



OFFICE OF THE LOCAL PROJECT MONITORING COMMITTEE

EXCERPT FROM THE MINUTES OF THE MPMC MEETING HELD ON JUNE 4, 2026,
AT THE MAYOR'S OFFICE CONFERENCE ROOM, BABATNGON, LEYTE.

RESOLUTION NO. 3-2026,

"A RESOLUTION REQUIRING THE CONDUCT OF A JOINT PROJECT INSPECTION BY THE MUNICIPAL PROJECT MONITORING COMMITTEE (MPMC), THE CONTRACTOR, THE BARANGAY COUNCIL, AND CIVIL SOCIETY ORGANIZATION UPON THE 100% COMPLETION OF ANY MUNICIPAL GOVERNMENT PROJECT PRIOR TO THE PROCESSING OF FINAL BILLING AND PROJECT ACCEPTANCE"

WHEREAS, the Municipal Project Monitoring Committee (MPMC) is mandated to monitor and evaluate the implementation of government-funded projects to ensure compliance with approved plans, specifications, and contractual requirements;

WHEREAS, transparency, accountability, and stakeholder participation are essential in verifying the quality, completeness, and acceptability of completed projects;

WHEREAS, a joint inspection involving the Contractor, Barangay Council, Civil Society Organization, and the Municipal Project Monitoring Committee (MPMC) will provide an opportunity to validate the actual accomplishment of the project, identify deficiencies, if any, and ensure that the project has been implemented in accordance with approved plans, specifications, and Program of Work (POW);

WHEREAS, the conduct of a joint inspection prior to the processing of final billing and project acceptance will help ensure that public funds are utilized efficiently and that completed projects meet the intended objectives and standards;

NOW, THEREFORE, on motion of CSO Edgar D. Erandio, and duly seconded by Engr. John Rey Laurente, be it:

RESOLVED, as it is hereby resolved, that all infrastructure and development projects implemented by the Municipal Government shall undergo a Joint Final Inspection upon reaching one hundred percent (100%) physical accomplishment.

RESOLVED FURTHER, that the Joint Final Inspection shall be conducted by the following:

1. Municipal Project Monitoring Committee (MPMC);
2. Contractor and/or Project Implementer;
3. Concerned Barangay Council; and
4. Civil Society Organization.





RESOLVED FURTHER, that during the inspection, the following documents shall be made available for reference and verification:

- Approved Program of Work (POW);
- Approved Plans and Specifications;
- Contract Documents;
- Accomplishment Reports;
- Inspection Reports; and
- Other relevant project documents.

RESOLVED FURTHER, that all members participating in the inspection shall document their observations and findings, which shall be discussed during the Exit Conference and incorporated into the Final Inspection Report.

RESOLVED FURTHER, that any deficiencies, defects, or non-compliance identified during the inspection shall be corrected by the Contractor prior to the issuance of a Certificate of Completion and before the processing of the Final Billing.

RESOLVED FINALLY, that no final acceptance and final payment of the project shall be recommended unless the Joint Final Inspection has been conducted and the project has been found satisfactory and compliant with approved plans, specifications, and contract provisions.

APPROVED this 4th day of June 2026, at the Municipality of Babatngon, Leyte.

Certified Correct:


EnP VICKY SARMIENTO-PLACA, MM
MPDC/MPMC Secretary

Attested by:


HON. LITA G. BERGULA
Punong Barangay – District II/
MPMC Chairman