEYTE

MUNICIPAL PROJECT MONITORING COMMITTEE

RESOLUTION NO. 2
Series of 2026

**A RESOLUTION REQUIRING THE CONTRACTOR TO EXPLAIN THE DELAY IN THE PROJECT
IMPLEMENTATION OF THE REHABILITATION / IMPROVEMENT OF PUTYUKAN SAN ABUYOG BUILDING,
BARANGAY LOYONSAWANG, ABUYOG, LEYTE**

WHEREAS, the Municipal Project Monitoring Committee (MPMC) is mandated to monitor and evaluate the implementation of government projects under the **Regional Project Monitoring and Evaluation System (RPMES)** to ensure transparency, accountability, and efficiency in project implementation;

WHEREAS, during the conduct of the monitoring and inspection of infrastructure projects by the Committee, the project **“Rehabilitation / Improvement of Putyukan San Abuyog Building, Barangay Loyonsawang, Abuyog, Leyte”** was observed to have delays in its implementation;

WHEREAS, the Committee deemed it necessary to require the concerned contractor to provide an explanation regarding the delay in the implementation of the said project to ensure proper documentation, accountability, and compliance with the approved project schedule;

NOW, THEREFORE, on motion of **Hon. Narciso G. Tabudlong**, PMC Member, duly seconded by **Hon. Rodelito M. Pensona**, PMC Member, be it

RESOLVED, as it is hereby **RESOLVED**, that the Municipal Project Monitoring Committee requires the concerned contractor of the project **“Rehabilitation / Improvement of Putyukan San Abuyog Building, Barangay Loyonsawang, Abuyog, Leyte”** to submit a written explanation regarding the delay in the implementation of the said project;

RESOLVED FURTHER, that a copy of this Resolution be furnished to the concerned contractor and the implementing office for their information and appropriate action.

Adopted this 24th day of February 2026.

I HEREBY CERTIFY to the correctness
of the foregoing Resolution.

ELINOR A. BUG-ATAN

Zoning Inspector / Secretariat, MPMC

ATTESTED:

HON. FELICITO V. TOPIA
SB Member
Chairperson, MPMC



Republic of the Philippines
Province of Leyte
Municipality of Abuyog

EXCERPTS FROM THE MINUTES OF THE JOINT MEETING OF THE MUNICIPAL PROJECT
MONITORING COMMITTEE (MPMC) ON FEBRUARY 24, 2026 AT THE DILG ABUYOG MUNICIPAL
OPERATIONS OFFICE, 1/F MUNICIPAL TOURISM BUILDING, ABUYOG, LEYTE

MUNICIPAL PROJECT MONITORING COMMITTEE

RESOLUTION NO. 3
Series of 2026

**A RESOLUTION ADOPTING THE MONITORING TOOLS AND DASHBOARD OF THE LOCAL PROJECT
MONITORING COMMITTEE (LPMC) OF THE MUNICIPALITY OF ABUYOG, LEYTE**

WHEREAS, the Local Project Monitoring Committee (LPMC) is mandated to undertake systematic monitoring and evaluation of locally funded and externally assisted projects to ensure efficient, transparent, and effective implementation of government programs, projects, and activities;

WHEREAS, the establishment and adoption of standardized monitoring tools and a project monitoring dashboard are deemed essential in strengthening the Committee's capacity to accurately track project status, document accomplishments, identify implementation issues, and support timely and evidence-based decision-making;

WHEREAS, the utilization of such monitoring tools and dashboard shall provide a harmonized, systematic, and organized mechanism for the collection, consolidation, analysis, and reporting of project monitoring data and information;

WHEREAS, after due deliberation during the First Quarterly Meeting of the Local Project Monitoring Committee (LPMC) held on February 24, 2026 at the DILG Abuyog Municipal Operations Office, 1/F Municipal Tourism Building, Abuyog, Leyte, the Committee unanimously agreed to adopt the Monitoring Tools and Dashboard for use in all project monitoring, validation, evaluation, and reporting activities;

NOW, THEREFORE, on motion of **Hon. Jay Ralph Rebao**, LPMC Member, duly seconded by **Engr. Nimrod Bobo**, LPMC Member, the Committee:

RESOLVES, as it is hereby **RESOLVED**, to **ADOPT the Monitoring Tools and Dashboard** as the official monitoring instruments of the Local Project Monitoring Committee (LPMC) of the Municipality of Abuyog, Leyte;

RESOLVED FINALLY, to direct all members of the Local Project Monitoring Committee and concerned offices to utilize the said Monitoring Tools and Dashboard to ensure consistency, accuracy, efficiency, and reliability in project monitoring and reporting, and to furnish copies of this Resolution to all concerned offices and members of the Committee for their information, guidance, and appropriate action.

Adopted this 24th day of February 2026.

I HEREBY CERTIFY to the correctness
of the foregoing Resolution.

ELINOR A. BUG-ATAN

Zoning Inspector / Secretariat, MPMC

ATTESTED:

HON. FELICITO V. TOPIA
SB Member
Chairperson, MPMC



Republic of the Philippines
Province of Leyte
Municipality of Abuyog

EXCERPTS FROM THE MINUTES OF THE JOINT MEETING OF THE MUNICIPAL PROJECT
MONITORING COMMITTEE (MPMC) ON MAY 26, 2026 AT BARANGAY SESSION HALL, BARANGAY
ANIBONGON, ABUYOG, LEYTE

MUNICIPAL PROJECT MONITORING COMMITTEE

RESOLUTION NO. 4
Series of 2026

**A RESOLUTION REQUESTING THE MUNICIPAL MAYOR, HON. LEMUEL GIN K. TRAYA, FOR THE
PROCUREMENT AND ISSUANCE OF PERSONAL PROTECTIVE EQUIPMENT (PPEs) FOR USE DURING THE
CONDUCT OF PROJECT INSPECTION AND MONITORING ACTIVITIES OF THE LPMC MEMBERS**

WHEREAS, the Local Project Monitoring Committee (LPMC) is mandated to conduct regular monitoring and inspection of government-funded projects within the Municipality to ensure proper implementation and compliance with approved plans and specifications;

WHEREAS, LPMC members regularly conduct field inspections in construction sites and project areas where safety hazards and occupational risks may be present;

WHEREAS, the use of **Personal Protective Equipment (PPEs)** is essential to ensure the safety and protection of LPMC members during site inspections and monitoring activities;

WHEREAS, the provision of adequate PPEs will support the Committee in carrying out its functions safely, efficiently, and in accordance with occupational safety standards;

WHEREAS, the members of the Local Project Monitoring Committee recognize the necessity of ensuring the safety and protection of personnel during the conduct of field monitoring activities;

NOW, THEREFORE, on motion of **Ms. Cerelina Binueza**, CSO Representative, duly seconded by **Hon. Jay Ralph Rebao**, LPMC Member, the Committee:

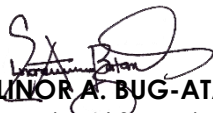
RESOLVES, as it is hereby **RESOLVED**, to respectfully **REQUEST** the **Municipal Mayor, Hon. Lemuel Gin K. Traya**, for the procurement and issuance **of Personal Protective Equipment (PPEs)** to be used by LPMC members during the conduct of project monitoring and inspection activities;

RESOLVED FURTHER, that the provision of PPEs shall ensure the safety, protection, and welfare of LPMC members while performing their official monitoring functions;

RESOLVED FINALLY, to furnish copies of this Resolution to the Office of the Municipal Mayor and other concerned offices for their information, consideration, and appropriate action.

Adopted this 26th day of May 2026.

I HEREBY CERTIFY to the correctness of
the foregoing Resolution.


ELINOR A. BUG-ATAN

Zoning Inspector / Secretariat, MPMC

ATTESTED:


HON. FELICITO V. TOPIA
SB Member
Chairperson, MPMC