



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF JARO
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LOCAL PROJECT MONITORING COMMITTEE

Excerpt from the minutes of the Local Project Monitoring Committee Third Quarterly meeting held on September 4, 2026 at the Conference room Legislative Building, Jaro, Leyte.

The meeting started at about 9:00 in the morning at the Conference room Legislative Building Jaro, Leyte. EnP. Kirby Joseph M. Batan the Local Project Monitoring Committee chairman called the roll to determine the quorum and upon determining the quorum, led the prayer.

After that, the LPMC Chairperson EnP. Kirby Joseph M. Batan formally presided the meeting. He gave a short appreciation message to all LPMC members for attending LPMC Third quarterly meeting despite a hectic schedule, He also welcome Mrs. Irene Teraza Hobayan the OIC-MLGOO to her first LPMC Quarterly meeting. The presiding officer then explained the need for new composition of LPMC members due to some minor issues nevertheless it has been sorted out hence, this new LPMC composition.

He then proceeds to present the project for inspection for the third quarter namely;

1. Construction of Oval situated in Brgy. Kalinawan Jaro, Leyte
2. Improvement of Multi-Purpose Bldg. at Brgy. Atipolo
3. Repair/Improvement of Multi-Purpose Bldg. (Daycare Center) at Brgy. San Pedro Jaro, Leyte
4. Concreting of FMR at Brgy. Crossing Rubas Jaro, Leyte
5. Construction of road in the vicinity of the Super Health Center/ Infirmary

The committee discuss the different status of the projects and what would be the approach of the committee on the conduct of ocular inspection. He also informed the LPMC Members that as customary we will conduct ocular inspection of the project site after the meeting.

After that, the OIC-MLGOO Mrs. Hobayan have other matters to discussed particularly the lacking documents for submission by the committee. She itemized all this documents and ask commitment to the committee that all will be accomplished by the end of this month. Furthermore, she also discussed the Local Infrastructure Audit Team need to submit the data sheet for audit by Monday for it is the deadline but Engr. Pempe C. Quiñones pointed out that they only received the Executive order for the creation of Local Infrastructure Audit team this day and as such cannot act upon immediately and ask for ample time be given to accomplish such matter. Mrs. Hobayan then thank the chairperson for the opportunity to attend the committee meeting and represent the DILG.

There being no other matter to be discussed Ar. EnP. Christabel M. Ribo motioned for adjournment of the meeting seconded en masse. The meeting adjourned at 10:20 in the morning.

Prepared by:

MELBERT M. GAQUIT
LPMC Secretariat

Approved by:

EnP. KIRBY JOSEPH M. BATAN
LPMC CHAIRPERSON