

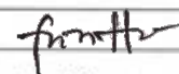
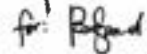


Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region VIII
MacArthur, Leyte
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ATTENDANCE

"ORIENTATION ON CONTRACT MANAGEMENT AND CONSTRUCTION
SUPERVISION FOR LPMCs IN LEYTE"

Date: February 27, 2026

NAME	POSITION/DESIGNATION	SIGNATURE	CONTACT NUMBER
Caroline Nanette B. Cañas	MLGOO		
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Hon. Ma. Teresa B. Babante	Punong Barangay		
Hon. Zyra A. Cajipe	Punong Barangay		
Hon. Mc Alrence A. Algodon	Punong Barangay		
Hon. Camelo R. Diaz	Punong Barangay		
Hon. Rey E. Belleza	Punong Barangay		
Atty. Quennie S. Babante	CSO Representative- Board of Director, JCI- Abante MacArthur	 fr: Rgud	0965-140-9318
Ernesto C. Blanco	CSO Representative- President, MacArthur Fisherfolks Producers Association		



MUNICIPAL PROJECT MONITORING COMMITTEE

POST ACTIVITY REPORT

Orientation on Contract Management and Construction Supervision for Local Project Monitoring Committees (LPMCs)

Date: February 27, 2026

Venue: Virtual Platform (Zoom)

Conducted by: Department of the Interior and Local Government (DILG) Regional Office VIII through the DILG Leyte Provincial Office

I. Background

The Department of the Interior and Local Government (DILG) Regional Office VIII, through the DILG Leyte Provincial Office, conducted a virtual Orientation on Contract Management and Construction Supervision for Local Project Monitoring Committees (LPMCs) on February 27, 2026 via Zoom. The activity was attended by LPMC members from various Local Government Units (LGUs) in Leyte.

The orientation was conducted to refresh and strengthen the competencies of LPMC members in the areas of project monitoring and evaluation, reporting, contract administration, and construction supervision. The activity forms part of DILG's continuing capacity development initiatives aimed at enhancing the effectiveness of local monitoring mechanisms and ensuring the efficient, timely, transparent, and compliant implementation of government infrastructure and development projects.

II. Objectives

The activity aimed to:

- Enhance the knowledge and skills of LPMC members on contract management and construction supervision.
- Strengthen the capability of participants in monitoring infrastructure projects and evaluating project accomplishments.
- Improve understanding of project implementation processes, contract administration requirements, and compliance standards.
- Reinforce proper reporting and documentation procedures for project monitoring activities.
- Promote accountability, transparency, and quality assurance in the implementation of LGU projects.

III. Highlights of the Activity

The orientation featured comprehensive discussions on project implementation monitoring, contract management procedures, and construction supervision principles relevant to Local Project Monitoring Committees.

A. Project Monitoring and Evaluation

The resource speakers emphasized the importance of regular monitoring and evaluation in ensuring that projects are implemented according to approved plans, specifications, schedules, and budgets. Participants were reminded of their roles in conducting site inspections, validating project accomplishments, identifying implementation issues, and providing recommendations for corrective actions.

The discussion also highlighted the importance of maintaining complete documentation and ensuring timely submission of monitoring reports to facilitate informed decision-making and project oversight.

B. Contract Management and Administration

A detailed presentation was conducted on the various aspects of contract management, including:

- Contract implementation and administration procedures;
- Roles and responsibilities of implementing offices and contractors;
- Compliance with contract provisions, plans, and specifications;
- Monitoring project timelines and accomplishments;
- Handling project delays, variations, and change orders;
- Documentation requirements and contract records management; and
- Ensuring adherence to applicable government procurement and infrastructure regulations.

The speakers emphasized that proper contract management is essential in minimizing implementation issues, avoiding delays, and ensuring that public funds are utilized efficiently and effectively.

C. Construction Supervision

The orientation also covered key concepts and principles of construction supervision. Discussions focused on:

- Quality control and quality assurance measures;
- Inspection and verification of project accomplishments;
- Monitoring compliance with approved plans and technical specifications;
- Identification and documentation of construction defects and deficiencies;
- Occupational safety considerations at project sites; and
- Proper coordination among contractors, implementing offices, and monitoring committees.

Participants were guided on how to assess physical accomplishments and verify whether project outputs conform to established standards and contractual requirements.

D. Reporting and Documentation

The resource persons underscored the importance of accurate, timely, and evidence-based reporting. Participants were oriented on proper documentation practices, preparation of monitoring reports, and maintenance of records necessary for project monitoring, evaluation, and audit purposes.

IV. Key Learning Points

- The activity enabled participants to:
- Strengthen their understanding of project monitoring and evaluation processes;
- Gain practical knowledge on contract administration and management;
- Improve their capability to supervise and assess infrastructure projects;
- Understand the importance of quality assurance and compliance monitoring;
- Enhance reporting and documentation practices; and
- Appreciate the role of LPMCs in ensuring transparency, accountability, and effective project implementation.

V. Assessment and Observations

The activity provided valuable insights and practical guidance to LPMC members in performing their monitoring and oversight functions. Participants actively engaged during the discussions and open forum, raising concerns and clarifying issues related to contract implementation, project monitoring, construction supervision, and documentation requirements.

The orientation reinforced the need for continuous capability-building initiatives to equip LPMC members with the necessary knowledge and skills to effectively monitor and evaluate local government projects.

VI. Conclusion

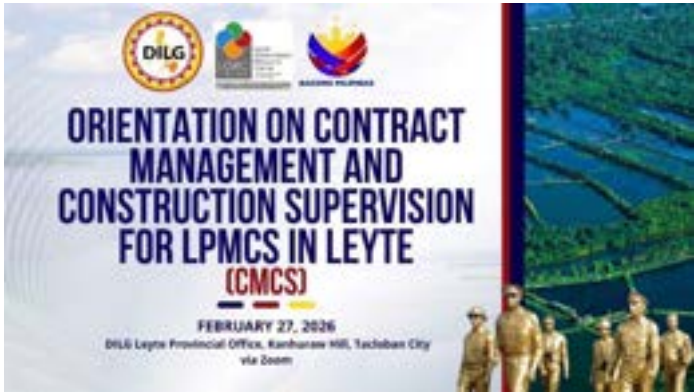
The Orientation on Contract Management and Construction Supervision for Local Project Monitoring Committees successfully achieved its objectives of enhancing the competencies of LPMC members in project monitoring, evaluation, reporting, contract administration, and construction supervision.

Through the guidance provided by DILG Regional Office VIII, participants gained a deeper understanding of their roles and responsibilities in ensuring that LGU projects are implemented efficiently, completed on time, comply with established standards, and deliver the intended benefits to the community. The activity further strengthened the commitment of LGUs to uphold transparency, accountability, and excellence in local governance and project implementation.

Recommendations

- Conduct periodic refresher trainings on project monitoring, contract management, and construction supervision.
 - Strengthen coordination between LPMCs, implementing offices, and DILG field personnel.
 - Encourage regular field monitoring and documentation of project implementation activities.
 - Maintain updated records and monitoring reports to support project evaluation and functionality assessments.
 - Continue capacity development activities to enhance the effectiveness of local project monitoring mechanisms.
-

Photo Documentations during Virtual Training:



Prepared by:

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MPDC / LPMC Secretariat

Reviewed by:

HON. JONATHAN T. BARQUIN
LPMC Chairman

Noted by:

HON. RUDIN T. BABANTE
Municipal Mayor



CERTIFICATE OF COMPLETION

is presented to

LUMPAS, TIFFANY V.

LPMC Member LGU MacARTHUR

for actively participating and completing the
Orientation on Contract Management and Construction Supervision for LPMCs in Leyte
on February 27, 2026 via Zoom Meeting.

Given this 2nd day of March 2026 in Tacloban City.


JOHANNES Y. DORADO
Provincial Director



CERTIFICATE OF COMPLETION

is presented to

CAÑAS, CAROLINE NANETTE

DILG Personnel , LGU MacArthur

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Provincial Director



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POLONIA, MELWANIE C

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Provincial Director



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BABANTE, MA. TERESA B.

LPMC Member , LGU Macarthur Leyte

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SENO, JENNEFER V.

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