



Republic of the Philippines
MUNICIPALITY OF LEYTE
LEYTE
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Municipal Project Monitoring Committee

**MINUTES OF MEETING OF THE MUNICIPAL PROJECT MONITORING COMMITTEE
HELD ON JUNE 11, 2026 AT THE MUNICIPAL PLANNING AND DEVELOPMENT
OFFICE**

The meeting was called to order at 9 o'clock in the morning. Engr. Mark Theodorick D. Sulla, Presiding Officer, asked Engr. Robert P. Subito, PMC Secretary, to read the attendance to determine if there is a quorum. Having a quorum, the Presiding Officer called the meeting to order.

The Chairperson presented the following agenda, to wit:

1. RPMES 1st Quarter 2026
2. Projects to be monitored for 2nd Quarter 2026
3. Other matters

The Presiding Officer requested the PMC Secretary to present Agenda Nos. 1 and 2.

Agenda No. 1

The PMC Secretary discussed the approved 1st Quarter CY 2026 RPMES Form 5 (Summary of Financial and Physical Accomplishments Including Project Results, Form 6 (Report on the Status of Projects Encountering Implementation Problems, Form 7 (Project Inspection Report, Form 8 (Problem- Solving Sessions/ Facilitation Meeting Conducted), Form 9 (Training/ Workshops), Form 10 (Resolution Passed in 2nd Quarter CY 2025) and Form 11 (Key Lesson Learned from Issues Resolved at the LPMC Level).

Agenda No. 2

The PMC Secretary also discussed the title, amount, source of fund, location and scope of work of the projects to be monitored for the 2nd Quarter CY 2026.

Agenda No. 3

No other matters to be tackled.

Having no further clarifications, the committee proceeded to Site Inspection and Project Monitoring and Evaluation.

The meeting was adjourned at 10:00 o'clock in the morning.

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Attested:


MARK THEODORICK D. SULLA
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