



MUNICIPAL ENGINEERING OFFICE

Municipal Project Monitoring Committee Meeting No. 1

Minutes of the Meeting

Date: February 13, 2026

Venue: Legislative Building – LIGA Hall

Attendees: (See attached attendance Sheet)

Agenda & Discussions

1. Construction of Level III Water System – Brgy. San Vicente

- The committee discussed the current status of the project.
- Target completion is set **by the end of February 2026**.
- Concerned offices were reminded to ensure timely completion and address any delays.

2. Construction of Additional Niches & Bone Box – Municipal Cemetery

- The project is **long overdue**, with the original contract duration ending in **December 2025**.
- The committee emphasized the urgency of completing the project.
- Revised target completion is **by the end of February 2026**.
- The contractor was urged to expedite remaining works.

3. Road Opening – Cansoso Eco-Agro Area

- The need for **temporary drainage** was identified to prevent scouring of the main road bed.
- Additional works required include:
 - Installation of **RCP cross drains**
 - Construction of **headwalls and wing walls**
- The committee recommended immediate action to avoid further damage and ensure road stability.

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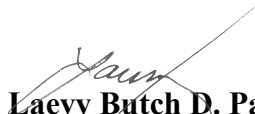
Agreements / Action Points

- Strict monitoring of all projects to meet the February 2026 completion target.
- Immediate coordination with contractors for delayed and ongoing works.
- Implementation of necessary drainage solutions for the Cansoso Eco-Agro Road project.

Adjournment

The meeting was adjourned at 12:00 NN.

Prepared by:


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Noted by:


Hon. Bernardino G. Tacov
Local Chief Executive

"The Town of United and Happy People"

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