



Republic of the Philippines  
Province of Leyte  
**MUNICIPALITY OF SAN MIGUEL**  
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*Local Project Monitoring Committee*

MINUTES OF THE MEETING OF THE LOCAL PROJECT MONITORING  
COMMITTEE HELD ON MARCH 4, 2026 AT THE LIGA NG MGA BARANGAY  
OFFICE, SAN MIGUEL, LEYTE

The meeting started at 1:36 PM with a prayer, singing of the Philippine National Anthem, and San Miguel Hymn. After the preliminaries, the Chairperson, Hon. Samuel Salomon, called the roll and declared a quorum.

The Chairperson then read the agenda for the meeting.

A. Capacity Building

The Chairperson requested Melecila Labordo, MLGOO, and Engr. Edmundo Brazil, Municipal Engineer, to facilitate the capacity building to LPMC members. MLGOO Labordo discussed basics of project inspection and monitoring and strengthening the functionality of the Local Project Monitoring Committee while Engr. Brazil discussed the common things overlooked during project implementation.

After the presentation, Hon. Gavino Valleramos, Punong Barangay, Barangay Bairan, LPMC Member, asked if the construction of the bypass road by the DPWH located at Barangay Bairan, San Miguel, Leyte can be included in the projects to be monitored for CY 2026. He commented that while it started on CY 2025, it is still on-going. He further explained that projects being implemented in the Municipality by the national government agencies should be monitored to ensure proper project implementation.

MLGOO Labordo responded that the same can be included in the Monitoring and Evaluation Plan including all other projects from national government agencies which are to be implemented in the Municipality.

Hon. Valleramos then motioned for a Resolution to be passed by the LPMC requesting DPWH to furnish the LPMC with a list of PPAs to be implemented in the Municipality for monitoring. The motion was duly seconded by Hon. Ryan Cajudo, Punong Barangay, Barangay Malaguinabot, LPMC Member.

MLGOO Labordo commented that if additional projects will be included, the 2026 M & E should be revised. She then motioned to pass a resolution revising the 2026 M & E to include PPAs funded by the national government agencies. Hon. Cajudo seconded the motion.

The Chairperson then instructed the Secretary, Chesterton Reyes, that upon receipt of the requested list of projects, the Monitoring and Evaluation Plan submitted to the DILG should be revised to include the PPAs from DPWH which are for implementation this CY 2026.

#### B. Review of 2026 Annual WFP

The Chairperson requested the LPMC Secretary to present the 2026 Annual WFP in the amount of P43,000.00. The LPMC Secretary presented the 2026 Annual WFP highlighting the purchase of vests for LPMC members and the provision of honorarium/incentives to LPMC members. After the presentation, Hon. Roselda Elbore, Punong Barangay, Barangay Santol, LPMC Member, moved for the passing of a resolution requesting the Local Chief Executive for the funding of the 2026 LPMC Work and Financial Plan. The motion was duly seconded by all.

Mary Ann Ala, President, Brgy. Impo Women's Association, LPMC member, commented that the provision of the honorarium/incentive will provide relief to the transportation expenses of CSOs in their attendance to meetings or seminars.

Hon. Norita Acebo, Punong Barangay, Barangay Canap, LPMC Member, then requested the Chairperson to immediately procure the vests for LPMC members once the fund for the 2026 WFP is secured. The Chairperson responded that the same is noted and instructed the Secretary to prepare the necessary documents for procurement.

#### C. 1<sup>st</sup> Quarter Project Monitoring and Problem-solving Session

The Chairperson informed the body that based on the 2026 M & E Plan of the LPMC, the project to be monitored for 1<sup>st</sup> quarter is the Procurement of Land for Public Use located at Barangay Libtong, San Miguel, Leyte. The LPMC then proceeded to the project site for monitoring and inspection. After inspection, the LPMC went back to the LIGA building for discussion of the inspection.

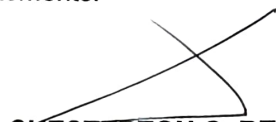
Mr. Reyes, MPDC and LPMC Secretary, informed the body that the lot to be procured will be used for the construction of Sports Complex to be funded by the national government. He then added that the Municipal Mayor has instructed him, as early as December 2025, to prepare the documents for the immediate purchase of the lot. He also informed the body that the lot survey has already been conducted. Furthermore, he went to the Municipal Accountant to discuss the availability of funds for the said project. The Municipal Accountant informed him that there is no ready and available amount of P9,000,000.00 (purchase price) as of the moment because the NTA is downloaded to the LGU on a monthly basis. The Municipal Accountant also said that the P9,000,000.00 may possibly be available by the month of May or June 2026.

MLGOO Labordo asked the Punong Barangays present if the same is true with their respective barangays. Hon. Roselda Elbore confirmed that the downloading of NTA is indeed on a monthly basis as per barangay experience.

The Chairperson then informed the body that the procurement of land for public use will be included in the 2<sup>nd</sup> quarter monitoring.

With no other concerns presented, the meeting adjourned at 4:45 PM.

I hereby attest to the correctness of the foregoing statements.



**CHESTERTON O. REYES**  
Secretary, LPMC

Attested by:



**HON. SAMUEL SALOMON**  
Chairperson, LPMC