



**EXECUTIVE ORDER NO. 03-12-2025
SERIES OF 2025**

**RE-ORGANIZING THE MUNICIPAL PROJECT MONITORING COMMITTEE IN
JULITA, LEYTE**

WHEREAS, Pursuant to the Executive Order 93, dated June 01, 1993 Organizing the Project Monitoring Committees and conduct of regular monitoring and evaluation under the Regional Project Monitoring Evaluation System (RPMES), the LGU is mandated to have an organized committee;

NOW, THEREFORE, I, HON. IRVIN R. DY, Municipal Mayor of Julita, Leyte, by virtue of the powers vested in me, do hereby create the Municipal Project Monitoring Committee;

SECTION 1. MEMBERS

Chairman : **ENGR. NOLIE C. CAÑA**
President, Liga ng mga Barangay
SB Member – Chairman, Committee on Public Works
and Infrastructure and Special projects

Co-Chairman : **HON. ALIANA MARIE R. TUBI**
SB Member – Chairman, Committee on Women and
Family Relation and Gender and Development/ Vice-
Chairman, Committee on Finance and Appropriation

Member : **ALLAN A. BUGHO**
MLGOO
DANILO D. PELENIO
President, JUMEA

RIZZA S. DUMDUMA
Municipal Agriculturist

MARIO P. LEGATA
LAOO I / OIC-MASSO

CERIACO B. LATINA
President, Tolosahay Small Farmers Association



OFFICE OF THE MUNICIPAL MAYOR

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📍 Real St., Poblacion District IV,
Julita, Leyte

MARIE LIZA V. CANTERO

Youth Coordinator, St. Roch Parish Julita

SERVANDO C. CADION

President, OSCA Federation

SECRETARIAT : ENGR. JOHNNY G. CABEBEHAN
PEO II / MPDC - Designate

SECTION 2. DUTIES AND RESPONSIBILITIES

A. PROJECT MONITORING COMMITTEE

1. Provide list and schedule of all project to be monitored by non-government organization (NGO) involved in project monitoring.
2. Collect and process projects of implementers and NGO monitors on the status of project implementation for the development council and next higher level project monitoring committee.
3. Pinpoint problems and verify information to be submitted for analysis and action of the development council.
4. Provide feedback on the remedial actions of the development council and follow up their implementation.
5. Prepare and disseminate periodic project monitoring report on the status of project implementation, and
6. Elevate to higher level bodies problem/issues which are not resolves at their level.

B. SECRETARIAT

1. Record and keep the minutes of every meeting and other documents or related activities.

SECTION 3. SCOPE AND MONITORING

The scope of monitoring shall include all foreign and national funded projects, including development projects funded from the National Tax Allotment (NTA) share of local government units or supported by funds released directly to the Municipal Government projects funded from the locally-generated resources which are implemented within the territorial jurisdiction of Julita, Leyte.





SECTION 4. MEETING AND OCULAR INSPECTIONS

The Municipal Project Monitoring Committee (MPMC) shall convene every third week of the month of the quarter; however, the chairman may call for an emergency meeting as the need arise.

The MPMC shall conduct regular inspection of all projects as stated in Section 3, upon coordination with the implementing agency/organization.

SECTION 5. EFFECTIVITY.

This Executive Order shall take effect immediately.

Signed, this **09th day of December, 2025** of Julita, Leyte, Philippines.


HON. IRVIN R. DY
Municipal Mayor