



MUNICIPAL PROJECT MONITORING COMMITTEE

MINUTES OF THE MUNICIPAL PROJECT MONITORING COMMITTEE MEETING HELD AT DILG
OFFICE 2ND FLOOR MUNICIPAL BUILDING BURAEN, LEYTE ON JUNE 18, 2026 AT 2:00 PM

I. ATTENDANCE

In attendance were seven members, since there is a sufficient number of member
present, a quorum was declared by the secretariat.

II. CALL TO ORDER

Hon. Cheeryl Y. Ducentes, the presiding officer, call the meeting into order.

III. BUSINESS OF THE DAY

The secretariat presented the agenda of the day as follows;

3.1 Inspection of the Waste Water Facilities

Engr. Osmeña the MPMC secretariat informed the committee that the lone agenda
of the day is the conduct of Project Inspection of the Construction of the Waste Water
Treatment Facilities.

Hon. Cheeryl Y. Ducentes, the presiding officer, explained that the inspection is to
determine the progress of the implementation, she also explained that based on the
records of Municipal Engineering Office, the project is 90 percent accomplished.

She further explained that the purpose of the inspection is to validate the accuracy
of the record of the Engineering Office, and to determine the quality of the implementation.
The presiding Officer asked the member if they have question, since there is none,
Engr. Felipe Edradan motion for adjournment and was seconded by all the members.
The meeting was adjourned at 2:30 PM.

Engr. FELISBERTO RECHMOND P. OSMEÑA
MPMC Secretary

HON. CHEERYL Y. DUCENTES
MPMC Chairperson

ATTESTED: