



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF HINDANG
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LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE SECOND QUARTER MEETING OF THE LOCAL PROJECT
MONITORING COMMITTEE HELD ON JUNE 15, 2026, AT THE SB CONFERENCE
HALL, MUNICIPAL BUILDING, HINDANG, LEYTE

PRESENTS

HON. LEONIDA A. CAVITE	-LPMC Chairperson
MR. GIN KENNETH ESTACO	-LPMC Member / MLGOO
HON. ANGELINA B. BORLEO	-LPMC Member
MR. DEXTER R. SARCON	-LPMC Member
HON. RUEL N. RECREO	-LPMC Member
MR. ROGELIO A. ALBARILLO, JR.	-Head Secretariat Representative
MS. EMELINDA ALABADO	-LPMC Member
ENGR. EMMANUEL R. AGRAVANTE	-LPMC Member/ Secretariat
MR. DEXTER SARCON	-LPMC Member
MS. VERNA WENCESLAO	-MHO Representative
MS. RENNA G. AGUDERA	-MSWDO
MR. ALMAQUIO P. TIMBAL	-CSO Representative

Note: See Attached Separate Attendance Sheet

PRELIMINARY MATTERS

At exactly 9:15 AM, Hon. Leonida A. Cavite, MPMC Chairperson, formally called the meeting to order. This was immediately followed by the acknowledgment of members present. Thereafter the chairperson requested the assistance of the MPMC Head Secretariat Representative, Mr. Rogelio A. Albarillo, Jr. To present the agenda of the Meeting.

PRESENTATION OF THE AGENDA

The MPMC Head Secretariat, through its representative, presented the official agenda and informed the body that the meeting would primarily focus on status updates concerning projects funded under the LGU's 20% Development Fund. The discussion aimed to cover the financial and physical accomplishments of the specific projects subjected to monitoring, as authorized under Resolution No. 02, Series of 2025, dated December 23, 2025.

Following the reading of the agenda, the Implementing Unit for Agricultural Programs and Projects, represented by Mrs. Emelinda Laabdo, Municipal Agriculturist. She provided a comprehensive status report on projects funded under the 20% Development Fund for 2025 and

2026. She reported that the **Poultry and Livestock Production** projects have been fully delivered and distributed to beneficiaries, while the **Reforestation through Agri-Fruit Tree Development** project was successfully completed on March 31, 2026. Regarding the **Fishery Support Livelihood project**, she noted that delivery was finalized on May 25, 2026, and the items are now ready for distribution. Meanwhile, both the **Root crop Production** and the **Establishment of Fish Sanctuaries** projects are currently in the procurement phase, with their respective purchase requests undergoing administrative review. Finally, Mrs. Alabado stated that the **Mangrove Rehabilitation and Reforestation** project is currently pending implementation due to the present unavailability of suitable mangrove propagules and seedlings.

Following the updates from the Municipal Agriculture Office, the body transitioned to a key program under the **Municipal Health Office**. In the absence of the Implementing Office Head, a representative from the department Ms. Verna Wenceslao volunteered to present the status of their projects funded under the 20% Development Fund.

The discussion focused on the **Purchase of Medical, Dental, and Laboratory Equipment**. The representative informed the quorum that the program has yet to be implemented, as the scheduled release of the allotment is slated for the period of September to November 2026.

Regarding the Supplemental Feeding programs, the committee noted that a new cycle is set to launch this year, which will overlap with the ongoing implementation of the 2025 program. Ms. Wenceslao reported that the 2025 Supplemental Feeding project has reached a 77.34% delivery rate; however, regarding the 2026 Supplemental Feeding program, she clarified that while the funding was released in April 2026, she does not have information regarding its current implementation status and committed to consulting with her department head for further details.

Regarding the projects under the Municipal Engineering Office, the MPMC Secretariat requested an update from the implementing head on the status of ongoing infrastructure works. During the discussion, it was reported that the **Construction of the Seawall and Embankment (Municipal Port area)** has encountered implementation challenges, resulting in a failure to meet the completion date set by the initial approved time extension. The Municipal Engineer attributed these delays to persistent high tide events and adverse weather conditions, which significantly hindered site progress. Consequently, a request for a 60-calendar-day extension was formally granted, adjusting the revised project completion date to July 19, 2026.

The **Construction of the Farm-to-Market Road from Brgy. Anolon to Himacugo (LGSF-FALGU CY 2025)**, is also reported that it failed to meet the completion date specified in its initial approved time extension. This delay was attributed to the late relocation of LEYECO electric posts and the occurrence of weather disturbances throughout the implementation period. To address these setbacks, a time extension has been granted, moving the revised project completion date to July 17, 2026.

Following these updates, the LPMC members collectively agreed that it is vital for both the implementing offices and their contractors to foster a culture of cooperation and professional accountability. The Committee emphasized that proactive project management and strict adherence to established work schedules are primary responsibilities of all parties involved in the infrastructure implementation process. To formalize this position, the LPMC Chairman suggested that a resolution be drafted to address these concerns and mandate improved oversight, the LPMC Secretariat requested that Mr. Dexter Sarcon propose an appropriate resolution title to address these concerns and officially these expectations.

Following the discussions, the Secretariat inquired about the status of other projects. It was reported that the **Construction of National Road Solar Lightings** was successfully completed on

March 23, 2026. Regarding the **Reclamation Development** project and the **Concreting of the Farm-to-Market roads in both Mabagon-Anahaw and Ma-asin-Mabagon**, it was noted that the bidding process for these projects was completed on May 25, 2026, and the office is currently following up on the Notice of Award to begin project mobilization.

Regarding the remaining projects, the **Rehabilitation and Concreting of Municipal Streets** reached its bid completion on June 15, 2026, and is currently awaiting the Notice of Award to begin mobilization. For the **Hindang Baywalk Site Development**, the budget allocation is scheduled for release between August and December 2026, while the Program of Work (POW) is currently being prepared. Similarly, the POW for the **Construction of National Road Solar Lightings** is under preparation. Finally, for the **Fabrication and Installation of the Floating Boardwalk and Floating Cottages**, the project's POW is currently being revised to account for recent price escalations.

Following these updates, the committee returned to the discussion regarding the proposed resolution. The members formally adopted **Resolution No. 02, Series of 2026**, titled *"A Resolution Encouraging the Implementing Office to Ensure Contractors' Adherence to the Original Contractual Completion Date or to the First Approved Time Extension."* The motion to approve the resolution was made by ALUFA President Mr. Almaquio P. Timbal and was seconded by Hon. Angelina B. Borleo, Punong Barangay of Capudlosan.

OTHER MATTERS

Once the resolution was approved, the Secretariat representative briefed the committee on the upcoming schedule for the next quarter. This includes the third-quarter site monitoring activities and the next regular meeting, which is tentatively set for June 26, 2026 and September 15, 2026, though this date remains subject to change.

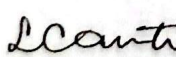
ADJOURNEMENT

There being no other matters to discuss, the meeting was adjourned at exactly **11:31 AM** upon the motion of the MPMC Chairperson, **Hon. Leonida A. Cavite**.

PREPARED BY ;


ROGELIO A. ALBARILLO, JR
Head Secretariat Representative

NOTED BY :


LEONIDA A. CAVITE
MPMC Chairperson