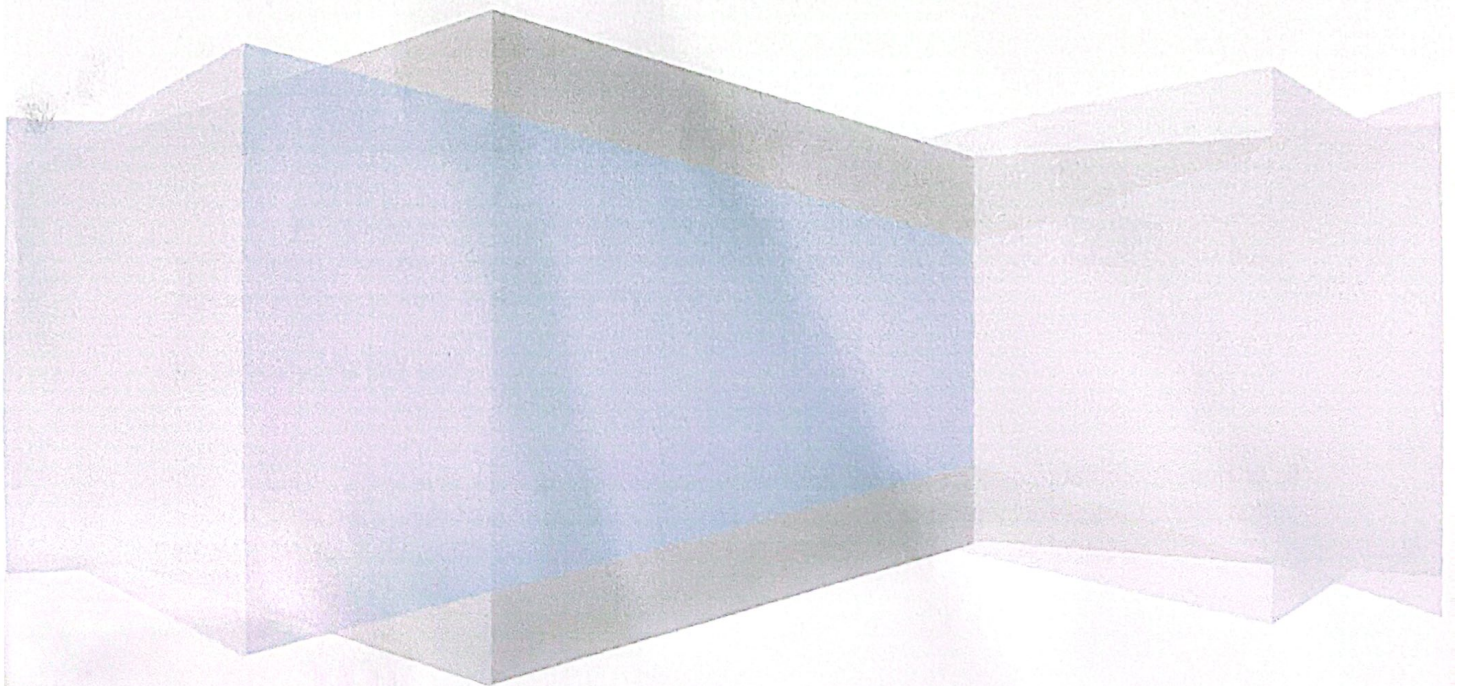


Republic of the Philippines
Province of Leyte
MUNICIPALITY OF BABATNGON

**2nd QUARTER
MUNICIPAL PROJECT MONITORING
COMMITTEE (MPMC) MEETING
HELD ON JUNE 4, 2026
1:00 PM, @MAYOR'S OFFICE,
CONFERENCE ROOM
BABATNGON, LEYTE**



**MINUTES OF MPMC MEETING HELD ON JUNE 4, 2026 @ MAYOR'S OFFICE,
CONFERENCE ROOM BABATNGON, LEYTE**

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I. ATTENDANCE:

PRESENT:

NAME	DESIGNATION/OFFICE/BARANGAY	CONTACT NUMBER
1. Hon. Lita G. Bergula	LPMC Chairman/Punong Barangay, District II	
2. EnP Vicky S. Placa	Mun. Planning & Dev't. Coordinator	
3. Rosana T. Lumpas	LPMC Secretariat	
4. Engr. John Rey Laurente	Municipal Engineer	09051178076
5. Edgar D. Erandio	CSO-BBWA Pres., District IV	
6. Rhea Mae B. Quisay	CSO Federation President	
7. Engr. Marites A. Baleros	DILG/MLGOO	

ABSENT:

NAME	DESIGNATION/OFFICE/BARANGAY	CONTACT NUMBER
1. Hon. Federico P. Elizaga	SB Member	
2. Arvin Rey A. Pariña	Punong Barangay, San Ricardo	
3. Romeo C. Wagas	Punong Barangay, District III	
4. Hon. Razel Abad	Punong Barangay – Brgy. Rizal I	09212218357
5. Gloria S. Nastor	CSO-SLP Pres., District II	

II. PRELIMINARY MATTERS:

Opening Prayer was led by Hon. Lita G. Bergula, Punong Barangay of District II, Babatngon, Leyte, followed by acknowledging the MPMC members who are present by MPDC/MPMC Secretary EnP Vicky S. Placa, MM;C

DECLARATION OF QUORUM AND CALL TO ORDER:

Hon. Lita G. Bergula, LPMC Chairman, presided over the meeting. Following a roll call by MPDC/MPMC Secretary Placa, it was noted that 6 out of 11 members were in attendance; consequently, a quorum was officially declared.

III. BUSINESS OF THE DAY:

Engr. Laurente opened the meeting by presenting the project accomplishment report as of May 29, 2026. He covered the financial and physical progress across different areas and sectors, noting that full financial details are available in the attached RPMS Form 5.

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1. Project Accomplishment Summary, to wit:

Name of Project	Source of Fund	Accomplishment
1. Construction of Communal Sanitary Toilet at Barangay Taguite	KALAHICIDSS	Completed
2. Construction of Communal Sanitary Toilet at Barangay San Isidro	KALAHICIDSS	Completed
3. Construction of Shoreline Protection Structure (Phase 1) at Barangay District IV	20% LDF 2026	Ongoing
4. Improvement of Baluarte Point: Site Development and Landscaping at Barangay District IV	20% LDF 2025	With Variation Order
5. Rehabilitation and Improvement of Road from Junction National Road to Busay Falls Entrance in Babatngon, Leyte at Barangay District III	Provincial 20% DF 2025	Ongoing

2. Overall Physical Accomplishment:

Achievements

- Completion of sanitation facilities in two barangays.
- Completion of major site development and landscaping improvements.
- Continuing implementation of coastal protection and road improvement projects.

Community Benefits

- Improved public infrastructure and government facilities.
- Enhanced sanitation and hygiene services.
- Better transportation access.
- Increased coastal protection against erosion and storm impacts.

3. Financial Highlights:

- Completed projects have fully obligated and utilized their approved budgets.
- Shoreline protection and road rehabilitation projects remain under implementation and require continued monitoring of expenditures and accomplishment targets.

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Per discussion MLGOO Baleros added that if the project is 100% completed there should be a joint inspection from the LPMC, Barangay council and with the contractor, so that if there are issues need to rectify it will be easily addressed by both parties before the final billing; These was agreed upon by the committee;

A letter or notice should be issued informing all stakeholders of said joint inspection by the LPMC secretariat;

During the meeting, Ms. Baleros recommended that each inspection team member take detailed notes of their observations while conducting project inspections. She emphasized that these observations should be discussed during the exit conference and included in the inspection findings.

Ms. Baleros also suggested that the **Program of Work (POW)** should always be available during project inspections to serve as a reference in verifying the actual accomplishments against the approved scope of work. Engr. Laurente agreed with this recommendation.

In addition, MPDC Placa proposed that the **approved project plans** should likewise be available during inspections. This would provide the inspection team with an additional basis for evaluating project compliance and verifying completed works, particularly before the processing and payment of the final billing.

The members present agreed to adopt these recommendations to strengthen project monitoring, evaluation, and verification procedures.

4. Agreements and Action Points:

1. Continue close monitoring of the Road Rehabilitation Project and Shoreline Protection Project.
2. Ensure timely submission of accomplishment reports and supporting documents.
3. Address implementation issues causing project slippage.
4. Maintain compliance with approved project plans, specifications, and budget allocations.
5. Prepare completion and turnover activities for projects nearing completion

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Motions and Resolutions:

1. **Resolution No. 3-2026:** "A Resolution requiring the Conduct of a Joint project Inspection by the Municipal Project Monitoring Committee (MPMC), the Contractor, the Barangay Council, and Civil Society Organization upon the 100% Completion of any Municipal Government Project prior to the Processing of Final Billing and Project Acceptance"

Motioned by: CSO Edgar D. Erandio and duly seconded by Engr. John Rey Leurento

IV. ADJOURNMENT:

Thereby having no more matters to discuss, the meeting adjourned at around 5:10 PM.

I HEREBY CERTIFY to the correctness of the foregoing minutes.


EnP VICKY SARMIENTO-PLACA, MM
Municipal Planning and Dev't. Coordinator
MPMC Secretariat

Attested:


HON. LITA G. BERGULA
Punong Barangay – District II
MPMC Chairman