



Jose Carlos L. Cari
City Mayor

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CITY OF BAYBAY
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EXECUTIVE ORDER NO. 09
Series of 2025

**AN EXECUTIVE ORDER REORGANIZING THE PROJECT MONITORING
COMMITTEE (PMC) OF THE CITY OF BAYBAY, LEYTE**

WHEREAS, Executive Order (E.O.) No. 376 Series of 1989, as amended by E.O. No. 93 Series of 1993, established the Regional Project Monitoring and Evaluation System (RPMES) to facilitate project implementation and devolve facilitation, problem-solving, monitoring and evaluation of foreign, national and locally-funded projects to the sub-national levels;

WHEREAS, with the current emphasis on transparency, accountability, and initiative of the national government to strengthen alignment of development thrusts and priorities across different levels of government, there is a need to ensure functionality of PMCs particularly in coordinating, monitoring, and evaluating project implementation at the sub-regional levels;

WHEREAS, pursuant to Memorandum Circular No. 2019-188 of the Department of the Interior and Local Government (DILG), through the issuance of an Executive Order, Project Monitoring Committees (PMCs) at the provincial, city, and municipal levels shall be created and mobilized;

NOW THEREFORE, I, JOSE CARLOS L. CARI, City Mayor of the City of Baybay, Leyte, by virtue of the power vested in me by the law, do hereby order the organization/reactivation of the Project Monitoring Committee (PMC) of the City of Baybay:

SECTION 1. COMPOSITION. The PMC shall be composed of the following:

Chairman:

Mr. JAY RYAN AUSTERO

City Accountant

Members:

Hon. JULES LUCAS C. CARI
Ms. JUVY C. PEDRERA
Ms. GRACE J. TRIPOLI
Hon. BENJAMIN C. VELOSO
Hon. REY V. NAVARRA
Hon. MILDRED D. SUBONG
Hon. EDGAR B. ITABLE
Mr. JESSIE P. ABENOJA

Punong Barangay, Candadam
CLGOO, DILG- Baybay City
IASO
Punong Barangay, Zone 21
Punong Barangay, Marcos
Punong Barangay, Bubon
Punong Barangay, Biasong
Punong Farmers Association Monterico

Secretariat:

Engr. PATRICK A. POSTRERO
JUDITH C. BAÑEZ
MARGIE J. LIBOT

City Planning & Development Coordinator
CPDO Staff
CPDO Staff

Section 2. Roles and Responsibilities. Pursuant to DILG MC 2019-188, the roles and responsibilities of the City Project Monitoring Committee (PMC) and Secretariat are hereby outlined as follows:

PMC Functions:

1. Provide the list and schedule of all projects to be monitored to NGOs involved in project monitoring;
2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the LDC and next higher-level PMC;
3. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the LDC;
4. Provide feedback on the remedial actions of the LDC and follow up implementation;
5. Prepare and disseminate periodic project monitoring report on the status of project implementation to the Regional PMC (RPMC);
6. Elevate to higher level bodies (e.g. National PMC (NPMC), RPMC) issues and problems which are not resolved at the LPMC level.

PMC Secretariat Functions:

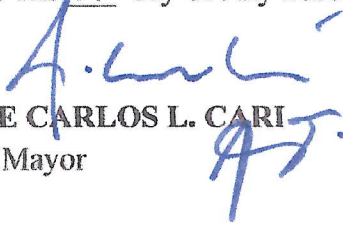
1. Prepare the Monitoring and Evaluation (M&E) work program to be undertaken by the PMC during any given fiscal year which will include the list of the projects and schedule of implementation based on submission of implementing agencies;
2. Provide the Local Chief Executive with information on the projects to be monitored by the PMC; and
3. Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary.

Section 3. Meetings. The PMC shall hold a regular quarterly meeting to discuss the problems and issues affecting the implementation of various programs and projects and remedial actions to be elevated to the management committee.

Section 4. Funding. There shall be granted a monthly allowance of One Thousand Pesos (1,000) per member of the PMC and the Secretariat in addition to whatever benefits may be granted under law or regulation, and subject to the availability of funds.

Section 5. Effectivity. This Executive Order shall take effect immediately and shall remain in full force and effect until revoked, amended, or repealed by subsequent issuance.

Done this 14th day of July 2025 at the City of Baybay, Leyte.


JOSE CARLOS L. CARI
City Mayor