



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Palo



MINUTES OF THE 2nd QUARTER MEETING OF THE PROJECT MONITORING COMMITTEE

Monday, 22 June 2026
3rd Floor, Municipal Function Hall, Municipality of Palo

Call to Order

The meeting was called to order at 8:30 in the morning of 22nd day of June 2026 at the 3rd Floor, Municipal Function Hall, Municipality of Palo, and was presided over by Hon. Felipe T. Ygrubay – LPMC Chairperson. After a roll call of the members, a quorum was declared.

ATTENDEES:

HON. FELIPE T. YGRUBAY – PMC Chairperson
MS. ARLIZA B. GATELA – Representative of HON. GREGORIO PAPOOSE V. LANTAJA, JR., Liga President, Punong Barangay, San Joaquin
MS. MARICEL M. LACHICA – Representative of MR. RONALD ALBERT ACEBEDO, MGGO
MS. DITAS N. DELA PEÑA – NGO Representative
MR. GERARD CHRISTIAN CAMPO – Representative of ENGR. JADD MEYRICK AGNER, Municipal Engineer
ENGR. ARMAND C. CABALTERA – MPDC, LPMC Secretariat
MR. JOSHUA M. LADRERA – MPDO Staff, LPMC Secretariat
MS. JIMMA CONCEPCION S. MOLINO – MPDO Staff, LPMC Secretariat

ABSENT:

MS. TERESA A. MONTUBIG – NGO Representative
HON. FEONA U. RETES – Punong Barangay, Cangumbang
HON. ALLAN M. REPULDA – Punong Barangay, MDC Member

BUSINESS OF THE DAY:

The Chairperson welcomed and thanked everyone for their attendance. The meeting then proceeded with the discussion of the following three ongoing projects:

1. Construction of Multi-Purpose Building in Brgy. San Jose, Palo
2. Improvement of Palo Public Market in Brgy. Cavite East
3. Improvement of Maternity House & Facilities in Brgy. Luntad Palo, Leyte

The inspection of these projects then followed. During the inspection, it was observed that the Construction of the Multi-Purpose Building was in the foundation stage, with footings being installed and concrete being poured. The backfill was found to be well-compacted, and a vibrator was used during concrete pouring to eliminate voids and prevent honeycombing.

At the Public Market, approximately one-fourth (1/4) of the roof had been replaced with new roofing materials. It was also reported that 15% of the overall improvement project had been accomplished. During the inspection, the foreman raised an issue regarding the placement of several poles. In response, the Municipal Engineering Office committed to coordinating with the concerned parties to address and resolve the matter.

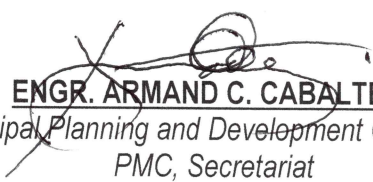
Meanwhile, significant progress was observed in the Maternity House and Facilities project. It was reported that the project was already 80% complete.

It was also observed that some construction workers across the three ongoing projects were not wearing complete Construction Personal Protective Equipment (PPE). The concerned contractors were reminded to strictly enforce the use of appropriate PPE at all times to ensure the safety and well-being of all workers at the project sites.

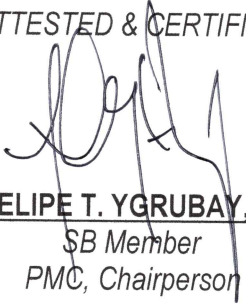
ADJOURNMENT:

There being no other matters for discussion, Engr. Armand C. Cabaltera, MPDC and LPMC Secretariat, moved for the adjournment of the meeting. The motion was duly seconded by Ms. Ditas N. Dela Peña, NGO Representative. Thereafter, the meeting was adjourned.

I hereby certify to the correctness of the foregoing minutes.


ENGR. ARMAND C. CABALTERA
Municipal Planning and Development Coordinator
PMC, Secretariat

ATTESTED & CERTIFIED BY:


FELIPE T. YGRUBAY, JR.
SB Member
PMC, Chairperson