



POST ACTIVITY REPORT

ACTIVITY:	Online-Training on "Re-Orientation of LPMCs in Leyte" and "Orientation on Contract Management and Construction Supervision for LPMCs in Leyte"
DATE:	February 20, 2026 and February 27, 2026
PARTICIPANTS:	LPMC members of the municipality.

REPORT SUMMARY

I. OBJECTIVES OF THE ACTIVITY:

The objectives of the 2 day online training conducted by the Department of the Interior and Local Government (DILG); Leyte Provincial Office are as follows:

For THE First Day: Re-orientation of LPMCs in Leyte

1. To Reorient the LPMCs with regards to their Functions and Reporting Tools
2. To Discuss the Functionality Assessment Parameters necessary to maintain High Level of Functionality of LPMCs.
3. To encourage and prepare the LPMCs in Leyte to qualify for recognition as National and Regional Top LPMC Awardess.

For the Second Day: Contract Management and Construction Supervision for LPMCs in Leyte

1. To enhance the knowledge of LPMC members on contract management and the roles of key actors in project implementation.
2. To strengthen the capacity of LPMCs in construction supervision and infrastructure project monitoring.
3. To familiarize participants with the proper documentation and reporting required during project implementation.

II. HIGHLIGHTS OF THE ACTIVITY:

The Local Project Monitoring Committee (LPMC) of Pastrana, Leyte attended a two half-day online training conducted for LPMCs in Leyte. On the first day, the training focused on the re-orientation of LPMCs, which aimed to refresh and strengthen the committee members' understanding of their functions, roles, and reporting tools. It also discussed the functionality assessment parameters necessary to maintain a high level of LPMC functionality and to prepare them for possible recognition as National and Regional Top LPMC Awardees.

The first speaker, Engr. Jovy Ann Kindy Cabaguig, Engineer II of DILG Region VIII, discussed the Composition, Scope, and Functions of the Local Project Monitoring Committee (LPMC). She explained that the LPMC is created through an Executive Order issued by the Local Chief Executive and is composed of representatives from the LGU, DILG, NGOs/POs, and members nominated by the Local Development Council. She also emphasized that the LPMC is responsible for monitoring and evaluating programs and projects under the Local Development Investment Program (LDIP), including projects funded by national government,



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foreign assistance, and locally generated resources. The roles and responsibilities of the Local Chief Executive, LPMC Secretariat, project implementers, and NGO partners were also discussed, particularly in ensuring proper monitoring, reporting, and transparency in project implementation.

The second speaker, Engr. John Paul Pajares, Engineer II, presented the Regional Project Monitoring and Evaluation System (RPMES) Input and Output Forms. He discussed the purpose and proper use of RPMES Forms 1-4, which include the Initial Project Report, Physical and Financial Accomplishment Report, Project Exception Report, and Project Results Report. He also introduced other RPMES forms used in monitoring and evaluation activities, emphasizing their importance in documenting project progress, identifying implementation issues, and ensuring accurate reporting of project status.

The last speaker, Engr. Raymund A. Asaldo, Engineer III, discussed the LPMC Functionality Assessment Tool and the Subaybayani Awards. He explained the parameters used in assessing LPMC functionality, including organization, training, planning, implementation, meetings, and inspections, with ratings categorized as High, Medium, or Low functionality. He also shared that the goal of Leyte is to achieve 100% High Functionality among all 42 LPMCs in the province. Additionally, he presented strategies to help LPMCs qualify for regional and national recognition, including consistent monitoring and evaluation activities, proper accomplishment of RPMES forms, strong LGU support, and development of innovations for effective project monitoring.

On the second day, the training focused on Contract Management and Construction Supervision for LPMCs, which aimed to enhance the capacity of LPMC members in monitoring infrastructure projects and ensuring compliance with contract provisions and project requirements.

The first speaker, Engr. Benjamin Gabriel Dadulla, Jr., PDMU Chief of DILG Region VIII, discussed the Orientation on Contract Management relevant to LPMC monitoring. He explained that contract management involves overseeing and administering contracts throughout the project lifecycle to ensure that all parties fulfill their obligations. He also highlighted the roles of key actors in contract implementation, including the implementing units such as the Local Chief Executive and Municipal Engineer, as well as the contractors responsible for executing the project works in accordance with the approved plans and specifications.

The second speaker, Engr. Fortunato Jesus Daigan, Jr., Engineer III of DILG Region VIII, discussed Construction Supervision for Road Projects. He emphasized the importance of proper supervision to ensure correct implementation of project designs, early detection of issues, and compliance with quality standards. He also discussed the necessary reports and documentation during construction, pre-construction activities, and post-construction requirements such as final inspection, certificate of completion, certificate of acceptance, and warranty period monitoring to ensure proper project implementation and accountability.



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III. OUTPUT/S OF THE ACTIVITY:

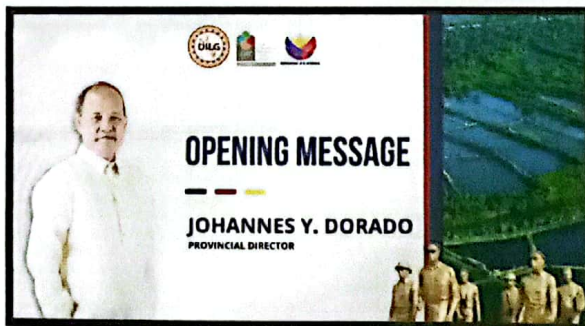
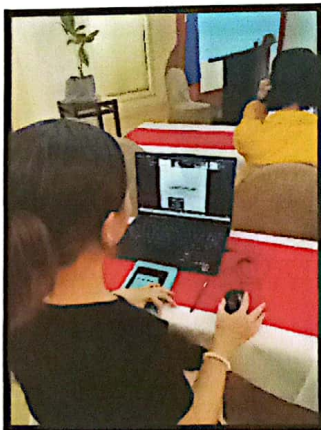
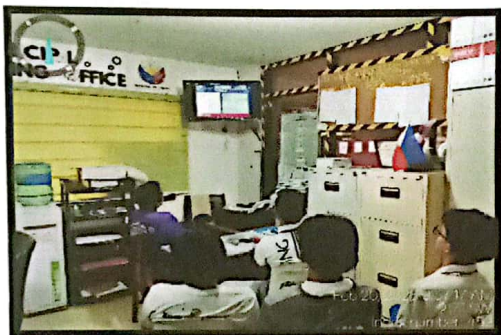
At the end of the training, the participants gained enhanced knowledge and capacity in project monitoring, RPMES reporting, contract management, and construction supervision, enabling them to help ensure transparency, accountability, and the proper implementation of government projects in the LGU.

IV. Attachments:

☐ Photo Documentation

☒ Attendance Sheet

PHOTO DOCUMENTATION:



Prepared by:

ENGR. JUVILLA D. SY
MPDC/LPMC Secretariat

Noted by:

HON. GERARDO S. CARIAN
SB MEMBER/LPMC Chairman



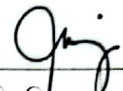
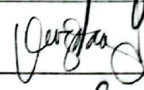
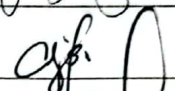
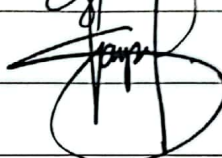
Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Pastrana
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Local Project Monitoring Committee
**Orientation on Contract Management and Construction
Supervision for LPMCs in Leyte**

Attendance Sheet

February 27, 2026

NAME	DESIGNATION	SIGNATURE
JUVILLA D. SY	MPDC	
JEVIA B. TUBIS	ME	
GUAIZA A. BKAU	MPDC STAFF	
Indaro Sapon B.	CCO/President AKP	



CERTIFICATE OF COMPLETION

is presented to

SUDARIO, JAYSON, B.

LPMC CSO Member LGUPASTRANA

for actively participating and completing the
Orientation on Contract Management and Construction Supervision for LPMCs in Leyte
on February 27, 2026 via Zoom Meeting.

Given this 2nd day of March 2026 in Tacloban City.


JOHANNES Y. DORADO
Provincial Director



CERTIFICATE OF COMPLETION

is presented to

BRAZIL, GLAIZA, A.

Others LGU Pastrana

for actively participating and completing the
Orientation on Contract Management and Construction Supervision for LPMCs in Leyte
on February 27, 2026 via Zoom Meeting.

Given this 2nd day of March 2026 in Tacloban City.


JOHANNES Y. DORADO
Provincial Director



CERTIFICATE OF COMPLETION

is presented to

SY, JUVILLA D.

LPMC Secretariate , LGU PASTRANA, LEYTE

for actively participating and completing the
Orientation on Contract Management and Construction Supervision for LPMCs in Leyte
on February 27, 2026 via Zoom Meeting.

Given this 2nd day of March 2026 in Tacloban City.


JOHANNES Y. DORADO
Provincial Director



CERTIFICATE OF COMPLETION

is presented to

TUBIS, JEVIA B.

LPMC Member , LGU PASTRANA

for actively participating and completing the
Orientation on Contract Management and Construction Supervision for LPMCs in Leyte
on February 27, 2026 via Zoom Meeting.

Given this 2nd day of March 2026 in Tacloban City.


JOHANNES Y. DORADO
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