



Local Project Monitoring Committee

MINUTES OF THE 1ST QUARTERLY MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE OF THE MUNICIPALITY OF CARIGARA ON JANUARY 19, 2026 HELD AT THE CONFERENCE ROOM 2ND LGU BUILDING, BRGY, PONONG, CARIGARA, LEYTE

Present:

Hon. Eduardo T. Ong Jr.	Local Chief Executive/ Municipal Mayor
Hon. Raniel A. Marquez	Punong Barangay – Brgy. Baybay / LPMC
Hon. Fernando Moriel	Chairperson
	SB Member / LPMC Member
Hon. Prima J. Azores	Punong Barangay – Brgy. Uyawan / LPMC
Hon. Elmer C. Opeña	Member
	CSO Representative
	(Basketball Association of the Philippines- Carigara Chapter)
Mr. Ruffus Toquero	CSO Representative (CARIMEA)
Ma. Cecinia V. Ragay, JRA	MLGOO / LPMC Member
Mr. Daryl Daniel G. Bodo	MPDC / LPMC Secretariat
Ms. Shonalle D. Ballon–	LGGOO II
Engr. Joseph Rex C. Pilande	Engineer I
Mr. Gleeson Indita	MPDO Representative
Ms. Judith Dara Sta. Maria	MPDO Representative
Mr. Ryan Dauplo	MPDO Representative
Mr. Joephet Daang	MPDO Representative

Absent:

Hon. Judith D. Darantinao	Punong Barangay Brgy. Parag-um/ LPMC Member
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MEETING SUMMARY

Attendance and Quorum

A total of 14 participants attended the Local Project and Monitoring Committee Conference on January 19, 2026, at Mayor's office Conference room, Carigara, Leyte. A quorum was declared based on the majority in attendance of the LPMC members.

Agenda

The committee convened to discuss the following agenda items:

1. Reconstitution of LPMC
2. Amendment to the schedule of Quarterly meetings and inspection
3. Reporting of Annual Accomplishment of CY 2025
4. Other Matters

PRELIMINARIES

- ✓ Opening Prayer
- ✓ The meeting started at 10:30 AM with an opening prayer.
- ✓ Acknowledgment of Participants and Declaration of Quorum
Hon. Marquez acknowledged the members and representatives present. The secretariat reported a quorum based on attendance, and thereafter followed by the declaration of quorum.
- ✓ Call to Order
Hon. Raniel A. Marquez, LPMC Chairperson, called the meeting to order.
- ✓ Presentation of the Agenda
Gleeson Indita, MPDO representative, presented the agenda.
- ✓ Approval of the Agenda
Hon. Prima J. Azores raised a motion to approve the agenda of the meeting. It was unanimously seconded by the body. With no objections, the agenda has been approved.

BUSINESS OF THE DAY

1. RECONSTITUTION OF LPMC

Gleeson Indita, MPDO representative, presented the discussion on the reconstitution of the LPMC. He shared that Conchita Nivera, representing the Senior Citizens Organization, will no longer be part of the committee and will be replaced by Hon. Elmer Opena.

Hon. Azores asked Mr. Indita why Mrs. Nivera is no longer a member of the committee. Mr. Indita explained to the body that Mrs. Nivera will no longer be included because she is no longer a member of the Municipal Development Council (MDC).

Meanwhile, Hon. Opena sought clarification on whether he would serve as a Punong Barangay representative or as a Civil Society Organization (CSO) representative. Mr. Indita asserted that Hon. Opena would serve as a CSO representative, representing the Basketball Association. An executive order for the replacement will follow.

2. AMENDMENT TO THE SCHEDULE OF QUARTERLY MEETINGS AND INSPECTIONS

Hon. Marquez asked the body for their preferred schedule for the quarterly meetings and on-site inspections. Hon. Azores moved that the quarterly meetings and on-site inspections be conducted every 2nd Tuesday and Thursday of the quarter, respectively. The motion was approved by the body. With no objections raised, the motion was carried.

Mr. Indita then sought clarification on whether the on-site inspection would commence this coming Thursday, which was confirmed by the body. Hon. Marquez reiterated that all listed projects will be inspected.

Meanwhile, Local Government Operations Officer II (LGOO II) Shonalle Ballon asked whether the committee could provide a fare allowance to the CSO representatives. Hon. Marquez explained that free transportation is provided from the LGU grounds to the project sites; however, no fare allowance is provided for travel from their homes to the LGU. On the other hand, we may request to the Hon. Mayor Ong Jr. to allocate funds in the LGU Budget for the grant of honorarium to all the members of the LPMC, provided, however, that the release of such honorarium shall be subject to and based upon the attendance and actual participation of the concerned personnel. A revision of the existing Work and Financial Plan is required to reflect the updated resource requirements and other operational adjustments necessary for the effective implementation of the monitoring activities.

3. REPORTING OF ANNUAL ACCOMPLISHMENT FOR CY 2025

Judith Dara Sta. Maria presented the annual accomplishments for CY 2025, highlighting the resolutions passed and the recognitions received by the committee.

During the first quarter, two resolutions were passed: Resolution No. 05, s. 2024, entitled “*A Resolution Requesting the Municipal Mayor, Hon. Eduardo T. Ong Jr., to Provide Personal Safety Equipment and Gear for the Local Project Monitoring Committee (LPMC) of Carigara, Leyte,*” and Resolution No. 01, s. 2025, entitled “*A Resolution Approving the CY 2025 First (1st) Semester Programs/Projects to be Monitored by the Local Project Monitoring Committee (LPMC) of Carigara, Leyte.*”

In the second quarter, Resolution No. 02, s. 2025 was passed, entitled “*A Resolution Approving the Upgrading of the Farm-to-Market Road Phase II in Brgy. Tinaguban, Carigara, Leyte, to be Included in the Monitoring and Evaluation of the Local Project Monitoring Committee (LPMC) for the CY 2025 Second (2nd) Semester Programs/Projects.*”

During the third quarter, three resolutions were passed: Resolution No. 03, s. 2025, “*A Resolution Approving and Adopting Supplemental Monitoring and Evaluation Plan No. 1 for July–December CY 2025 of the Local Project Monitoring Committee (LPMC) of Carigara, Leyte;*” Resolution No. 04, s. 2025, “*A Resolution Approving and Adopting the Supplemental Priority Programs and Projects to be Monitored for July–December CY 2025;*” and Resolution No. 05, s. 2025, “*A Resolution Supporting the Travel Order of the Civil Society Organization President and LPMC Member for the Consultation Workshops on the Standardization of Third-Party Monitoring (TPM) of the Department of the Interior and Local Government (DILG), held on June 10–11, 2025, in Palo, Leyte.*”

For the fourth quarter, three additional resolutions were passed: Resolution No. 06, s. 2025, “*A Resolution Approving the CY 2026 Programs/Projects to be Monitored by the Local Project Monitoring Committee (LPMC) of Carigara, Leyte;*” Resolution No. 07, s. 2025, “*A Resolution Approving the CY 2026 Monitoring and Evaluation Plan of the Local Project Monitoring Committee (LPMC);*” and Resolution No. 08, s. 2025, “*A Resolution Approving the CY 2026 Work and Financial Plan of the Local Project Monitoring Committee (LPMC) of Carigara, Leyte.*”

Ms. Sta. Maria emphasized that, overall, a total of nine (9) resolutions were passed for the entire year.

Meanwhile, she shared that Carigara ranked 3rd out of 136 municipalities in Eastern Visayas as one of the Top Performing LPMCs, as awarded by the DILG Region VIII.

4. OTHER MATTERS

Municipal Local Government Operations Officer (MLGOO) Ma. Cecinia Ragay, MLGOO requested the whole body to sustain the work efforts that led to achieving 3rd place in the last LPMC recognition and assured that taxpayers’ money will be utilized for appropriate and proper projects.

Meanwhile, Ruffus Toquero, Accountant II and CSO representative of CARIMEA, asked the MLGOO about the possibility of conducting technical training for members. The MLGOO assured the body that should there be training for LPMC members, everyone will be informed ahead of time. Mr. Indita suggested conducting capacity training at the LGU, which was agreed upon by LGOO II, who further requested that the LGU consider shouldering the funding.

Finally, the MLGOO emphasized that capacity development should not be limited to LGU-based training and committed to exploring regional capacity-building opportunities.

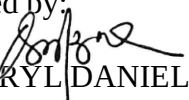
ADJOURNMENT

Having no other matters to be discussed, the meeting was adjourned at 11:20 AM.

Prepared by: -


RYAN D. DAUPLO
MPDO STAFF

Approved by:


EnP DARYL DANIEL G. BODO
MPDC