



MUNICIPAL PROJECT MONITORING COMMITTEE

MINUTES OF THE MEETING OF THE PROJECT MONITORING COMMITTEE (PMC)
HELD ON JUNE 03, 2026 2/F CONFERENCE ROOM MUNICIPAL BUILDING,
BARUGO, LEYTE

The meeting proper was started at 09:15 in the morning with an opening prayer led by Richard Negros, CSO Representative of Barugo Workers Assoc. of Differently-Abled Person. Having a quorum, Mr. Ricky A. Peñaranda, the PMC Chairperson, officially called the meeting.

Mr. Ricky A. Peñaranda, the PMC Chairperson presented the agenda of the meeting, to wit:

- 1. Status on the Project Implementation
- 2. Project Monitoring Findings & Feedbacking
- 3. Other Matters

There being no other matters raised for inclusion in the agenda, the Project Monitoring Committee (PMC) Chairperson called for a motion for its approval. Mr. Roque A. Ariza, CSO Representative of the Irrigators Association of CANSAGAYA, moved for the approval of the agenda, which was unanimously seconded by all Municipal Project Monitoring Committee members present.

Thereafter, the PMC Chairperson called on Engr. Ranie N. Cebrano, the Municipal Engineer, to present Agenda No. 1.

Agenda No. 1

Engr. Ranie N. Cebrano, the Municipal Engineer, presented the status of the CY 2026 Priority Projects being monitored by the Municipal Project Monitoring Committee, including the additional infrastructure projects funded under the 70% of the 5% Local Disaster Risk Reduction and Management Fund. He reported that four (4) of the projects have already been completed. He further informed the committee that the completed project, *Concreting of Local Access Road at Abango-Amahit via Sitio Busawon*, funded under the DILG-Support to Barangay Development Program (SBDP), was inspected by the DILG Leyte Provincial Office on May 21, 2026 and was officially declared completed. Likewise, the *Concreting of Local Access Road in Brgy. Pongso* has been completed and is currently undergoing final billing. However, Engr. Ranie N. Cebrano, the Municipal Engineer, noted the absence of asphalt in a portion of the project and immediately brought the matter to the attention of the contractor for appropriate action.

He also reported that two (2) projects are awaiting the issuance of Notices to Proceed, namely:

- 1. Repair/Rehabilitation of Municipal Roads along Sta. Elena St., Arellano St., and Abanilla St., Poblacion District I, Barugo, Leyte; and
- 2. Concreting of 70 linear meters Local Access Road along Sitio Pamongsoran, Brgy. Bukid, Barugo, Leyte.

Furthermore, three (3) projects are scheduled for procurement, namely:

- 1. Concreting of 70 linear meters Local Access Road along Sitio Laktusan, Brgy. San Isidro, Barugo, Leyte;
- 2. Concreting of 170 linear meters Pathway along Sitio Marikot 1 to Sitio Marikot 2, Brgy. Bukid, Barugo, Leyte; and
- 3. Repair/Rehabilitation of 50 linear meters Local Access Road in Brgy. Hilaba, Barugo, Leyte.

During the discussion, Mr. Ricky A. Peñaranda, the PMC Chairperson, inquired whether the proposed *Concreting of 70 linear meters Local Access Road along Sitio Laktusan, Brgy. San Isidro, Barugo, Leyte* would be constructed as a double-lane road. Engr. Ranie N. Cebrano, the Municipal Engineer, responded in the affirmative and explained that while the project is designed as a double-lane road, the proposed length will not be sufficient to reach Brgy. Hilaba, Barugo, Leyte.

Engr. Ranie N. Cebrano, the Municipal Engineer, added that the remaining projects are still under the preparation of their respective Programs of Work (POWs). However, priority will be given to the remaining three (3) projects funded under the CY 2025 20% Local Development Fund, namely:

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1. Expansion of Barugo Municipal Infirmary at the Municipal Compound;
2. Construction of Transport Terminal at the Wet Market Compound, Poblacion District III, Barugo, Leyte; and
3. Construction of Slaughterhouse at Poblacion District I, Barugo, Leyte.

With regard to the *Construction of Transport Terminal at the Wet Market Compound*, Engr. Ranie N. Cebrano, *the Municipal Engineer*, informed the Committee that a Public Consultation would be conducted at the EDS Training Hall on June 11, 2026. The participants will include officers of various transport groups, department heads, and key personnel of the Municipality of Barugo.

Regarding the *Construction of Slaughterhouse at Poblacion District I*, Hon. Jose B. Peñaranda, *Punong Barangay of Poblacion District VI*, inquired about the necessity of the project considering the existence of a newly constructed slaughterhouse. In response, Engr. Ranie N. Cebrano, *the Municipal Engineer*, clarified that the existing facility was completed only under Phase I and is not yet fully equipped. He further explained that the additional funding is intended to upgrade and standardize the slaughterhouse in compliance with the standards of the National Meat Inspection Service (NMIS).

Thereafter, Ma'am Ellen Shiraz B. Ibardolaza, *the MLGOO*, presented the revised CY 2026 Priority Programs and Projects to be monitored by the Municipal Project Monitoring Committee of Barugo, Leyte, following the inclusion of three (3) additional projects funded under the 70% allocation of the 5% Local Disaster Risk Reduction and Management Fund.

Subsequently, the PMC Chairperson called for a motion to approve the revised CY 2026 Priority Programs and Projects for monitoring by the committee. Hon. Lilibeth D. Magsoling, *Punong Barangay of Brgy. Bulod*, moved for the approval and it was unanimously seconded by all Municipal Project Monitoring Committee of Barugo, Leyte members present. Hence, Resolution No. 4, was approved adopting the revised CY 2026 Priority Programs and Projects to be monitored by the Municipal Project Monitoring Committee of Barugo, Leyte.

With no queries or concerns raised by the members, the Committee proceeded to Agenda No. 2.

Agenda No. 2

During the inspection of the Concreting of 145 linear meters Local Access Road along Brgy. Pongso, Barugo, Leyte, funded under the AIP CY 2026 – 20% Local Development Fund, the committee observed the absence of asphalt on portions of the newly constructed access road. In response, Engr. Ranie N. Cebrano, *the Municipal Engineer*, informed the committee that the contractor had already been notified of the deficiency and that appropriate corrective action would be undertaken as soon as possible. The committee likewise verified the project dimensions and noted that the actual road length exceeded the approved measurement by 15 linear meters, while the road width exceeded the approved specification by 0.10 meter.

Meanwhile, during the inspection of the Concreting of Local Access Road at Brgy. Abango to Amahit via Sitio Busawon, Barugo, Leyte, funded under the Department of the Interior and Local Government – Local Government Support Fund – Support to the Barangay Development Program (DILG-LGSF-SBDP), the committee observed the presence of excess construction materials within the project vicinity, as well as scattered construction-related wastes in the surrounding area. The committee also conducted actual measurements of the road project and verified that the length and width were implemented in accordance with the approved project specifications.

In connection with the foregoing findings and observations, Hon. Jose B. Peñaranda, *Punong Barangay of Pob. District VI*, inquired whether it would be necessary to conduct a final inspection of specific projects prior to their turnover. In response, Engr. Ranie N. Cebrano, *the Municipal Engineer*, stated that conducting a final inspection by the Municipal Project Monitoring Committee would be both necessary and beneficial. He further informed the committee that the Municipal Engineering Office would notify the members whenever projects are ready for final inspection.

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As a basis for the issuance of a Certificate of Completion to contractors, the Chairperson of the Municipal Project Monitoring Committee called for a motion to pass a resolution requiring the conduct of an on-site final inspection of projects as a prerequisite to the issuance of such certificate. Hon. Danilo B. Bugal, *Punong Barangay of Brgy. Balire*, moved for the approval of the proposed resolution and it was duly seconded by all Municipal Project Monitoring Committee members present. Hence, Resolution No. 5 passed requiring the Conduct an On-Site Final Inspection of Projects as a pre-requisite to the Issuance of a Certificate of Completion and it was unanimously approved and adopted by the committee.

Having no concerns, suggestions and queries raised, the meeting was adjourned on 11:10 in the morning.

Prepared by:

NESSIE D. FIN

AAI/ PMC Secretariat

Reviewed and Attested by:

RICKY A. PEÑARANDA

PMC Chairperson