



LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE MEETING

Date : June 18, 2026

Time: 9:00 AM

Venue: Executive Lounge

3rd Floor, Municipal Building

I. Call to Order

The meeting was called to order at 9:23 AM by Hon. Richard Benedict V. Ogario, Chairperson of the Local Project Monitoring Committee (LPMC).

II. Attendance

Present:

- Hon Richard Benedict V. Ogario – LPMC Chairperson
- Levi Mendros, Jr. – MPDC/Secretariat
- Honorio Sorita – Sta. Margarita Punong Barangay
- Marites Talamo – Owak Punong Barangay
- Ramil Babida – CSO KIFA
- Ma. Analyn Verdadero – CSO Bung-aw Women's
- Rosemarie Sanico – CSO Atabay Men & Women Volunteers
- Jose Nino Majulas – CSO TERFA
- Alyanna Kaye Gacutno – Representative, Municipal Engineers Office
- Jean Paul Panoy – DILG Reperesentative
- Edison Vilbar – MPDO/Secretariat

Absent:

- Diana Nudalo (Travel OB) – MPDO/Secretariat
- Juanito Argallon – Bagong Lipunan Punong Barangay
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III. Agenda

A. Status of Ongoing Infrastructure Projects

Engr. Gacutno read the reports of projects which later on were discussed by Engr. Mendros regarding its status.

B. Project visit at the sorting facilities

C. Other Matters

IV. Monitoring and Inspection Findings

The committee conducted site inspections on June 18, 2026 (*right after the meeting*) and reported the following findings.

1. Facility Conditions

- Sorting facility is operational
- Area is well-maintained with no major defects during inspection

2. Waste Segregation

- Waste materials are segregated
- Properly labelled bins

3. Equipment
 - Machines are functional
 - Sorting tables are available
 - Storage areas are available and functional
4. Environmental and Safety Compliance
 - Signages are available

V. Resolutions and Agreements

- A regular meeting must be conducted every second (2nd) Thursday of the second (2nd) month of every quarter.
- A report must be prepare for submission.
- Conduct a follow-up monitoring visit.
- Encourage every member to actively participate in the project monitoring activities.

VI. Other Matters

DILG-LGOO Jean Paul Panoy reminded the committee to ensure proper documentation of reports and compliance in accordance with the rules and regulations. He added that the municipality of Hilongos has a 100 percent compliance on SUBAYBAYANI AWARDS. In addition thereto, the Local Project Monitoring Committee (LPMC) received a Certificate of Recognition last June 11, 2026.

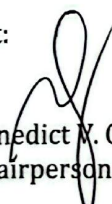
VII. Adjournment

There being no other matters to discuss, the meeting was adjourned at 10:05 AM.

Prepared by:


Engr. Levi L. Mendros, Jr. EnP.
LPMC Secretariat

Certified Correct:


Hon. Richard Benedict N. Ogario
LPMC Chairperson

Attachment:

1. Attendance sheet
2. Meeting photos
3. Site Inspection photos