



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
Municipality of Isabel



LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE MEETING

3rd QUARTER REGULAR MEETING

September 21, 2026, 3PM at the SB Hall

CALL TO ORDER: The meeting was called to order at 3:30 PM by the Chairperson, Hon. Alan Romero, with a short invocation led by Ms. Oliveros. The Chairperson welcomed the members and emphasized the committee's role in ensuring efficient project implementation under RA 7160 and local development fund guidelines.

I. STATUS OF 20% DEVELOPMENT FUND PROJECTS – CY 2026

The Secretariat presented the consolidated status of projects funded under the **20% Development Fund for CY 2026**, including the project allocation, implementation status, physical accomplishment, and other relevant information.

The Committee reviewed the status of the projects and noted that while several projects are already completed or ongoing, there are projects requiring further action to facilitate implementation and maximize the utilization of available funds.

The members discussed the need to address projects with delayed implementation and to ensure that available funds are utilized for priority development interventions consistent with the approved local plans and programs.

In this regard, the Committee discussed the possibility of **realigning available funds from identified projects**, particularly funds that may no longer be required for their original purpose or may be more effectively utilized for other eligible priority projects, subject to applicable laws, rules, regulations, and required local government approvals.

After discussion, the Committee agreed that the LPMC shall **endorse appropriate resolutions recommending the realignment of funds** from identified projects to other eligible priority projects, where legally and financially permissible, in order to **expedite fund utilization and facilitate the implementation of priority development projects**.

The Committee emphasized that any proposed realignment must be supported by appropriate justification, project assessment, availability of funds, and compliance with applicable budgeting, planning, accounting, procurement, and auditing requirements.

AGREEMENT/ACTION POINT:



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
Municipality of Isabel



LOCAL PROJECT MONITORING COMMITTEE

The LPMC Secretariat, in coordination with the concerned implementing offices, shall facilitate the preparation and endorsement of appropriate LPMC resolutions recommending the realignment of identified funds, subject to validation and compliance with applicable legal and financial requirements.

II. STATUS OF UNCOMPLETED PROJECTS WITH TERMINATED CONTRACTS

The Committee proceeded with the discussion on the status of uncompleted projects involving terminated contracts.

The concerned implementing office presented the status of the affected projects, including the project accomplishment prior to termination, contract status, remaining works, and other relevant circumstances surrounding the termination.

The Committee emphasized the need to properly document the status of each project, particularly the physical accomplishment, financial obligations, remaining scope of work, and the circumstances leading to contract termination.

In this connection, the Committee agreed that the **Legal Officer shall facilitate and provide guidance on the required documentation and legal processes** relating to the terminated contracts, in coordination with the concerned implementing office, Bids and Awards Committee, Municipal Engineering Office, Budget Office, Accounting Office, and other concerned offices.

The Committee further emphasized that the necessary documentation should clearly establish the status of the terminated contract and provide sufficient basis for determining the appropriate succeeding action for the uncompleted project.

AGREEMENT/ACTION POINT:

The Municipal Legal Officer shall facilitate the preparation, review, and completion of the required legal and supporting documentation for projects with terminated contracts, in coordination with the concerned offices and consistent with applicable laws, rules, and regulations.

III. STATUS OF OTHER PROJECTS FUNDED BY DPWH AND OTHER NATIONAL GOVERNMENT AGENCIES

The Committee proceeded to discuss the status of projects being implemented within the Municipality of Isabel that are **funded, implemented, or supported by the Department of Public Works and Highways (DPWH) and other national government agencies**.



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
Municipality of Isabel



LOCAL PROJECT MONITORING COMMITTEE

The Committee discussed the need for the concerned municipal implementing offices to maintain updated information on these projects, including project location, project description, implementing agency, project status, funding source, implementation schedule, and other relevant project details.

The Committee further emphasized that proper documentation is necessary to facilitate monitoring, coordination, and validation of projects implemented by national government agencies within the municipality.

After discussion, the Committee agreed that the concerned implementing office shall complete and maintain the required documentary requirements and project information pertaining to the implementation of projects funded or implemented by DPWH and other national government agencies.

The documentary requirements shall include, as applicable, project plans and specifications, program of works, implementation schedule, notice to proceed, contract information, accomplishment reports, photographs, inspection reports, and other relevant documents necessary for project monitoring.

AGREEMENT/ACTION POINT:

The concerned implementing office shall complete, consolidate, and maintain the required documentary requirements and project information on projects funded or implemented by DPWH and other national government agencies, and shall make the same available for monitoring, validation, and reporting by the LPMC.

Resolution Endorsed:

LPMC Resolution 2026-03

A resolution recommending the realignment of three million pesos (₱3,000,000.00) from the fifteen million pesos (P15,000,000.00) road opening and concreting in various barangays project to augment the funding for the purchase/ rehabilitation of solar lights in the municipality of isabel, leyte

LPMC Resolution 2026-04

A resolution recommending the realignment of five hundred thousand pesos (₱500,000.00) from the fifteen million pesos (p15,000,000.00) road Opening and concreting in various barangays project to augment the funding for the establishment of an integrated plastic



REPUBLIC OF THE PHILIPPINES
PROVINCE OF LEYTE
Municipality of Isabel



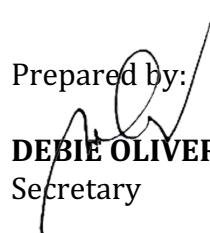
LOCAL PROJECT MONITORING COMMITTEE

waste recycling and eco-brick production system
in the municipality of Isabel, Leyte

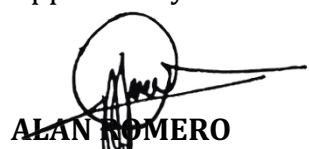
The resolution will be forwarded to the Sangguniang Bayan for adoption and elevation to the Municipal Mayor.

ADJOURNMENT: No other matters. Meeting adjourned at 5PM upon motion by Engr. Galo, seconded by Mr. Amboy.

Prepared by:


DEBIE OLIVEROS
Secretary

Approved by:


ALAN ROMERO
Chairperson