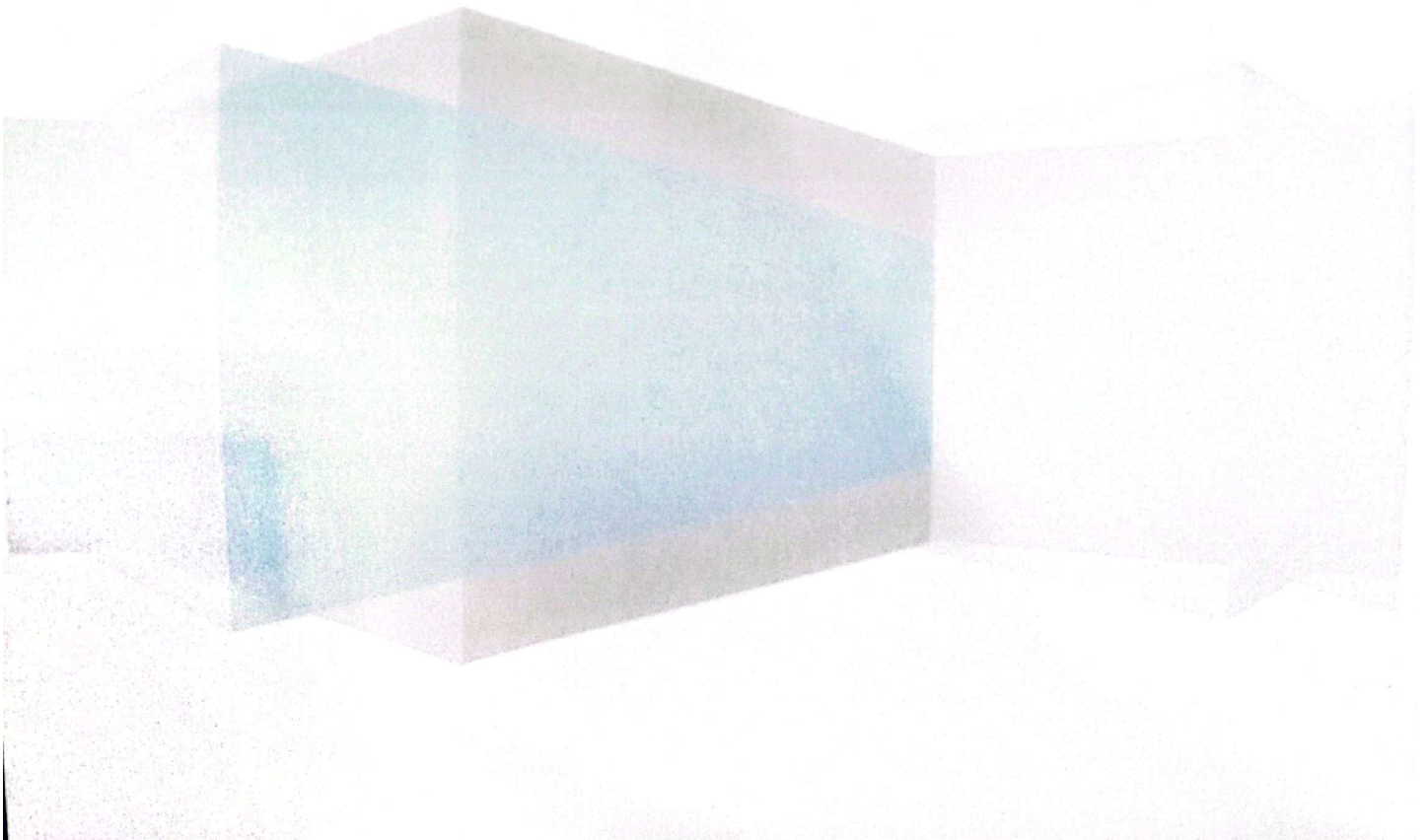


Republic of the Philippines
Province of Leyte
MUNICIPALITY OF BABATNGON

**1st QUARTER
MUNICIPAL PROJECT MONITORING
COMMITTEE (MPMC) MEETING
HELD ON MARCH 3, 2026
9:00 AM, @MAYOR'S OFFICE,
CONFERENCE ROOM
BABATNGON, LEYTE**



MINUTES OF MPMC MEETING HELD ON MARCH 3, 2026 @ MAYOR'S OFFICE,
CONFERENCE ROOM BABATNGON, LEYTE

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I. ATTENDANCE:

PRESENT:

NAME	DESIGNATION/OFFICE/BARANGAY	CONTACT NUMBER
1. Hon. Lita G. Bergula	Punong Barangay, District II	
2. Alvin Rey A. Pariha	Punong Barangay, San Ricardo	
3. Romeo C. Wagas	Punong Barangay, District III	
4. Hon. Hazel Abad	Punong Barangay – Brgy. Rizal I	09212218357
5. EnP Vicky S. Placa	Mun. Planning & Dev't. Coord.	
6. Rosana T. Lumpas	MPDO Staff	
7. Engr. John Rey Laurente	MPMC Chairman/Mun. Engineer	09051178076
8. Edgar D. Erandio	CSO-BBWA Pres., District IV	
9. Gloria S. Nastor	CSO-SLP Pres., District II	
10. Rhea Mae B. Quisay	CSO Fed. President	
11. Engr. Marites A. Baleros	DILG/MLGOO	

II. PRELIMINARY MATTERS:

Opening Prayer was led by Hon. Lita G. Bergula, Punong Barangay of District II, Babatngon, Leyte, followed by acknowledging the MPMC members who are present by MPDC/MPMC Secretary EnP Vicky S. Placa, MM;

DECLARATION OF QUORUM AND CALL TO ORDER:

Engr. Richard S. Egonio, representing the Municipal Engineer, presided over the meeting. Following a roll call by MPDC/MPMC Secretary Placa, it was noted that 11 out of 12 members were in attendance; consequently, a quorum was officially declared.

III. BUSINESS OF THE DAY:

Engr. Egonio opened the meeting by presenting the project accomplishment report as of February 26, 2026. He covered the financial and physical progress across different areas and sectors, noting that full financial details are available in the attached RPMES Form 5.

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Engr. Egonio reported that there are four (4) projects that are monitored wherein two (2) projects had been successfully completed at 100%, with the final billing currently in process.

These are the following projects that are completed, to wit:

1. Construction of Slope Protection with Concrete Pavement located at Barangay Uban;
2. Improvement of Multi-Purpose Hall of Barangay Rizal II;

While there are two (2) still on-going projects, to wit:

1. Improvement of Baluarte Point: Site Development, Landscaping and Hardscaping located at Barangay District IV;
2. Rehabilitation and Improvement of Road from Junction National Road to Busay Falls Entrance in Babatngon, Leyte.

To streamline operations, MLGOO Baleros conducted a joint orientation and technical assistance session for Barangays Uban and Rizal II. The session focused on the importance of project oversight and the responsibilities of local officials during site inspections. Following this, MPDC Placa informs the Barangay Council to activate or organize the Barangay Project Monitoring Committee through an Executive Order issued by the Punong Barangay, to ensure transparency, accountability and proper implementation of development projects at the local level. MPDC Placa, then presented a sample EO for the Barangay which shall serve as their reference.

Following the orientation, the Project Monitoring Committee inspected both completed and ongoing barangay projects. After reviewing their findings, the Committee discussed immediate measures to resolve the issues identified.

It was observed afterward that in order to be more efficient in monitoring the projects at the barangay, the barangay council should submit a report/inform the Municipal Engineering Office of the contractor who has been awarded with Notice to Proceed (NTP) before start of implementation.

Therefore, CSO Quisay motioned that there should be a resolution creating the Barangay Project Monitoring Committee in all barangays of Babatngon, Leyte and was agreed upon by the body.

Upon the motion of Hon. Lita G. Bergula, the MPM Committee adopted a policy through a resolution requiring contractors to submit a written justification stating the specific reasons for any failure to meet project timelines.

Motions and Resolutions:

1. **Resolution No. 1-2026:** "A Resolution Mandating the Creation of the Barangay Project Monitoring Committee (BPMC) in all Barangays of Babatngon, Leyte, to serve as the monitoring arm of the Municipal Project Monitoring Committee (MPMC) in overseeing the implementation of locally, nationally, and foreign-funded infrastructure projects."
Motioned by: CSO Fed. President Rhea Mae B. Quisay

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2. **Resolution No. 2-2026:** "An MPMC Resolution formally requesting the project contractor of Improvement of Baluarte Point: Site Development, Landscaping and Hardscaping located at Barangay District IV, Babatngon, Leyte to submit complete documentation and justification for the delay of project implementation, which reached negative fifty-eight percent (-58%) slippage as of the February 26, 2026 report; said documentation must be submitted to the MPMC on or before March 10, 2026."
- Motioned by: Hon. Lita G. Bergula, Barangay Chairman – Barangay District II

All the aforementioned proposals were unanimously approved by the body.

It was also suggested by MLGOO Baleros that she will request technical assistance to DILG P.O. for training on LPMCommittees, both municipal and barangay level especially focused on Barangay Kagawad on Infrastructure in all 25 barangays by the second quarter of 2026.

IV. ADJOURNMENT:

Thereby having no more matters to discuss, the meeting adjourned at around 3:00 PM.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


EnP VICKY SARMIENTO-PLACA, MM
Municipal Planning and Dev't. Coordinator
MPMC Secretariat

Attested:


HON. LITA G. BERGULA
Punong Barangay – District II
MPMC Chairman