



**MINUTES OF THE 1st QUARTER MEETING OF THE PROJECT MONITORING
COMMITTEE (PMC)**

Wednesday, March 11, 2026

Dannmar Venue and Tuna Grill, Brgy. Bitanhuan, Baybay City, Leyte

Call to Order

The meeting was called to order at 11:30 in the morning and was presided over by Mr. Jay Ryan O. Austero, Chairman of the Committee. After a roll call of the members, a quorum was declared.

ATTENDEES:

MR. JAY RYAN O. AUSTERO
MS. GRACE J. TRIPOLI
HON. MILDRED O. SUBONG
HON. REY V. NAVARRA
HON. BENJAMIN C. VELOSO
MR. JESSIE P. ABENOJA
MS. JUDITH C. BAÑEZ
MS. MARGIE J. LIBOT
ENGR. ARVIN DAÑAS

ABSENT:

MS. JUVY C. PEDRERA
HON. JULES LUCAS C. CARI
HON. EDGAR B. ITABLE

BUSINESS OF THE DAY:

The Chairperson welcomed the members and thanked the team for the successful field inspection conducted earlier that morning at the South District barangays.

The committee discussed the findings from the morning's site visits, focusing on the Road Concreting at the Binaybayon Complex and the Construction of Permanent Billeting Facilities (Permanent Toilet & Bath with Kitchen & Laundry) at:

- Pomponan Elementary School
- Bitanhuan Elementary School
- Plaridel National High School

Key Findings:

The Committee officially noted that these projects were completed ahead of schedule. The structure was found to be compliant with the safety standards. The urgency of these facilities was emphasized, as Baybay City is the host of the EVRAA meet 2026. The LPMC conducted a thorough inspection to ensure the quality and durability of the billeting facilities after serving hundreds of athletes. This ensures that these facilities remain a high quality, lasting legacy of our local schools and communities.

Over the course of lunch, the LPMC Secretariat, shared updates from the recent Online Reorientation training of LPMC's in Leyte. A critical gap in the committee's current structure was identified.

- **Mandatory Composition:** National Guidelines require two (2) representatives from NGOs of People's Organizations (POs) within the LPMC
- **Current Vacancy:** It was observed in the latest Executive Order No. 09, Series Of 2025 that the Baybay City LPMC currently has only one (1) NGO/PO representative.
- **Recommendation:** The committee reached a consensus to formally suggest to the City Mayor the appointment of one (1) additional NGO/PO representative to ensure the committee meets its mandatory composition requirements.

Reporting: The Secretariat will finalize the report Forms 5-11, Work and Financial Plan, M&E Work Program, M&E Plan, and EO for submission to the DILG.

Adjournment

There being no other matters to discuss, Hon. Benjamin C. Veloso moved for the adjournment of the meeting seconded by Hon. Rey V. Navarra.

I hereby certify to the correctness of the foregoing minutes.


ENGR. PATRICK A. POSTRERO
LPMC, Secretariat

ATTESTED & CERTIFIED BY:


JAY RYAN O. AUSTERO
LPMC, Chairman



LOCAL PROJECT MONITORING COMMITTEE

PROJECT MONITORING COMMITTEE 1st Quarter Meeting

March 11, 2026, DANNMAR VENUE & TUNA GRILL

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