



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Calubian
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LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE 2026 1ST QUARTER MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE HELD AT THE MUNICIPAL ENGINEERING OFFICE, BARANGAY VELOSO, CALUBIAN, LEYTE

MARCH 18, 2026 | 9:00 AM

I. CALL TO ORDER

The meeting commenced at 9:00 AM with an opening prayer followed by the determination of quorum. With a quorum established, the Chairperson, Hon. Marc Jullian Batiancela, called the meeting to order.

II. MATTERS DISCUSSED

1. Status of Expansion of Calubian Level III Water System

Engineer Gil Llosa presented the status of the Expansion of the Calubian Level III Water System, focusing on the Pipe Laying and Rectification component. He reported that all rectification works have been completed as of March 17, 2026.

The Committee discussed the need to ensure that all corrections undertaken comply with the required technical specifications and standards. It was emphasized that previous issues identified during earlier inspections must have been fully addressed to avoid complications during turnover.

To validate the completion and readiness of the project, Engineer Gil B. Llosa will coordinate with the DILG Project Development and Management Unit (PDMU) for another round of inspection. This is intended to confirm that the project is already compliant and suitable for turnover. The Committee also underscored the importance of complete documentation, including updated accomplishment reports and inspection results, to facilitate the turnover process.

2. Status of Commercial Building (Phase V)

The Committee was informed by Municipal Engineer Llosa that the Commercial Building Phase V project has reached 80% physical accomplishment. It was clarified that while the original timeline indicated completion by March 2026, the project encountered delays due to the suspension of works during the local fiesta, which moved the start of implementation from August to September, and another suspension caused by unfavorable weather conditions.

Despite these delays, the implementing office reported that there is no negative slippage, indicating that the project remains within the adjusted timeline. The revised target completion date is set on May 18, 2026.

44 3. Approval of the 2026 Work and Financial Plan

45 The 2026 Work and Financial Plan was presented for deliberation. The
46 Committee reviewed the proposed allocations and implementation strategies,
47 noting that the plan is aligned with the identified priority programs and projects
48 of the LGU.

49 After discussion and clarification of certain items, no objections were raised by
50 the members. The motion for approval was moved by MLGOO Ricardo C. Gio and
51 seconded by Hon. Lief Adrian A. Sarthou, Punong Barangay of F.E. Marcos.

52 4. Identification of Priority Projects for Monitoring (CY 2026)

53 The Committee identified the priority projects to be monitored for Calendar Year
54 2026, which were sourced from the 20% Local Development Fund. It was
55 reported that three (3) of the listed projects have already undergone the bidding
56 process and are expected to commence in the next quarter.

57 The Committee discussed the need to prioritize those with significant impact and
58 those with existing delays. In this regard, the body agreed to give preferential
59 attention to the ongoing construction of the Evacuation Center at TESDA,
60 considering that the project has been on-going for a considerable period.

61 The motion for approval of the identified priority projects was moved by Hon. Lief
62 Adrian A. Sarthou and seconded by Hon. Jassie B. Efe, Punong Barangay of
63 Barangay Nipa. The motion was carried.

64 5. 2026 Monitoring and Evaluation Plan

65 The 2026 Monitoring and Evaluation Plan was presented to the Committee,
66 outlining the mechanisms, schedules, and responsibilities for tracking project
67 implementation.

68 The body discussed the importance of having a structured and systematic
69 approach to monitoring to ensure that all projects are implemented in
70 accordance with plans, timelines, and standards. It was emphasized that regular
71 reporting, site inspections, and documentation are essential in identifying issues
72 early and recommending appropriate interventions.

73 There being no objections, the motion for approval was moved by Hon. Esterlina
74 C. Berdida, Punong Barangay of Barangay Dalumpines, and seconded by Hon.
75 Lief Adrian A. Sarthou. The motion was approved.

76 **III. OTHER MATTERS**

77 The Chairperson raised that the Sangguniang Bayan intends to abolish the Local
78 Project Monitoring Committee and create a new committee under its authority.

79 The body discussed the implications of such action, particularly on the
80 continuity of monitoring functions and compliance with existing policies.
81 MLGOO Ricardo C. Gio emphasized that the LPMC cannot be dissolved without
82 proper legal basis and must be consistent with applicable laws and DILG
83 guidelines.

84 LGOO II John Rafael P. Delantar advised the Committee, through the
85 Chairperson, to formally communicate with the DILG Leyte Provincial Office and
86 seek a legal opinion on the matter before any decision or action is undertaken.

87 **IV. ADJOURNMENT**

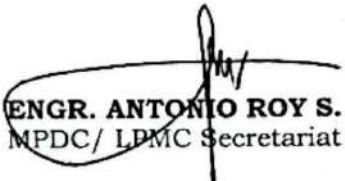
88 The Committee agreed to proceed to TESDA immediately after the meeting to
89 conduct an on-site inspection of the ongoing construction of the Evacuation
90 Center, in line with its monitoring functions.

91 There being no other matters to discuss, the meeting was adjourned at 10:00
92 AM upon motion by Hon. Jassie B. Efe, Punong Barangay of Barangay Nipa, duly
93 seconded.

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95 **CERTIFIED CORRECT:**

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98 **ENGR. ANTONIO ROY S. MATUTES**
99 MPDC/ LPMC Secretariat

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102 **ATTESTED:**

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104 **HON. JULLIAN MARC A. BATIANCELA**
105 Sanggunian Bayan Member/LPMC Chairperson
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