



LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE 1st QUARTERLY MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) HELD ON MARCH 23, 2026 AT THE NEW CONFERENCE HALL, MUNICIPAL BUILDING, SANTA FE, LEYTE.

PRESENT: Hon. Marilou L. Militante – LPMC Chairman/ABC President
Melanie M. Ariza – Representative, Municipal Budget Office
Ma. Angelica C. Maceda – Representative, Municipal Accounting Office
Engr. Ma. Cynthia V. Lantajo – Head of Secretariat/MPDC
Engr. John Benedick C. Carba – Secretariat Staff/Planning Officer I
Engr. Carlo Jay Lodo – Mun. Eng'g Office Representative
Jeffrey C. Petate – Representative, Municipal Treasurer's Office

The meeting started with the preliminaries.

LPMC Secretary - Engr. Ma. Cynthia V. Lantajo acknowledges the presence of the committee members and other guests.

LPMC Chairman – Marilou L. Militante called the meeting to order. She requested the LPMC Secretary – Engr, Lantajo to show the agenda. Engr. Lantajo gave each members a copy of LPMC Work & Financial Plan for 2026 and List of Projects to be monitored for CY 2026.

Melanie M. Ariza moved a motion to approve the Work and Financial Plan of LPMC of the Municipality of Santa Fe with a total amount of 22,000 pesos, seconded by Carlo Jay Lodo and approved by the LPMC Chairman.

The Secretary noted that from the list of the projects to be monitored for this quarter, the other one has started last January 2026 prior to the convening of the LPMC Committee of this year. The Secretary listed the following projects:

- Construction of Multi-purpose Building, Brgy. Zone 2, Santa Fe, Leyte
Project Cost: 50,000,000.00
- Upgrading and/or Improvement of Municipal New Public Market Covered Court-Canopy and Bleacher (Phase 2) Project Cost: 4,325,000.00

Ma. Angelica C. Maceda suggested that the members should inspect the above mentioned projects to be inspected the same afternoon. All members agreed.

Engr. Carlo Jay Lodo moved to adjourn the meeting. Seconded by all members present. The meeting was adjourned at 1:30 in the afternoon.

After the adjournment of the meeting, the LPMC members proceeds to conduct site inspection for the projects:

- Construction of Multi-purpose Building, Brgy. Zone 2, Santa Fe, Leyte
Project Cost: 50,000,000.00
- Upgrading and/or Improvement of Municipal New Public Market Covered Court-Canopy and Bleacher (Phase 2) Project Cost: 4,325,000.00



Republic of the Philippines
PROVINCE OF LEYTE
Municipality of Sta. Fe

After the inspection, the LPMC members adjourned.

Prepared by:


ENGR. MA. CYNTHIA V. LANTAJO
MPDC/ LPMC Secretary

Approved by:


MARILOU L. MILITANTE
ABC President/ LPMC Chairman