



Republic of the Philippines
Province of Biliran
MUNICIPALITY OF CABUCGAYAN
-6567-



OFFICE OF THE MUNICIPAL MAYOR

Executive Order No. 10A Series of 2025

AN EXECUTIVE ORDER REORGANIZING THE MUNICIPAL PROJECT MONITORING COMMITTEE OF THE MUNICIPALITY OF CABUCGAYAN, BILIRAN.

WHEREAS, the Local Government Code of 1991, expressly provides that the Local Chief Executive shall exercise general supervision and control over all programs, projects, services and activities to ensure efficient, effective and economic governance and for the general welfare of the local government and its inhabitants;

WHEREAS, there is a need to institutionalize a comprehensive and decentralize project monitoring and evaluation systems with the kind of timeliness that is necessary in order to take quick action on problems that are confronted in the implementation of programs/projects at the lowest level;

WHEREAS, Memorandum Order No. 175 issued on May 25, 1988 created the Project Monitoring Committees at the provincial, city and municipal levels to facilitate project implementation, monitoring and evaluation of projects funded from national government and local government funds;

WHEREAS, Executive Order No. 376, Series of 1989 issued by the Office of the President, amended by Executive Order No. 93, series of 1993, establishing the Regional Project Monitoring and Evaluation System (RPMES) to facilitate the monitoring and evaluation of programs and projects implementation which shall include all foreign and nationally-funded projects, including development projects from the National Tax Allocation of LGUs or supported by funds released directly to the municipality, and projects funded from locally generated resources;

NOW THEREFORE, I, **GEMMA G. ADOBO**, Municipal Mayor of Cabucgayan, Biliran, by virtue of the powers vested in me by law, do hereby order the following:

SECTION 1. Reorganization of the Project Monitoring Committee. There is hereby reorganized and reconstituted a body known and called as the Project Monitoring Committee (PMC) of the Municipality of Cabucgayan, Biliran.

SECTION 2. COMPOSITION. The Project Monitoring Committee of the Municipality of Cabucgayan, Biliran, shall be composed of the following:

Chairperson: **HON. EDWIN T. IGANO, SB Member**
Chairman Committee on Infrastructure

Members : **EVA CHRISTIAN R. TORAY**
MLGOO

HON. RUBEN SABORNIDO, SM Member
Chairman, Committee on Finance

ENGR. CONRADO BALEYOS
CSO Representative

NERIA A. NAPOLES
CSO Representative

MAYONAISE C. MONTON
CSO Representative

Secretariat : **NORMAN C. VICEDOR**
OIC-MPDC

Consultant : **Engr. ROMANO TALAOGON**
OIC-Municipal Engineer

SECTION 3. DUTIES and FUNCTIONS. The Functions of the Municipal Project Monitoring Committee:

- a. Provide up-to-date and relevant information on the over-all status of project implementation at each level for timely program/project adjustments, planning and budget allocation;
- b. Ascertain issues and concerns which impede project implementation for remedial actions at the Municipal Development Council and Committee levels and to elevate unresolved issues and problems at the appropriate offices and institutions at the city level for resolution and final action;
- c. Institutionalize problem solving session (PSS) as a mechanism to address issues and concerns related to the implementation of programs, projects and activities (PPAs); and
- d. Assess and ascertain whether development programs and projects implemented are delivering results in support of city development goals and plans as well as regional and national development thrusts and priorities.

SECTION 4. Scope and Coverage. The programs, projects and activities (PPAs) to be monitored by the Project Monitoring Committee shall include all foreign and nationally-funded projects; including funds directly downloaded to the city which are implemented within the Local Government Unit (LGU). It shall also monitor PPAs funded from the Annual Development Fund (ADF) and locally generated resources, including those that are funded at the barangay level.

SECTION 5. Secretariat. The Office of the Municipal Planning and Development Coordinator shall serve as the secretariat of the local PMC as mandated in Executive Order No. 93, series of 1993 issued by the President of the Philippines.

- a. Prepare lists of schedules of all PPAs to be monitored;
- b. Process reports of implementers on the status of project and implementation for the information of the Project Monitoring Committee (PMC);
- c. Identify problems, concerns and verify information for appropriate actions;

- d. Prepare and disseminate periodic project monitoring report on the status of project implementation;
- e. Provide technical services and documentation of proceedings of PMC meetings and activities; and
- f. Prepare reports and such other assistance as may be required in the discharge of its functions. The operational expenses and other related expenses of the PMC shall be chargeable to the approved General Lump sum Appropriation of the approved budget of the Municipal Government of Cabucgayan, Biliran, subject to the approval of the PMC in consonance to the usual accounting and auditing rules and regulations.

SECTION 6. Repealing Clause. All Executive Orders or issuances inconsistent with the provision of this Executive Order are hereby repealed or modified accordingly.

SECTION 7. EFFECTIVITY. This Executive Order shall take effect immediately upon its signing.

Issued this 11th day of August 2025 in the Municipality of Cabucgayan, Biliran.


GEMMA G. ADOBO
Municipal Mayor