



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
Municipality of Isabel



LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE MEETING

2nd QUARTER REGULAR MEETING

May 28, 2026, 1:30PM at the Mun. Hall Conference Room

CALL TO ORDER: The meeting was called to order at 1:30 PM by the Chairperson, Hon. Alan Romero, with a short invocation led by Ms. Oliveros. The Chairperson welcomed the members and emphasized the committee's role in ensuring efficient project implementation under RA 7160 and local development fund guidelines.

1. Status of 20% Development Fund Projects (CY 2026)

Updates revealed that most of the projects are still undergoing procurement or technical preparation. CSO Representative, Mr. Araño, emphasized the need to accelerate implementation to avoid delays and maximize fund utilization.

Action Agreed:

Mr. Araño proposed a resolution addressed to Municipal engineering office and other implementing offices to fast-track technical documentation, procurement activities, and project monitoring to ensure timely completion.

2. Status of CY 2025 Quick Response Fund (QRF) Projects

The body noted significant progress in the implementation of QRF-funded projects, although some remain ongoing due to site and procurement-related challenges.

Action Agreed:

Implementing offices shall strengthen coordination and regularly report project progress to facilitate the completion of remaining projects.

3. Status of Uncompleted Projects with Terminated Contracts

The Council discussed projects affected by terminated contracts and the resulting delays in service delivery. Members highlighted the importance of immediately addressing stalled projects to prevent further setbacks and cost escalation.

Action Agreed:

The Municipal Engineering Office and concerned offices were directed to undertake the



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necessary legal, technical, and procurement actions to resume and complete affected projects at the soonest possible time.

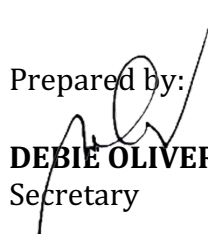
Overall, the Council underscored the importance of proactive monitoring, timely preparation of technical requirements, and close coordination among implementing offices to ensure that priority projects are delivered efficiently and effectively for the benefit of the community.

Resolution Endorsed: The Committee unanimously endorsed a resolution RECOMMENDING THE ADVANCE PREPARATION AND COMPLETION OF TECHNICAL DOCUMENTS FOR ALL CY 2026 INFRASTRUCTURE PROJECTS BY THE MUNICIPAL ENGINEERING OFFICE TO FACILITATE TIMELY PROCUREMENT, IMPLEMENTATION, AND UTILIZATION OF APPROPRIATED FUNDS.

The resolution will be forwarded to the Sangguniang Bayan for adoption and elevation to the Municipal Mayor.

ADJOURNMENT: No other matters. Meeting adjourned at 12:00 NN upon motion by Engr. Galo, seconded by Mr. Amboy.

Prepared by:


DEBIE OLIVEROS
Secretary

Approved by:


ALAN ROMERO
Chairperson