



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Santa Fe



OFFICE OF THE MAYOR

EXECUTIVE ORDER No. 26 - 24
Series of 2026

**AN ORDER REORGANIZING THE LOCAL PROJECT MONITORING COMMITTEE
(LPMC) OF SANTA FE, LEYTE.**

WHEREAS, pursuant to Executive Order No. 93, s. 1993, there is a need to further delineate and streamline the specific roles and responsibilities of and operating procedures to be observed in the municipal level in view of the implementation of the Local Government Code of 1991;

WHEREAS, the Local Project Monitoring Committee (LPMC) shall be the monitoring of the Municipal Development Council (MDC) of the national and locally-funded projects;

WHEREAS, there is a need to reorganize the committee in monitoring all government projects and ensure transparency, public participation and accountability;

NOW, THEREFORE, I, AMPARO H. MONTEZA, Municipal Mayor of Santa Fe, Leyte, by virtue of the powers vested in me by law, do hereby order to
REORGANIZE THE LOCAL PROJECT MONITORING COMMITTEE (LPMC), this municipality.

Section 1. COMPOSITION. The LOCAL PROJECT MONITORING COMMITTEE (LPMC) shall be composed of the following:

- Chairperson : **HON. MARILOU L. MILITANTE**
LIGA President
- Members : 1. **EDNA C. LUMBRE**
MLGOO
2. **HON. LARRY S. ARUTA**
SB Member, Chairperson, Committee on Public Works, Infrastructure & Engineering
3. **JOAN GRACE M. YU**
Municipal Accountant Designate
4. **CIRIACO L. MONTAÑO**
Municipal Treasurer Officer
5. **ROMEO A. GRISOLA**
Municipal Budget Officer

VISION

Santa Fe: An Agro-Industrial Hub of Leyte with God-Loving, Healthy, Educated and Law-Abiding
Santafenhon living in a Progressive Community, Ecologically Sustainable, Climate Change Adaptable
and Disaster-Resilient Environment Under a Dynamic, Responsive, Accountable and Transparent Leadership.

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6. LIGAYA SAMSON

Gapas United Irrigator's Association (GUIA
Coop) / CSO Representative

7. REBECCA BARREDO

San Isidro Organic Farmers Association
(SIOFA) / CSO Representative

Secretariat : **ENGR. MA. CYNTHIA V. LANTAJO**
MPDC

Section 2. FUNCTIONS AND RESPONSIBILITIES. The LOCAL PROJECT MONITORING COMMITTEE (LPMC) shall perform the following, to wit:

1. Provide a list and schedule of all projects to be monitored to NGOs involved in project monitoring;
2. Collect all processed reports of implementers and NGO monitors on the status of project implementation for the information of the development council and next higher-level project monitoring committee;
3. Pinpoint problems and verify the information to be submitted for analysis and action for the development council;
4. Provide feedback on the remedial actions of the development council and follow up on their implementation;
5. Prepare and disseminate periodic problems/issues which are not resolved at their level;
6. Conduct project visits as identified in the municipal monitoring work program;
7. Shall submit a consolidated report on project implementation to the Provincial PMC and to all others concerned;

Section 3. FUNCTIONS OF THE LPMC SECRETARIAT.

1. Prepare the M&E work program to be undertaken by the LMPC during any given fiscal year which will include the list of the projects and schedule of implementation based on the submission of implementing agencies;
2. Provide the Local Chief Executive with information on the projects to be monitored by the LMPC; and,
3. Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary.

Section 4. SCOPE AND COVERAGE.

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1. Will cover all development projects undertaken by GAS, LGUs, State Colleges and Universities GOCCs;
2. Foreign and national-funded projects;
3. Other projects implemented and managed at the municipal level with funding generated from provincial/city/municipal sources.

Section 5. FUNCTIONALITY OF THE LPMC. The LOCAL PROJECT MONITORING COMMITTEE (LPMC) should be functional as follows, to wit:

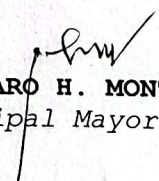
1. Conduct meetings/problem-solving sessions;
2. Monthly project visits/inspection/monitoring;
3. Submission of regular reports.

Section 6. MEETINGS. The LOCAL PROJECT MONITORING COMMITTEE (LPMC) shall meet at least once every quarter or as often as deemed necessary.

Section 7. EFFECTIVITY. This executive order shall take effect immediately and shall remain valid until revoked, amended or repealed by subsequent issuance.

Section 8. REPEALING CLAUSE. Previous Executive/Administrative Order and issuances which are in conflict and inconsistent thereto is deemed superseded and/or repealed accordingly.

DONE AND ISSUED this 12th day of JANUARY, 2026 at SANTA FE, LEYTE, PHILIPPINES.


HON. AMPARO H. MONTEZA
Municipal Mayor

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