



MINUTES OF THE SECOND QUARTER MEETING OF THE MUNICIPAL PROJECT MONITORING COMMITTEE (MPMC) HELD ON SEPTEMBER 23, 2026 AT THE CONFERENCE ROOM, NEW TOWN HALL, LA PAZ, LEYTE

PRESENT: (See attached attendance.)

I. Preliminaries and Call to Order

The meeting started with preliminaries. The MPMC Secretariat, Mr. James Christian T. Bautista, conducted the roll call of attendees based on the official attendance sheet. Upon establishing the presence of a majority of the members, the Chairman declared a quorum. The meeting was officially called to order at exactly 1:00 PM and was presided over by the MPMC Chairman, Mr. Arvin G. Terado.

II. Review and Approval of the Previous Minutes

The Chairman requested the MPMC Secretariat to read the minutes of the previous meeting held on June 18, 2026. After the presentation of the minutes, the Chairman called for a motion for approval. Hon. Relly F. Relano moved to approve the minutes of the June 18, 2026 meeting as presented, which was seconded unanimously. There being no objections, the motion was carried and approved.

III. Approval of the Agenda

The agenda was presented as follows:

1. Updating under the 20% LDF
2. Project Inspection and Monitoring

The chairman asked if there was a motion to approve the agenda. A mass motion was made and approved unanimously. Since there are no objections, the motion was approved.

IV. Business Arising and General Discussions

The meeting proceeded with the evaluation of programs and projects funded under the 20% Local Development Fund (LDF).

During the discussions, Ms. Cherryline P. Acero, MLGOO, asked the Secretariat how the 20% LDF projects were being implemented. The Secretary, EnP James, asked the Body for permission to call the attention of the Municipal Engineer, since the Municipal Engineering Office is the implementing office.

The Municipal Engineer appeared before the Body and assured the members that most of the 20% LDF projects were already completed. Engr. Hidalgo emphasized that two (2) of the projects to be inspected were funded under the 20% LDF. He also stated that there were nine (9) projects to be inspected, seven (7) of which were funded under the LGSF.

Ms. Acero further stated that three (3) engineers would assist the MPMC in the Project Inspection and Monitoring, particularly for the projects funded under the LGSF.

Since there were a total of nine (9) projects to be inspected, the MPMC Chair stated that if the Project Inspection and Monitoring activities were completed at night, a special meeting would be conducted for the review and presentation of the project inspection and monitoring findings, as well as the discussion and validation of identified issues and concerns.

V. Field Monitoring and Site Inspection

The Municipal Project Monitoring Committee will conduct the following PPA's after the Quarterly Meeting:

No.	PPA	SOURCE OF FUND
1	UPGRADING OF FARM TO MARKET ROAD AT BRGY. BAGACAY WEST, LA PAZ, LEYTE	LGSF-SBDP 2025
2	ROAD CONCRETING @BARANGAY BAGACAY WEST	20% LDF
3	CONSTRUCTION OF HEALTH STATION AT BRGY. CALABNI-AN, LA PAZ, LEYTE	LGSF-SBDP 2025
4	CONSTRUCTION OF HEALTH STATION AT BRGY. SANTA ANA, LA PAZ, LEYTE	LGSF-SBDP 2025
5	REHABILITATION/IMPROVEMENT OF HEALTH STATION AT BARANGAY LUNETA, LA PAZ, LEYTE	LGSF-SBDP 2025
6	REHABILITATION OF ROAD ALONG BRGY. DISTRICT III-BARANGAY PAWA, LA PAZ, LEYTE	20% LDF
7	RURAL ELECTRIFICATION AT BARANGAY MAG-ASO, LA PAZ, LEYTE	LGSF-SBDP 2025
8	RURAL ELECTRIFICATION AT BARANGAY BOCAWON, LA PAZ, LEYTE	LGSF-SBDP 2025
9	INSTALLATION OF SOLAR STREETLIGHTS IN THE MUNICIPALITY OF LA PAZ, LEYTE (LUBI-LUBI - POBLACION - SANTA ELENA)	LGSF-GEF

VI. Adjournment

The Chairman asked the Body if there were any other questions or clarifications. He then stated that the MPMC would proceed with the Project Monitoring and Site Inspection.

Since no further matters were raised, Mr. Santiago Regaton, CSO President, moved to adjourn the meeting. The motion was duly seconded and unanimously approved. There being no objections, the meeting was officially adjourned at exactly 2:00 PM.

Prepared by:

EnP JAMES CHRISTIAN T. BAUTISTA
MPDC/MPMC Secretariat

Approved:


ARVIN G. TERADO
MPMC Chair