



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF CARIGARA
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Office of the Municipal Mayor



EXECUTIVE ORDER NO. 20
Series of 2026

**AN ORDER REORGANIZING THE MUNICIPAL PROJECT
MONITORING COMMITTEE (PMC) OF CARIGARA, LEYTE**

WHEREAS, R.A. 7160 mandates the Municipality of Carigara to ensure the general welfare of its inhabitants and the effective delivery of social services to its residents;

WHEREAS, the Local Government Code of 1991 provides the Local Government Units (LGUs) shall promote the establishment and operation of peoples and non-government organizations to become active partners in the pursuit of effective local governance;

WHEREAS, infrastructure development plays a vital role for the economic growth and development of the municipality and that an independent and up-to-date constructive information on the overall status projects implementation in the LGU will reinforce public-private partnership and collaboration in monitoring efforts at all levels for ore synergetic independent findings and ensure public awareness and participation through information campaigns and advocacy programs, likewise to provide government access to reliable information from the private sector for constructive decision-making;

WHEREAS, DILG Memorandum Circular No. 2019-188 was issued to enjoin LGUs to organize or reconstitute their Local PMCs;

WHEREAS, there is a change in the composition of the Committee and there is a need to reorganize and change the membership thereof.

NOW THEREFORE, I, EDUARDO T. ONG, JR., Municipal Mayor of Carigara, Leyte, by virtue of the powers and authority vested in me by law, **DO HEREBY ORDER** reorganize the Municipal Project Monitoring Committee (PMC) of Carigara, Leyte.

Section 1. COMPOSITION. The Committee shall be composed of the following:

Chairperson :	HON. RANIEL A. MARQUEZ	Punong Barangay, Brgy. Baybay
Members :	HON. FERNANDO N. MORIEL	SB Member
	HON. JUDITH D. DARANTINAO	Punong Barangay, Brgy. Parag-um
	HON. PRIMA J. AZORES	Punong Barangay, Brgy. Uyawan

MA. CECINIA V. RAGAY, JRA.

MLGOO

ELMER C. OPEÑA

CSO Representative,
Basketball Association of the
Philippines-Carigara Chapter

RUFFUS L. TOQUERO

CSO Representative,
CARIMEA

Secretariat : **DARYL DANIEL G. BODO**

MPDC

Section 2. FUNCTIONS OF THE PMC. The Committee shall have the following functions:

1. Provide the list and schedule of all projects to be monitored to CSOs involved in project monitoring;
2. Collect and process reports of implementers and CSO monitors on the status of project implementation for the information of the LDC and next higher-level PMC;
3. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the LDC;
4. Provide feedback on the remedial actions of the LDC and follow up implementations;
5. Prepare and disseminate periodic project monitoring report on the status of project implementation to the Regional PMC; and
6. Elevate to higher-level bodies (e.g. National PMC, RPMC) issues and problems which are not resolved at the LMPC level.

Section 3. FUNCTIONS OF THE PMC SECRETARIAT. The Secretariat shall have the following functions:

1. Prepare the M&E work program to be undertaken by the PMC during any given fiscal year which will include the list of the projects and schedule of implementation based on submission of implementation agencies;
2. Provide the Local Chief Executive with information on the projects to be monitored by the PMC; and
3. Facilitate inter-agency, inter-governmental and field headquarters coordination, if necessary.

Section 4. MEETINGS. The PMC shall meet at least once every quarter or as often as needed to monitor existing projects in the Municipality.

Section 5. EFFECTIVITY. This Order shall take effect immediately.

Done this 3rd day of February 2026 in the Municipality of Carigara, Leyte, Philippines.


HON. EDUARDO T. ONG, JR.
Municipal Mayor



Local Project Monitoring Committee

EXCERPT FROM THE MINUTES OF THE 1ST QUARTERLY MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE OF THE MUNICIPALITY OF CARIGARA ON JANUARY 19, 2026 HELD AT THE CONFERENCE ROOM 2nd LGU BUILDING, BRGY, PONONG, CARIGARA, LEYTE

Present:

Hon. Eduardo T. Ong Jr.	Local Chief Executive/ Municipal Mayor Punong Barangay – Brgy. Baybay / LPMC
Hon. Raniel A. Marquez	Chairperson
Hon. Fernando Moriel	SB Member / LPMC Member Punong Barangay – Brgy. Uyawan / LPMC
Hon. Prima J. Azores	Member
Hon. Elmer C. Opeña	CSO Representative (Basketball Association of the Philippines- Carigara Chapter)
Mr. Ruffus Toquero	CSO Representative (CARIMEA)
Ma. Cecinia V. Ragay, JRA	MLGOO / LPMC Member
Mr. Daryl Daniel G. Bodo	MPDC / LPMC Secretariat
Ms. Shonalle D. Ballon–	LGOO II
Engr. Joseph Rex C. Pilande	Engineer I
Mr. Gleeson Indita	MPDO Representative
Ms. Judith Dara Sta. Maria	MPDO Representative
Mr. Ryan Dauplo	MPDO Representative
Mr. Joephet Daang	MPDO Representative

Absent:

Hon. Judith D. Darantinao	Punong Barangay Brgy. Parag-um/ LPMC Member
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RESOLUTION NO. 01, S. 2026

A RESOLUTION RECOMMENDING TO THE LOCAL CHIEF EXECUTIVE THE REPLACEMENT OF MRS. CONCHITA NIVERA, HEAD OF THE OFFICE OF THE SENIOR CITIZENS AFFAIRS (OSCA) – CARIGARA, LEYTE, WITH MR. ELMER C. OPEÑA, PRESIDENT OF THE BASKETBALL ASSOCIATION OF THE PHILIPPINES – CARIGARA CHAPTER, AS MEMBER OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) REPRESENTING THE NON-GOVERNMENT ORGANIZATION (NGO) / PEOPLE’S ORGANIZATION (PO) SECTOR

WHEREAS, the Local Project Monitoring Committee (LPMC) is established to ensure the effective monitoring and evaluation of local government projects in accordance with existing government policies and guidelines;

WHEREAS, the committee requires representation from accredited Non-Government Organizations (NGOs) and People’s Organizations (POs), who is also a member of the Local Development Council (LDC) of Carigara, Leyte, to strengthen transparency, participation, and accountability in project implementation and monitoring;

WHEREAS, Mrs. Conchita Nivera, Head of the Office of the Senior Citizens Affairs (OSCA) – Carigara, Leyte, was previously designated as member of the Local Project Monitoring Committee representing the NGO/PO sector;

WHEREAS, OSCA is no longer a member of the LDC of Carigara, Leyte and there is a need to designate a new representative who is a member of the LDC, hence, actively represents a duly recognized organization within the municipality to further strengthen the participation of civil society organizations in the monitoring of local development projects;

WHEREAS, Mr. Elmer C. Opeña, President of the Basketball Association of the Philippines – Carigara Chapter, is deemed capable and willing to serve as representative of the NGO/PO sector in the Local Project Monitoring Committee;

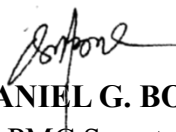
NOW, THEREFORE, on motion of Prima J. Azores, duly seconded by all the LPMC members present, be it

RESOLVED, as it is hereby resolved, to recommend to the Honorable Local Chief Executive, Eduardo T. Ong, Jr., of the Municipality of Carigara, Leyte the replacement of Mrs. Conchita Nivera, Head of the Office of the Senior Citizens Affairs (OSCA) – Carigara, Leyte, with Mr. Elmer C. Opeña, President of the Basketball Association of the Philippines – Carigara Chapter, as member of the Local Project Monitoring Committee representing the Non-Government Organization (NGO) / People’s Organization (PO) sector.

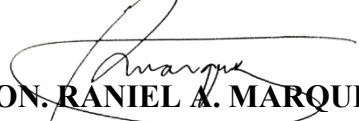
RESOLVED FURTHER, that a copy of this resolution be furnished to the Office of the Local Chief Executive and other concerned offices for their information and appropriate action.

APPROVED this 19th day of January, 2026 at the Municipality of Carigara, Leyte.

PREPARED BY:


EnP. DARYL DANIEL G. BODO, MPM
MPDC / LPMC Secretariat

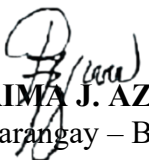
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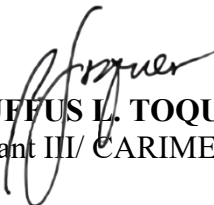

HON. RANIEL A. MARQUEZ
LPMC Chairperson

ATTESTED:

HON. FERNANDO N. MORIEL
SB Comm. on Appropriation


MA. CECILIA VERAGAY, JRA.
MLGOO/ LPMC Member


HON. PRIMA J. AZORES
Punong Barangay – Brgy. Uyawan


MR. RUFFUS L. TOQUERO
Accountant III/ CARIMEA President

HON. JUDITH B. DARANTINAO
Punong Barangay – Brgy. Parag-um



Local Project Monitoring Committee

EXCERPT FROM THE MINUTES OF THE 1ST QUARTERLY MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE OF THE MUNICIPALITY OF CARIGARA ON JANUARY 19, 2026 HELD AT THE CONFERENCE ROOM 2ND LGU BUILDING, BRGY, PONONG, CARIGARA, LEYTE

Present:

Hon. Eduardo T. Ong Jr.	Local Chief Executive/ Municipal Mayor Punong Barangay – Brgy. Baybay / LPMC
Hon. Raniel A. Marquez	Chairperson
Hon. Fernando Moriel	SB Member / LPMC Member Punong Barangay – Brgy. Uyawan / LPMC
Hon. Prima J. Azores	Member
Hon. Elmer C. Opeña	CSO Representative (Basketball Association of the Philippines- Carigara Chapter)
Mr. Ruffus Toquero	CSO Representative (CARIMEA)
Ma. Cecinia V. Ragay, JRA	MLGOO / LPMC Member
Mr. Daryl Daniel G. Bodo	MPDC / LPMC Secretariat
Ms. Shonalle D. Ballon–	LGGOO II
Engr. Joseph Rex C. Pilande	Engineer I
Mr. Gleeson Indita	MPDO Representative
Ms. Judith Dara Sta. Maria	MPDO Representative
Mr. Ryan Dauplo	MPDO Representative
Mr. Joephet Daang	MPDO Representative

Absent:

Hon. Judith D. Darantinao	Punong Barangay Brgy. Parag-um/ LPMC Member
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RESOLUTION NO. 02, S. 2026

A RESOLUTION AMENDING THE SCHEDULE OF THE QUARTERLY MEETINGS AND INSPECTIONS OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE MUNICIPALITY OF CARIGARA, LEYTE

WHEREAS, the Local Project Monitoring Committee (LPMC) of the Municipality of Carigara, Leyte was organized to ensure the effective monitoring and evaluation of government-funded programs and projects implemented within the municipality;

WHEREAS, the LPMC conducts regular quarterly meetings and project site inspections to assess the status of implementation, ensure compliance with project plans and specifications, and promote transparency and accountability in the utilization of public funds;

WHEREAS, the previously approved schedule of quarterly meetings which was every 3rd Tuesday of the first month of each quarter and inspections schedules that would vary and depend on the schedule agreed upon by the LPMC during quarterly meetings needs to be amended to better accommodate the availability of committee members and to ensure the efficient conduct of monitoring activities;

WHEREAS, the amendment of the schedule of the quarterly meetings to every 2nd Tuesday of the first month of every quarter and inspections schedule to be conducted every Thursday of the following week after the meeting, respectively, will facilitate better coordination among member agencies and organizations involved in project monitoring and evaluation;

NOW, THEREFORE, on motion of Mr. Ruffus L. Toquero, duly seconded by all the LPMC members present, be it

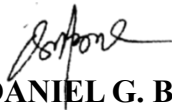
RESOLVED, as it is hereby resolved, to amend the schedule of the quarterly meetings to every 2nd Tuesday of the first month of every quarter and inspections schedule to every Thursday of the following week after the meeting of the Local Project Monitoring Committee (LPMC) of the Municipality of Carigara, Leyte;

RESOLVED FURTHER, that the new schedule of quarterly meetings and project inspections shall be implemented by the Local Project Monitoring Committee and coordinated with the concerned offices and agencies.

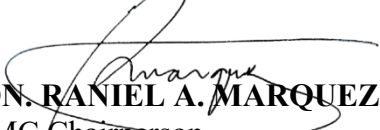
RESOLVED FINALLY, that copies of this Resolution be furnished to the Office of the Municipal Mayor, concerned offices, and members of the Local Project Monitoring Committee for their information and appropriate action.

APPROVED this 19th day of January, 2026 at the Municipality of Carigara, Leyte.

PREPARED BY:


EnP. DARYL DANIEL G. BODO, MPM
MPDC / LPMC Secretariat

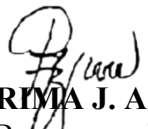
APPROVED BY:

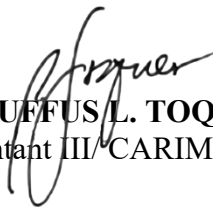

HON. RANIEL A. MARQUEZ
LPMC Chairperson

ATTESTED:

HON. FERNANDO N. MORIEL
SB Comm. on Appropriation


MA. CECINIA V. RAGAY, JRA.
MLGOO/ LPMC Member


HON. PRIMA J. AZORES
Punong Barangay – Brgy. Uyawan


MR. RUFFUS L. TOQUERO
Accountant III/ CARIMEA President

HON. JUDITH B. DARANTINAO
Punong Barangay – Brgy. Parag-um



Republic of the Philippines
Province of Leyte
Municipality of Carigara
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Local Project Monitoring Committee

EXCERPT FROM THE MINUTES OF THE 1ST QUARTERLY MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE OF THE MUNICIPALITY OF CARIGARA ON JANUARY 19, 2026 HELD AT THE CONFERENCE ROOM 2ND FLOOR LGU BUILDING, BRGY, PONONG, CARIGARA, LEYTE

Present:

Hon. Eduardo T. Ong Jr.	Local Chief Executive/ Municipal Mayor
Hon. Raniel A. Marquez	Punong Barangay – Brgy. Baybay / LPMC Chairperson
Hon. Fernando Moriel	SB Member / LPMC Member
Hon. Prima J. Azores	Punong Barangay – Brgy. Uyawan / LPMC Member
Hon. Elmer C. Opeña	CSO Representative (Basketball Association of the Philippines- Carigara Chapter)
Mr. Ruffus Toquero	CSO Representative (CARIMEA)
Ma. Cecinia V. Ragay, JRA	MLGOO / LPMC Member
Mr. Daryl Daniel G. Bodo	MPDC / LPMC Secretariat
Ms. Shonalle D. Ballon–	LGGOO II
Engr. Joseph Rex C. Pilande	Engineer I
Mr. Gleeson Indita	MPDO Representative
Ms. Judith Dara Sta. Maria	MPDO Representative
Mr. Ryan Dauplo	MPDO Representative
Mr. Joephet Daang	MPDO Representative

Absent:

Hon. Judith D. Darantinao	Punong Barangay Brgy. Parag-um/ LPMC Member
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RESOLUTION NO. 03, S. 2026

REQUESTING THE LOCAL CHIEF EXECUTIVE FOR THE ALLOCATION OF FUNDS FOR THE PAYMENT OF THE QUARTERLY HONORARIUM OF THE CHAIRPERSON AND MEMBERS OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE MUNICIPALITY OF CARIGARA, LEYTE

WHEREAS, per the Department of the Interior and Local Government (DILG) memorandum dated March 22, 1994, all LGUs shall organize a Local Project Monitoring Committee (PMC) and conduct regular monitoring and evaluation of all programs and projects undertaken by the LGU, GOCCs and national agencies in the municipality;

WHEREAS, pursuant to Executive Order No. 376, series of 1989, as amended by Executive Order No. 93, series of 1993, and in accordance with Department of the Interior and Local Government (DILG) Memorandum Circular No. 2004-78 dated June 22, 2004, and by virtue of the authority vested in the Municipal Mayor, the Local Project Monitoring Committee (LPMC) of the municipality of Carigara was duly reorganized/reconstituted;

WHEREAS, the established LPMC, its chair and members, being responsible for monitoring and evaluation of all programs and projects implemented and managed by foreign nationally-funded projects, interagency projects and Municipal level projects with funding generated from municipal sources, have been performing tasks to carry out project development planning beyond their regular functions;

WHEREAS, pursuant to the Department of Budget and Management (DBM) Local Budget Circular No. 62 dated July 29, 1996, honoraria refers to a form of compensation granted to a government official or employee for services rendered in addition to, but nevertheless forming part of, his or her regular duties and responsibilities; and such compensation may likewise be granted to local government personnel who perform or discharge duties in local government unit (LGU) activities or special projects in addition to, or over and above, their regular functions, regardless of the source of funds;

WHEREAS, through the Local Chief Executive (LCE), the Local Project Monitoring Committee (LPMC) respectfully requests the consideration and approval of the authority to grant a quarterly honorarium to all members of the said committee;

WHEREAS, all members shall be entitled for the quarterly honorarium, provided, however, that the release of such honorarium shall be subject to and based upon the attendance and actual participation of the concerned personnel;

WHEREAS, finding merit in the honoraria entitlement, the Local Project Monitoring Committee has deemed it proper to authorize quarterly honoraria payment to all its members in the amount of Php500.00 each;

NOW THEREFORE, on motion of Hon. Prima J. Azores duly seconded by all other LPMC members present, be it;

RESOLVED, as it is hereby resolved to request the payment of honorarium to the Chairman, Members and Secretariat of the Local Project Monitoring Committee (LPMC);

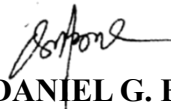
RESOLVED FURTHER, that the Municipal Administrator shall verify and certify as to the propriety of the submitted accomplishment report for the services rendered by the entitled Project Monitoring Committee members prior to disbursement of fund allocated thereto:

RESOLVED FURTHERMORE, that the said grant of honorarium be subjected to the usual accounting and auditing rules and regulations and other related issuances by the Commission on Audit:

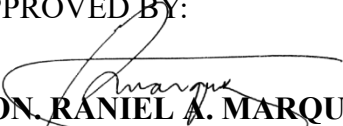
RESOLVED FINALLY, that copies of this resolution be transmitted to the Honorable Mayor Eduardo T. Ong, Jr. and be furnished to the LPMC Chairman and Members, the Municipal Budget Officer, the Municipal Accountant and the Municipal Treasurer, for information.

APPROVED this 19th day of January, 2026 at the Municipality of Carigara, Leyte.

PREPARED BY:


EnP. DARYL DANIEL G. BODO, MPM
MPDC / LPMC Secretariat

APPROVED BY:


HON. RANIEL A. MARQUEZ
LPMC Chairperson

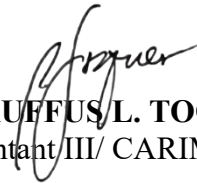
ATTESTED:

HON. FERNANDO N. MORIEL
SB Comm. on Appropriation


HON. PRIMAJ J. AZORES
Punong Barangay – Brgy. Uyaw

HON. JUDITH B. DARANTINAO
Punong Barangay – Brgy. Parag-um


MA. CECINIA V. RAGAY, JRA.
MLGOO/ LPMC Member


MR. RUFFUS L. TOQUERO
Accountant III/ CARIMEA President



Republic of the Philippines
Province of Leyte
Municipality of Carigara
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Local Project Monitoring Committee

EXCERPT FROM THE MINUTES OF THE 1ST QUARTERLY MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE OF THE MUNICIPALITY OF CARIGARA ON JANUARY 19, 2026 HELD AT THE CONFERENCE ROOM 2nd FLOOR LGU BUILDING, BRGY, PONONG, CARIGARA, LEYTE

Present:

Hon. Eduardo T. Ong Jr.	Local Chief Executive/ Municipal Mayor
Hon. Raniel A. Marquez	Punong Barangay – Brgy. Baybay / LPMC Chairperson
Hon. Fernando Moriel	SB Member / LPMC Member
Hon. Prima J. Azores	Punong Barangay – Brgy. Uyawan / LPMC Member
Hon. Elmer C. Opeña	CSO Representative (Basketball Association of the Philippines- Carigara Chapter)
Mr. Ruffus Toquero	CSO Representative (CARIMEA)
Ma. Cecinia V. Ragay, JRA	MLGOO / LPMC Member
Mr. Daryl Daniel G. Bodo	MPDC / LPMC Secretariat
Ms. Shonalle D. Ballon–	LGGOO II
Engr. Joseph Rex C. Pilande	Engineer I
Mr. Gleeson Indita	MPDO Representative
Ms. Judith Dara Sta. Maria	MPDO Representative
Mr. Ryan Dauplo	MPDO Representative
Mr. Joephet Daang	MPDO Representative

Absent:

Hon. Judith D. Darantinao	Punong Barangay Brgy. Parag-um/ LPMC Member
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RESOLUTION NO. 04, S. 2026

A RESOLUTION REVISING THE ANNUAL WORK AND FINANCIAL PLAN (WFP) OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE MUNICIPALITY OF CARIGARA, LEYTE

WHEREAS, the Local Project Monitoring Committee (LPMC) of the Municipality of Carigara, Leyte is tasked to monitor and evaluate the implementation of government-funded development programs and projects within the municipality;

WHEREAS, the committee prepares an Annual Work and Financial Plan (WFP) to effectively carry out its monitoring functions, including the conduct of quarterly meetings, project site inspections, preparation of monitoring reports, and other related activities;

WHEREAS, there is a need to revise the existing Annual Work and Financial Plan for CY 2026 of the Local Project Monitoring Committee to reflect updated schedules of activities, resource requirements, and other operational adjustments necessary for the effective implementation of monitoring activities;

WHEREAS, the revision of the Work and Financial Plan will ensure the efficient utilization of resources and strengthen the monitoring and evaluation of development projects in the municipality;

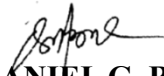
NOW, THEREFORE, on motion by Hon. Raniel A Marquez, duly seconded by all the members present, be it;

RESOLVED, as it is hereby resolved, to revise the Annual Work and Financial Plan (WFP) for CY 2026 of the Local Project Monitoring Committee (LPMC) of the Municipality of Carigara, Leyte.

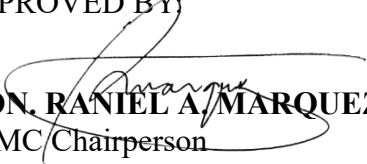
RESOLVED FURTHER, that the revised Annual Work and Financial Plan for CY 2026 attached hereto and made an integral part of this Resolution shall serve as the official guide in the implementation of the committee's monitoring activities.

APPROVED this 19th day of January, 2026 at the Municipality of Carigara, Leyte.

PREPARED BY:


EnP. DARYL DANIEL G. BODO, MPM
MPDC / LPMC Secretariat

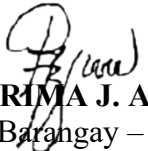
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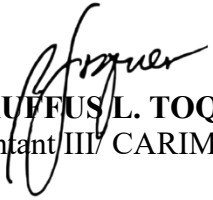

HON. RANIEL A. MARQUEZ
LPMC Chairperson

ATTESTED:

HON. FERNANDO N. MORIEL
SB Comm. on Appropriation


MA. CECINIA V. RAGAY, JRA.
MLGOO/ LPMC Member


HON. PRIMA J. AZORES
Punong Barangay – Brgy. Uyawon


MR. RUFFUS L. TOQUERO
Accountant III/ CARIMEA President

HON. JUDITH B. DARANTINAO
Punong Barangay – Brgy. Parag-um



Republic of the Philippines
Province of Leyte
Municipality of Carigara
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Local Project Monitoring Committee

EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE OF THE MUNICIPALITY OF CARIGARA ON MARCH 12, 2026 HELD AT THE 3rd FLOOR LGU ROOFDECK BUILDING, BRGY, PONONG, CARIGARA, LEYTE

Present:

Hon. Raniel A. Marquez	Punong Barangay – Brgy. Baybay / LPMC Chairperson
Mr. Ruffus Toquero	CSO Representative (CARIMEA)
Hon. Prima J. Azores	Punong Barangay – Brgy. Uyawan / LPMC Member
Ma. Cecinia V. Ragay, JRA	MLGOO / LPMC Member
Mr. Daryl Daniel G. Bodo	MPDC / LPMC Secretariat
Greichell Ann L. Darantinao	Statistician I
Gleeson Indita	MPDO Staff
Judith Dara Sta. Maria	MPDO Staff
Ryan Dauplo	MPDO Staff

Absent:

Hon. Fernando Moriel	SB Member / LPMC Member
Hon. Judith D. Darantinao	Punong Barangay Brgy. Parag-um/ LPMC Member
Hon. Elmer C. Opeña	CSO Representative - (Basketball Association of the Philippines- Carigara Chapter)

RESOLUTION NO. 05, S. 2026

A RESOLUTION REQUESTING THE LOCAL CHIEF EXECUTIVE TO ACTIVATE THE BARANGAY PROJECT MONITORING AND EVALUATION COMMITTEE (BPMEC) IN ALL BARANGAYS

WHEREAS, the Local Project Monitoring Committee (LPMC) is mandated to oversee and ensure the effective monitoring and evaluation of all government programs, projects, and activities within the municipality;

WHEREAS, the Barangay Project Monitoring and Evaluation Committee (BPMEC) serves as a critical mechanism for ensuring transparency, accountability, and efficiency in project implementation at the barangay level;

WHEREAS, there is a need to activate and strengthen the BPMECs in all barangays to enhance monitoring, reporting, and community participation in the implementation of local development projects;

WHEREAS, the activation of BPMECs will enable timely identification of implementation issues, ensure compliance with plans and standards, and improve overall project outcomes;

WHEREAS, the support and directive of the Local Chief Executive is essential to ensure the activation and operationalization of BPMECs across all barangays;

NOW, THEREFORE, on motion by Hon. Prima J. Azores, duly seconded by all the members present, be it:

RESOLVED, as it is hereby resolved, to respectfully request the Local Chief Executive of the Municipality of Carigara to direct all Punong Barangays to activate their respective Barangay Project Monitoring and Evaluation Committees (BPMECs);

RESOLVED FURTHER, that the Local Chief Executive shall ensure that appropriate guidance, coordination, and support are provided to all barangays for the organization and operationalization of BPMECs;

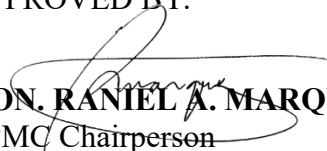
RESOLVED FURTHERMORE, that the activated BPMECs shall regularly conduct monitoring activities and submit reports to the Local Project Monitoring Committee (LPMC);

RESOLVED FINALLY, that copies of this Resolution be furnished to the Office of the Local Chief Executive and all concerned offices and Barangay Local Government Units for their information and appropriate action.

PREPARED BY:


EnP. DARYL DANIEL G. BODO, MPM
MPDC / LPMC Secretariat

APPROVED BY:

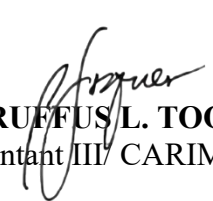

HON. RANIEL A. MARQUEZ
LPMC Chairperson

ATTESTED:

HON. FERNANDO N. MORIEL
SB Comm. on Appropriation


MA. CECINIA V. RAGAY, JRA.
MLGOO/ LPMC Member


HON. PRIMA J. AZORES
Punong Barangay – Brgy. Uyaw


MR. RUFFUS L. TOQUERO
Accountant III/ CARIMEA President

HON. JUDITH B. DARANTINAO
Punong Barangay – Brgy. Parag-um



Republic of the Philippines
Province of Leyte
Municipality of Carigara
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Local Project Monitoring Committee

EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF THE LOCAL
PROJECT MONITORING COMMITTEE OF THE MUNICIPALITY OF CARIGARA ON
MARCH 12, 2026 HELD AT THE 3rd FLOOR LGU ROOFDECK BUILDING, BRGY,
PONONG, CARIGARA, LEYTE

Present:

Hon. Raniel A. Marquez -	Baybay Punong Barangay / LPMC Chairman
Mr. Ruffus Toquero -	CARIMEA Representative / LPMC Member
Hon. Prima J. Azores -	Uyawan Punong Barangay / LPMC Member
Mrs. Ma. Cecinia V. Ragay, JRA	MLGOO / LPMC Member
EnP. Daryl Daniel G. Bodo -	MPDC / LPMC Secretariat
Mrs. Greichell Ann L. Darantinao -	MPDO Representative / LPMC TWG
Mr. Gleeson C. Indita -	MPDO Representative / LPMC TWG
Ms. Judith Dara Sta. Maria -	MPDO Representative / LPMC TWG
Ryan Dauplo	MPDO Staff

Absent:

Hon. Fernando M. Moriel -	SB Member / LPMC Member
Hon. Elmer C. Opeña -	Basketball Association of the Philippines – Carigara Chapter / LPC Member
Hon. Judith D. Darantinao	Punong Barangay Brgy. Parag-um/ LPMC Member

RESOLUTION NO. 06, S. 2026

A RESOLUTION ADOPTING AND INSTITUTIONALIZING THE PROJECT MONITORING AND EVALUATION CHECKLIST AND THE CARIGARA – PROGRAM REVIEW AND IMPLEMENTATION STATUS MONITORING (C-PRISM) APP AS THE OFFICIAL MONITORING TOOLS OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE MUNICIPALITY OF CARIGARA

WHEREAS, the Local Project Monitoring Committee (LPMC) is mandated to monitor and evaluate the implementation of government-funded programs, projects, and activities to ensure their timely, efficient, and effective implementation;

WHEREAS, the Committee recognizes the need for standardized, accessible, and efficient monitoring tools that will guide all LPMC members in the conduct of project monitoring and evaluation activities;

WHEREAS, the Project Monitoring and Evaluation Checklist was developed to provide a systematic and user-friendly guide for LPMC members during field inspections and monitoring activities, thereby promoting consistency, transparency, accountability, and accuracy in project assessment and reporting;

WHEREAS, the Municipality of Carigara developed the Carigara – Program Review and Implementation Status Monitoring (C-PRISM) App, a centralized digital platform designed to manage and monitor Programs, Projects, and Activities (PPAs) of the Local Government Unit, replacing manual tracking systems and fragmented spreadsheets through a shared and integrated monitoring mechanism;

WHEREAS, the C-PRISM App enables departments and implementing offices to schedule programs, projects, and activities, monitor implementation progress, and update project status in real time, thereby

improving coordination, information sharing, and decision-making among concerned offices and stakeholders;

WHEREAS, the integration of both the Project Monitoring and Evaluation Checklist and the C-PRISM App will strengthen the Municipality’s project monitoring system by combining field-based validation and digital monitoring, resulting in more efficient, accurate, and timely reporting of project implementation status;

NOW, THEREFORE, on motion by Mr. Ruffus L. Toquero, duly seconded by all members present, be it:

RESOLVED, as it is hereby resolved, to adopt and institutionalize the Project Monitoring and Evaluation Checklist and the Carigara – Program Review and Implementation Status Monitoring (C-PRISM) App as the official monitoring tools of the Local Project Monitoring Committee (LPMC) of the Municipality of Carigara;

RESOLVED FURTHER, that all LPMC members shall utilize the approved checklist during project monitoring and evaluation activities to ensure uniformity and consistency in project assessment, documentation, and reporting;

RESOLVED FURTHER, that the C-PRISM App shall serve as the official digital platform for recording, tracking, monitoring, and reporting the implementation status of Programs, Projects, and Activities (PPAs) of the Municipality of Carigara;

RESOLVED FURTHERMORE, that all concerned departments, offices, and implementing units shall provide timely and accurate updates through the C-PRISM App and cooperate with the LPMC in ensuring the completeness and reliability of project monitoring information;

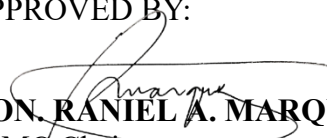
RESOLVED FINALLY, that the Project Monitoring and Evaluation Checklist and the C-PRISM App, including their corresponding guidelines and operational procedures, are hereby adopted and made integral parts of this Resolution and shall serve as the standard references in the implementation of the Local Project Monitoring Committee’s project monitoring and evaluation activities.

APPROVED.

PREPARED BY:


EnP. DARYL DANIEL G. BODO, MPM
MPDC / LPMC Secretariat

APPROVED BY:


HON. RANIEL A. MARQUEZ
LPMC Chairperson

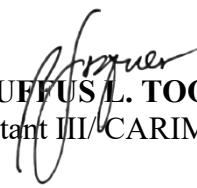
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