

LOCAL PROJECT MONITORING COMMITTEE (LPMC)
WORK AND FINANCIAL PLAN
For CY 2026

PMC: DULAG, LEYTE

Activity (e.g. quarterly meetings, PSS, trainings, field monitoring activities)	Expected Output	Schedule	Responsible Unit/Individual	Fund Source	Budget (Php)	Remarks
1st Quarter Planning Workshop	•Work and Financial Plan •M&E Work Program •M&E Plan •Post Activity Report	January-25	All LPMC Members and LPMC Secretariat		5,000.00	
1st Quarter LPMC Meeting	•Minutes of the Meeting with Attendance and Photos •Resolutions & RPMES Form 10 & 11	February-25	All LPMC Members and LPMC Secretariat		3,000.00	
1st Quarter Site Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	February-25	All LPMC Members and LPMC Secretariat		3,000.00	
1st Quarter Documents Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	February-25	All LPMC Members and LPMC Secretariat		2,000.00	
Problem Solving Session (if necessary)	•RPMES Form 8	March-25	All LPMC Members and LPMC Secretariat		2,000.00	
2nd Quarter LPMC Meeting	•Post Activity Report •Minutes of the Meeting with Attendance and Photos •Resolutions & RPMES Form 10 & 11	May-25	All LPMC Members and LPMC Secretariat		3,000.00	

2nd Quarter Site Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	May-25	All LPMC Members and LPMC Secretariat		3,000.00	
2nd Quarter Documents Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	May-25	All LPMC Members and LPMC Secretariat		2,000.00	
Problem Solving Session (if necessary)	•RPMES Form 8	May-24	All LPMC Members and LPMC Secretariat		2,000.00	
Attendance/ conduct of Training (CAPDEV) for LPMC	•RPMES Form 9 •Post Activity Report •Photos •Copy of Certificate of Completion/Attendance •Post Activity Report	June-24	All LPMC Members and LPMC Secretariat		5,000.00	
3rd Quarter LPMC Meeting	•Minutes of the Meeting with Attendance and Photos •Resolutions & RPMES Form 10 & 11	Aug-24	All LPMC Members and LPMC Secretariat		3,000.00	
3rd Quarter Site Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	Aug-25	All LPMC Members and LPMC Secretariat		3,000.00	
3rd Quarter Documents Monitoring (From the List of Priority Projects)	•RPMES Form 5,6,7 •Geotagged Photos •Notice of Delays/ Findings to Project Implementation Team (if applicable)	Aug-25	All LPMC Members and LPMC Secretariat		2,000.00	
Problem Solving Session (if necessary)	•RPMES Form 8	Sep-25	All LPMC Members and LPMC Secretariat		2,000.00	

4th Quarter LPMC Meeting	• Post Activity Report • Minutes of the Meeting with Attendance and Photos • Resolutions & RPMEs Form 10 & 11	Nov-25	All LPMC Members and LPMC Secretariat		3,000.00	
4th Quarter Site Monitoring (From the List of Priority Projects)	• RPMEs Form 5,6,7 • Geotagged Photos • Notice of Delays/ Findings to Project Implementation Team (if applicable)	Nov-25	All LPMC Members and LPMC Secretariat		2,000.00	
4th Quarter Documents Monitoring (From the List of Priority Projects)	• RPMEs Form 5,6,7 • Geotagged Photos • Notice of Delays/ Findings to Project Implementation Team (if applicable)	Nov-25	All LPMC Members and LPMC Secretariat		2,000.00	
Problem Solving Session (if necessary)	• RPMEs Form 8	Nov-25	All LPMC Members and LPMC Secretariat		2,000.00	
Attendance/ conduct of Training (CAPDEV) for LPMC	• RPMEs Form 9 • Post Activity Report • Photos • Copy of Certificate of Completion/Attendance	Oct-25	All LPMC Members and LPMC Secretariat		5,000.00	
TOTAL					54,000.00	

Prepared by:

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Approved:

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Noted by:

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