



Republic of the Philippines
Province of Leyte

MUNICIPALITY OF INOPACAN, LEYTE
MUNICIPAL PLANNING AND DEVELOPMENT OFFICE
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1ST QUARTERLY LOCAL PROJECT MONITORING COMMITTEE MINUTES OF MEETING

Date: March 18, 2026

Time: 8:30 AM onwards

Venue: Conference Room, 2nd floor Mayor's Office, Municipal Hall Inopacan, Leyte

In attendance

Approval of Minutes

This item has already been dispensed with.

Call to Order

Engr. Ymber Cecilia P. Malanguis, LPMC Chairman called the meeting to order at 8:45 AM at Conference Room, 2nd floor Mayor's Office, Municipal Hall Inopacan, Leyte.

Preliminaries

The meeting started with a prayer and a roll call for attendance to determine the presence of the council and confirming a quorum for the meeting.

Agenda:

1. Presentation of Work and Financial Plan CY 2026
2. Monitoring and Evaluation
3. Other Matters.

The LPMC meeting began with presentation on the Local Monitoring Project Committee Work and Financial Plan for CY 2026 by LPMC Secretariat, Ms. Mildred C. Bregildo.

Activity (e.g quarterly meetings, PSS, trainings, field monitoring activities)	Expected Output	Responsible Unit/Individual	Fund Source	Physical Targets					Financial Targets				
				Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total Budget
1. Participation in activities for strengthening the functionality of the LPMC	Attendance in trainings, workshops, and orientations with documented participation and improved capacity of LPMC members.	LPMC	MOOE		1		1	2					
2. Conduct of Quarterly Meetings and Monitoring and Evaluation	Quarterly meetings conducted with documented minutes and timely submission/uploading of RPMS reports.	LPMC	MOOE	1	1	1	1	4	5000.00	5000.00	5000.00	5000.00	20000.00
3. Posting of activities on the LPMC Official Page for transparency and public awareness	Regular posting of LPMC activities, updates, and announcements.	LPMC Secretariat	MOOE	1	1	1	1	4					
4. Submission of RPMS forms to the COA Audk Team	Complete and properly accomplished RPMS forms submitted to COA with supporting documents.	LPMC Secretariat	MOOE	1	/			1					
TOTAL:													20000.00



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Additionally, the Head Secretariat also presented the instructions to the LPMC member on how to achieve highly functional status.

The next item on the agenda was the Monitoring and Evaluation, as part of the MDC M&E Arm. The council decided to take a monitoring on 5 projects to be monitored in which was included in the Monitoring and Evaluation Priority Program in the first quarter.

The team decided to take a monitoring inspection in the afternoon right after the meeting as part of the meeting agenda.

Other Matters:

- **KALAH-CIDDS Orientation of Sustainable Evaluation for LPMC Process**
 - o Ms. Sharmine B. Suarez III, PDO –III from KALAH, presented this orientation to the LPMC Member including the objective and the process of this Sustainable Evaluation. She also added that if possible the LGU would have a representative during the monitoring and procurement, for to observe for the financial audit.

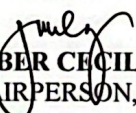
Adjournment

The meeting adjourned at 11:45 A.M in the morning in the motion of Ms. Mildred C. Bregildo, duly seconded by Engr. Ymber Cecilia P. Malanguis.

Prepared and Attested by:


MILDRED C. BREGILDO, RAgr.
MPDO Designate/ Head Secretariat-LPMC

Approved by:


ENGR. YMBER CECILIA P. MALANGUIS
CHAIRPERSON, LPMC