



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF ALBUERA

LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) MEETING HELD ON JUNE 5, 2026 AT THE MAYOR'S CONFERENCE ROOM, MUNICIPAL HALL, ALBUERA, LEYTE.

Present:

MR. DARRYL C. MENESES	, Municipal Administrator
HON. CARL KEVIN E. BATISTIS	, SB Member
HON. RODOLFO S. BILBAO, JR.	, SB Member
HON. ROLANDO M. EBCAS JR.	, SB Member
HON. DELIA A. BATISTIS	, Liga President
MS. ARLENE RIO S. VILLAR, CPA	, Municipal Accountant
MS. FLORDELIZ A. PARRILLA, CPA	, Municipal Treasurer
MS. CHERRYL C. BARRIENTOS	, Municipal Budget Officer
HON. VICTORIA C. LAGADO	, Punong Barangay (Tabgas)
HON. NILDA A. JABON	, Punong Barangay (Doña Maria)
MR. MARIO LARRAZABAL	, OSCA Head
ENGR. KARLA A. GENCIANOS, EnP	, MPDC
ENGR. JENNIFER C. ENANO	, Municipal Engineer
ENGR. MARY JANE T. NABARQUEZ	, Engineer I
ENGR. MARK BRYAN C. LAURENO	, Admin. Officer V

The meeting of the Local Project Monitoring Committee (LPMC) was called to order at 3:00 P.M. by the Municipal Administrator, as the Presiding Officer.

The meeting commenced with an opening prayer led by Hon. Delia A. Batistis. Thereafter, the minutes of the previous meeting held on March 12, 2026 was moved for approval by Hon. Carl Kevin E. Batistis duly seconded by Hon. Delia A. Batistis.

2nd Quarter Report on the Status of Implementation of Priority PPAs monitored and inspected:

At this juncture, the secretariat presented to the body the list of projects monitored for the 2nd quarter and inspected last June 1, 2026 under the 20% D.F. and SBDP, to wit:

1. Concreting of Super RHU Building Parking Space (San Pedro)
2. Construction of Annex Building (Super RHU) (San Pedro)
3. Concreting of Barangay Road (Poblacion)
4. Concreting of Barangay Road (Mahayahay)
5. Concreting of Barangay Road (Seguinon)
6. Concreting of Farm-to-Market Road (Seguinon)
7. Rural Electrification (Mahayahay)
8. Rural Electrification (Antipolo)
9. Rural Electrification (Benolho)

The secretariat then asked the members for their findings/issues/concerns on the inspected projects and informed the members that the deadline for the submission of reports is on June 20, 2026. Hon. Rolando M. Ebcas Jr., SB member and Chairman of the Committee on Infrastructure then read his findings on the inspected projects which includes:

- A. Incomplete and Non-compliant Project billboards – billboards with missing fields such as source of funds, date started and target date of completion.
- B. Uncompacted and Poorly Graded Shouldering

- 54 C. Deficient Cross-Slope on Concrete Pavement (Lack of Drainage Crown)
55 D. Incomplete and Deficient Construction Logbooks
56 E. Non-Application of Occupational Safety and Health Hazards
57

58 Additionally, Hon. Ebcas also formally propose to the body his proposal to create three (3)
59 distinct sub-group under the Local Project Monitoring Committee (LPMC) which includes:

- 60 1. The On-Site inspection and Verification Team
61 2. The Subaybayan and Data Management Team
62 3. LPMC Functionality Assessment Team
63

64 Hon. Ebcas also read to the members his proposed SB Resolution entitled "A Resolution
65 Creating a Specialized Inspectorate Group from the members of the Local Project Monitoring
66 Committee (LPMC) of Albuera, Leyte defining its specific functions for materials testing,
67 technical documentations and safety compliance and prescribing the non-release of payment
68 for Violations Thereof", adding that he will submit copy of this report to the secretariat for
69 consolidation. The Municipal Engineer, Engr. Jennifer C. Enano, admitted that while the
70 engineering office always reminded contractors of the prescribed format for the Project ID
71 billboard there are some that still does not follow the mandated standard, but that the
72 observation was duly noted and the engineering office will direct all contractors to change
73 their existing billboard into the prescribed form. The Municipal Engineer also informed the
74 body that the documentation for Subaybayan as well as the monthly and quarterly reports
75 of the implementation of all projects under the 20% development fund and the Support to
76 the Barangay Development Program (SBDP) was already being done by her office.
77

78 LPMC Resolution No. 2026-02:
79

80 To address the findings and issues found during the conducted inspection, LPMC Resolution
81 No. 2026-02 entitled "**A RESOLUTION URGING ALL IMPLEMENTING OFFICES IN THE**
82 **MUNICIPALITY OF ALBUERA TO STRICTLY MONITOR CONTRACTOR**
83 **COMPLIANCE WITH MANDATED PROJECT STANDARDS AND ENFORCE**
84 **APPROPRIATE PENALTIES FOR VIOLATIONS**" was approved by the body thru the
85 motion of Ms. Cherryl A. Barrientos and duly seconded by all members present.
86

87 Other Matters:
88

89 The secretariat then asks the body if another resolution should be approved recommending
90 to the Local Chief Executive (LCE) for the new LPMC Chairperson. Ms. Arlene Rio S. Villar,
91 Municipal Accountant, answered that it is not necessary since that changes could be made
92 directly thru an Executive Order.
93

94 Additionally, the body also decided to temporarily park the proposal of Engr. Ebcas to create
95 three (3) distinct sub-group under the Local Project Monitoring Committee (LPMC) for a more
96 thorough discussion.
97

98 Adjournment:

99 With no other matters to be discussed, the meeting was adjourned at 4:00 in the afternoon.
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101 I HEREBY CERTIFY to the correctness of the foregoing minutes.
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104

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106 ENGR. KARLA A. GENCIANOS, EnP
107 Municipal Planning and Development Coordinator
108 Head, LPMC Secretariat

109 Approved:

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112  **RODOLFO S. BILBAO, JR.**

113 SB Member

114 LPMC Chairperson