



**MINUTES OF THE 2nd QUARTER MEETING OF THE PROJECT MONITORING
COMMITTEE (PMC)**

Thursday, June 11, 2026

3rd Floor, CPDO Conference Room, Baybay City Hall

Call to Order

The meeting was called to order at 8:30 in the morning and was presided over by Mr. Jay Ryan O. Austero, Chairman of the Committee. After a roll call of the members, a quorum was declared.

ATTENDEES:

MR. JAY RYAN O. AUSTERO
HON. MILDRED O. SUBONG
HON. REY V. NAVARRA
HON. BENJAMIN C. VELOSO
MS. JUVY C. PEDRERA
MR. JESSIE P. ABENOJA
MS. JUDITH C. BAÑEZ
MS. MARGIE J. LIBOT

ABSENT:

HON. JULES LUCAS C. CARI
HON. EDGAR B. ITABLE
MS. GRACE J. TRIPOLI

BUSINESS OF THE DAY:

The Chairperson welcomed the members and emphasized the importance of the Second Quarter Monitoring Activity in ensuring that government-funded projects are implemented according to approved plans, specifications, and schedules. The Chairperson also informed the Committee that the meeting would be followed by field inspections in the North District barangays in accordance with the approved Monitoring and Evaluation Work Program.

The Secretariat distributed copies of the Program of Works and other relevant project documents for the projects scheduled for monitoring and inspection in North District barangays. Members were advised to review the documents thoroughly to facilitate efficient project validation during field inspection. CLGOO, Ms. Juvy Pedrera also informed the committee that she will be transferred to another municipality effective July 1, 2026, pursuant to administrative directives.

The Committee acknowledged the announcement and expressed appreciation for the CLGOO of the City of Baybay for her dedication and valuable contribution to the Local Project Monitoring Committee. The members wish her success in her new assignment.

Following the meeting, the Committee proceeded with the scheduled field inspections of projects located in North District barangays as identified in the approved M & E Work Program.

- **Concreting of Road Goint to Relocation Site** at Brgy. Maganhan
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- **Construction of Permanent Housing- Quadruplex Type (6 Units)** at Brgy. Maganhan
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- **Rehabilitation of Access Road Going to Permanent Housing** at Brgy. Maganhan
- **Construction of Mini Gym** at Brgy. San Agustin
- **Reblocking and Roadside Maintenance (Phase III)** at Poblacion
- **Construction of Park Extension (Phase I)** at Zone 10
- **Activity Park at Reclamation Area, Zone 10**
- **Completion of Activity Park at Reclamation Area, Zone 10**
- **Construction of Spillway Bridge** at Zone 5

The secretariat was tasked to consolidate the 2nd Quarter Monitoring Report for submission to the Provincial Office by the third week of June.

Adjournment

There being no other matters to discuss, Hon. Rey V. Navarra moved for the adjournment of the meeting seconded by Hon. Mildred O. Subong

I hereby certify to the correctness of the foregoing minutes.


ENGR. PATRICK A. POSTRERO
PMC, Secretariat

ATTESTED & CERTIFIED BY:


JAY RYAN O. AUSTERO
LPMC, Chairman