



LOCAL PROJECT MONITORING COMMITTEE (LPMC)
WORK AND FINANCIAL PLAN
For Calendar Year 2026



PMC: Municipality of Pastrana

Activity (e.g. quarterly meetings, trainings, field monitoring activities)	Expected Output	Schedule	Responsible Unit/Individual	Fund Source	Budget (PhP)	Remarks
Attendance to Training (CAPDEV) for LPMC	•RPMES Form 9 •Post Activity Report •Photos •Copy of Certificate of Attendance	Feb. 20, 2026 Feb. 27, 2026	All LPMC Members and LPMC Secretariat	-	-	-
Conduct planning workshop	•Work and Financial Plan •M&E Work Program •M&E Plan •Resolutions & RPMES Form 10 & 11	March 17, 2026	All LPMC Members and LPMC Secretariat	Gen. Fund - MOOE (Support Fund to LPMC)	₱ 5,250.00	Budget is intended for snack & lunch during the conduct of meeting & site monitoring.
1st Quarter LPMC meeting	•Post Activity Report •Minutes of Meeting with Attendance Sheet and Photos •Resolutions & RPMES Form 10 & 11	March 17, 2026	All LPMC Members and LPMC Secretariat			
1st Quarter Site Monitoring	•RPMES Form 5,6,7 •Geotagged Photos	March 17, 2026	All LPMC Members and LPMC Secretariat			
Problem Solving Session (if necessary)	•RPMES Form 8	March 17, 2026	All LPMC Members and LPMC Secretariat			
Conduct Capacity Building (CAPDEV) for LPMC	•RPMES Form 9 •Post Activity Report •Photos •Copy of Certificate of Attendance	Apr-26	All LPMC Members and LPMC Secretariat	Gen. Fund - MOOE (Support Fund to LPMC)	₱ 10,000.00	Budget is intended for food of the participants during the training.
2nd Quarter LPMC meeting	•Post Activity Report •Minutes of the Meeting with Attendance and Photos •Resolutions & RPMES Form 10 & 11	June 11, 2026	All LPMC Members and LPMC Secretariat	Gen. Fund - MOOE (Support Fund to LPMC)	₱ 5,250.00	Budget is intended for snack & lunch during the conduct of meeting & site monitoring.
2nd Quarter Site Monitoring	•RPMES Form 5,6,7 •Geotagged Photos	June 11, 2026	All LPMC Members and LPMC Secretariat			
Problem Solving Session (if necessary)	•RPMES Form 8	June 11, 2026	All LPMC Members and LPMC Secretariat			

Activity (e.g. quarterly meetings, trainings, field monitoring activities)	Expected Output	Schedule	Responsible Unit/Individual	Fund Source	Budget (Php)	Remarks
3rd Quarter LPMC meeting	•Post Activity Report •Minutes of Meeting with Attendance Sheet and Photos •Resolutions & RPMS Form 10 & 11	Sept 11, 2026	All LPMC Members and LPMC Secretariat	Gen. Fund - MOOE (Support Fund to LPMC)	₱ 5,250.00	Budget is intended for snack & lunch during the conduct of meeting & site monitoring
3rd Quarter Site Monitoring	•RPMS Form 5,6,7 •Geotagged Photos	Sept. 11, 2026	All LPMC Members and LPMC Secretariat			
Problem Solving Session (if necessary)	•RPMS Form 8	Sept. 11, 2026	All LPMC Members and LPMC Secretariat			
Attendance to Training (CAPDEV) for LPMC	•RPMS Form 9 •Post Activity Report •Photos •Copy of Certificate of Attendance	Oct-26	All LPMC Members and LPMC Secretariat	-	-	-
4th Quarter LPMC meeting	•Post Activity Report •Minutes of Meeting with Attendance and Photos •Resolutions & RPMS Form 10 & 11	Dec. 11, 2026	All LPMC Members and LPMC Secretariat	Gen. Fund - MOOE (Support Fund to LPMC)	₱ 5,250.00	Budget is intended for snack & lunch during the conduct of meeting & site monitoring
4th Quarter Site Monitoring	•RPMS Form 5,6,7 •Geotagged Photos	Dec. 11, 2026	All LPMC Members and LPMC Secretariat			
Problem Solving Session (if necessary)	•RPMS Form 8	Dec. 11, 2026	All LPMC Members and LPMC Secretariat			
Provision of Full Sublimation Polo Shirt for the members of the LPMC	Provided Full Sublimation Polo Shirt for the members of the LPMC	Jul-26	All LPMC Members and LPMC Secretariat	Gen. Fund - MOOE (Support Fund to LPMC)	₱ 8,400.00	
TOTAL					₱ 39,400.00	

Prepared

Engr. JUVILLA D. SY
LPMC Secretariat/MPDC

Approved:

HON. GERARDO S. CARIAN
LPMC Chairperson/SB member

Noted:

HON. MARITESS B. CAYACO MARCOS
Local Chief Executive