



Republic of the Philippines
Province of Leyte
Municipality of Palompon

**MINUTES OF THE 2ND QUARTER 2026
LOCAL PROJECT MONITORING COMMITTEE (LPMC) MEETING
on June 15, 2026 AT THE 2nd Floor, NGCP Hall, Palompon, Town Hall,
Palompon, Leyte**

Present:

LPMC Chairperson	Mr. Christopher T. Montebon , Mun. Administrator-Des./MPDO-Des.
LPMC Members	Ms. Ivy Bonita Segundina A. Tangpuz , MLGOO
	Mr. Regulus P. Diansay , CSO Rep., Radio Kausbawan Community Council
	Ms. Hazel F. Vasquez , Mun. Accountant-Des.
Other Present	Engr. John Erwin G. Aquino , Mun. Engineer
	Engr. Joseph A. Licardo , Engineer 1
	Ms. Athena Dorothy Onde , MBO Staff
Support Staff/Sec	Mr. Elbert Edwin M. Cainday , MPDC Staff
	Mr. Argie D. Alcober , DILG Palompon

I. MEETING SUMMARY

A. Attendance and Quorum

A total of 9 LPMC members attended the 2nd Quarter 2026 Local Project Monitoring Committee (LPMC) on June 15, 2026, at 2nd Floor, NGCP Hall, Palompon Town Hall, Palompon, Leyte. A quorum was established based on attendance. The meeting started at 1:20 PM.

B. Agenda

The council convened to discuss the following agenda:

1. Approval of the Provisional Agenda
2. Approval of the Minutes of the Previous Meeting (1st Quarter 2026)
3. Updates on the Matter Arising from the Minutes of the Previous Meeting (1st Quarter 2026)
4. LPMC Functionality Assessment Monitoring System
5. Updates on Locally-Funded Projects (CY 2026 Completed and Ongoing Projects)
6. Onsite Inspection
7. Other matters

I. PRELIMINARIES

A. Prayer

Opening Prayer was offered led by Mr. Argie D. Alcober.

B. Acknowledgment of Participants and Declaration of Quorum

The Mr. Alcober acknowledged the members present and reported a quorum based on attendance. The Chair declared quorum.

C. Call to Order

The LPMC Chair Christopher T. Montebon, called the meeting to order.

"Matino, Mahusay at Maaasahan"
Email: dilgpalompon6538@gmail.com

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58 **D. Opening Message of the LPMC Chairman**
59

60 LPMC Chair Montebon warmly welcomed the members and officially opened the 2nd Quarter
61 LPMC Meeting for CY 2026. He expressed his optimism for a fruitful discussion and
62 emphasized the importance of continued cooperation and collaboration among LPMC
63 members to ensure the successful implementation and monitoring of local development
64 projects.
65

66 **II. BUSINESS OF THE DAY**
67

68 **1. Approval of the Provisional Agenda**
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70 Mr. Alcober presented the provisional agenda of the meeting. There being no other proposed
71 items, Engr. Aquino moved for the approval of the agenda, duly seconded by Ms. Vasquez.

72 **2. Approval of the Minutes of the Previous Meeting (1st Quarter 2026)**
73

74 Mr. Argie Alcober presented to the body the 1st Quarter 2026 minutes of the previous meeting.

75 Having no more comments and feedbacks from the body on the minutes of the previous meeting,
76 Ms. Vasquez moved for the approval of the minutes of the meeting and duly seconded by Mr.
77 Diansay.

78 **3. Updates on the Matter Arising from the Minutes of the Previous Meeting (1st Quarter**
79 **2026)**
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81 Mr. Alcober informed the body that there were no pending matters arising from the previous
82 meeting that required further discussion or updates.
83

84 Mr. Diansay shared his observations from the 1st Quarter 2026 Project Onsite Inspection. He
85 commended one contractor for having the necessary equipment readily available at the project
86 site, which facilitated faster implementation, while noting the absence of ongoing construction
87 activities at another site during the inspection. He also recognized the prompt installation of the
88 project tarpaulin following its identification as a finding and highlighted the hiring and inclusion
89 of women and persons with disabilities (PWDs) in the construction workforce as a positive
90 practice that promotes gender sensitivity and inclusivity.
91

92 **4. LPMC Functionality Assessment Monitoring System**

93 Mr. Alcober informed the body of the zoom meeting held on May 28, 2026, during which the
94 DILG Regional PDMU launched the LPMC Functionality Assessment Monitoring System.
95 He shared that the previously submitted 1st Quarter 2025 reports and the current 2nd Quarter
96 2025 reports will be uploaded to the system, with separate accounts to be created for the LGU
97 and the DILG. He further reminded the members that the deadline for uploading the reports is
98 on June 22, 2026.

99 Mr. Diansay inquired about the role of the end user of the project. LPMC Chairperson
100 explained that the LGU, through the MEO, conducts the final inspection of projects due to its
101 technical expertise and capability to assess compliance with project specifications.

102 In relation to his inquiry, Mr. Diansay sought clarification on the status of the Cambacbac Road
103 Concreting Project, noting reports that the project had already been completed despite
104 observations that it remained unfinished. The LPMC Chairperson clarified that the project is
105 funded by the DPWH and that its actual scope covers the road section from Barangay Domonar

up to the boundary of Barangay Cambacbac as part of a single road network called Domonar-Cambacbac.

Ms. Tangpuz shared that, under the composition of the Barangay Development Council (BDC), one member is designated as a representative of the District Congressman. However, based on her experience, no representative has attended any BDC meeting, resulting in a disconnect between the barangay and district levels. She noted that the presence of such a representative is important to ensure that unfunded barangay projects and budget proposals are considered and reflected in the district's budget allocation.

5. On Updates on Locally-Funded Projects (LFPs) (CY 2026 Completed and On-going Projects)

Engr. Licardo presented to the body the status updates on the Locally Funded Projects (LFPs) for the 2nd Quarter of CY 2026. He reported that a total of 26 projects were recorded for the current quarter, of which 25 have already been completed. The remaining project, the Construction of Multi-Purpose Building (Phase 1) in Barangay Caduhaan, is currently ongoing.

In response to the query of Mr. Alcober, Engr. Licardo shared that additional project are expected to be implemented in the 3rd Quarter of CY 2026, considering that almost all projects for the 2nd Quarter have already been completed. He explained that the high completion rate was primarily due to the projects being relatively small in scope.

On the report presented by Engr. Licardo, Mr. Diansay suggested that future presentations include additional project detailed information to provide the committee with a clearer understanding of the status and scope of each project. Engr. Licardo responded positively to the suggestion, while Ms. Tangpuz clarified that the report presented during the meeting was only a summary and that detailed project briefs are available for each project.

5. Onsite Inspection

As agreed by the committee members, two projects will be inspected the following day June 16, 2026. These includes the (1) completed Farm-to-Market Road at Brgy. Masaba and (1) on-going Construction of Multi-Purpose Building (Phase 1) at Brgy. Caduhaan.

6. Other matters

Mr. Alcober shared to the body the recently conducted two online training via zoom attended by some of the Palompon LPMC Members initiated by DILG Region-PDMU. The training topics are "Orientation on Strengthening the Functionality of Local Project Monitoring Committees in Region VIII" and "Session on Strengthening the Functionality of LPMCs in Region VIII" on March 25, 2026 and May 28, 2026 respectively.

He further emphasized the discussions during the second Zoom meeting, particularly on the SubayBAYANI Awards. He shared the qualifications for the awards, the required Means of Verification (MOVs) for the indicator on LPMC innovations and best practices, and financial and logistical support from the LGU. The body expressed optimism that the committee would be able to comply with and work towards achieving this specific indicator within the year.

III. ADJOURNMENT

Having no other matters to discuss, the meeting was adjourned at around 3:05 PM, as motioned by Mr. Cainday, seconded en masse and, approved by LPMC Chair Montebon.

159 I HEREBY CERTIFY to the correctness of the foregoing minutes.

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162 Prepared by:

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164 **ARGIE D. ALCOBER**

165 LGOO II, DILG Palompon

166 Support Staff/Secretariat

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169 Attested by: 

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171 **CHRISTOPHER M. MONTEBON**

172 Mun. Administrator-Des./MPDO-Des.

173 LPMC Chairperson

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