

Republic of the Philippines
LOCAL PROJECT MONITORING COMMITTEE
Kawayan, Biliran
6562

MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE MEETING FOR THE 1ST QUARTER OF 2026 HELD ON MARCH 10, 2026, 2:00 P.M. AT THE MAYOR'S OFFICE CONFERENCE ROOM, 2ND FLOOR, NEW MUNICIPAL BUILDING, BRGY. POBLACION, KAWAYAN, BILIRAN:

Present:

Hon. Sherwin M. Tillada.....	President, Liga ng mga Barangay/LPMC Chairman Presiding Officer
Mr. Dexter C. Narrido.....	MLGOO/LPMC Member
Hon. Bienvenido J. Sabornido.....	Punong Barangay-Poblacion/LPMC Member
Hon. Brian Gargoles.....	Punong Barangay-Mapuyo/LPMC Member
Hon. Raymundo M. Ebajo, Jr.....	Punong Barangay-Masagaosao/LPMC Member
Hon. Jelson C. Rojas.....	Punong Barangay-Bulalacao/LPMC Member
Hon. Elmer A. Sumaya.....	Punong Barangay-Buyo/LPMC Member
Ms. Clytie G. Bernadas.....	CSO Representative (KEA President)/LPMC Member
EnP. Herbert J. Bernadas, MPM.....	MPDC/Head-LPMC Secretariat

Others Present:

Hon. Ivan A. Estreller.....	PEO III
Engr. Sincere Huguillena.....	DILG Engineer II
Engr. Vanessa Delotavo.....	MEO Staff
Ms. Angel Lynn Japson.....	MPDO Staff

Absent:

Mr. Bebito T. Matuguinas.....	CSO Rep. (TAFIA President)/LPMC Member
Mr. Zael S. Piñon.....	CSO Rep. (MAKABIFIA President)/LPMC Member

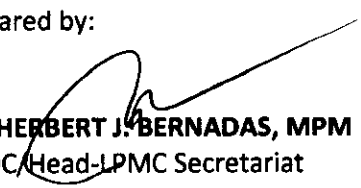
The LPMC convened at 2:00 P.M. with Hon. Sherwin M. Tillada, LPMC/Chairman as the Presiding Officer. Per Attendance Sheet, EnP Herbert J. Bernadas, LPMC Secretariat informed the Body that there was a quorum.

As a reaction to the previous minutes dated December 3, 2025, Mr. Dexter C. Narrido, commented to add-on in the LPMC Minutes for those who are on official travel should be **On Official Business** not **Absent** since last previous meeting, he was on official business/travel. He also asked as to the incentive of CSO representatives since in LGU-Naval, the CSOs have an honorarium of P500.00 per attendance during each meeting. As a response, EnP Herbert J. Bernadas answered that in the Municipality of Kawayan, CSO members received incentive thru their claims for travel expenses which are processed in the end of the year wherein the Call of the Meeting and Certificate of Appearance were attached and was facilitated last 2025 by the former LPMC Chairman, Mr. Joel D. Muralla. In addition, Mr. Dexter Narrido suggested to add one secretariat/staff of the LPMC to do the tasks.

Furthermore, the flow of the activities of the LPMC for the meeting will be the following: **Re-Orientation Coaching Session on the LPMC Functions and Guidelines followed by a site inspection in Brgy. Balite wherein its project is Installation of Solar Streetlights (See attached Separate Sheets).**

Since there were no agenda to be treated, the meeting was adjourned at 3:40 P.M. upon motion of Hon. Brian C. Gargoles duly seconded by Hon. Jelson C. Rojas.

Prepared by:


EnP HERBERT J. BERNADAS, MPM
MPDC/Head-LPMC Secretariat



**LPMC TECHNICAL CAPACITY ENHANCEMENT,
RE-ORIENTATION, AND COACHING SESSION ON
THE COMMITTEE FUNCTIONS, M & I
IMPLEMENTATION GUIDELINES**

Date: March 10, 2026
Venue: LGU Kawayan

Matino, Mahusay at Maaasahan



**RE-ORIENTATION AND COACHING
SESSION ON THE LPMC
FUNCTIONS AND GUIDELINES**

PEO II IVAN A. ESTRELLER
LPMC Provincial Focal Officer

Date: March 25, 2026
Venue: LGU Naval

Matino, Mahusay at Maaasahan



FAQs



QUESTION:

May the City/Municipal Mayor, Sangguniang Bayan member, Civil Society Organization representative, C/MLGOO, or City/Municipal Engineer be designated as the Chairperson of the Local Project Monitoring Committee (LPMC)?



ANSWER:

Yes, except for the LCE (see answer above)



QUESTION:

May heads of departments of the Local Government Unit (LGU) be designated as members of the Local Project Monitoring Committee (LPMC)?



ANSWER:

Heads of LGU departments may be designated as members of the LPMC.



FAQs



QUESTION:

What is the maximum allowable number of members for the Local Project Monitoring Committee (LPMC)?



ANSWER:

There is no fixed maximum number of prescribed members based on DILG Memorandum Circular No. 2019-188. The LPMC may expand its membership provided that the mandatory members have been met.

FAQs

QUESTION:
May the City/Municipal Project Monitoring Committees (PMCs) conduct monitoring of projects within their respective LGUs that are implemented by National Government Agencies (NGAs) and the Provincial Government?

ANSWER:
The scope of the MSE of the LPMC, based on EO 376, includes all programs and projects implemented and managed at the provincial, city or municipal level, regardless of funding source.

QUESTION:
Are all projects implemented by the Local Government Unit (LGU) required to be inspected or monitored by the Local Project Monitoring Committee (LPMC)?

ANSWER:
Yes, all projects implemented by the GU are required to be inspected or monitored by the LPMC

FAQs

QUESTION:
May the Committee proceed with the conduct of monitoring activities even in the absence of a majority of its members?

ANSWER:
The Local Project Monitoring Committee (LPMC) may proceed with the monitoring activities even without a majority (quorum) of its members provided that the activity is purely monitoring/ validation in nature and no formal decisions, approval or official actions are taken.

QUESTION:
May Civil Society Organization (CSO) representatives be entitled to receive honoraria during the conduct of project monitoring activities?

ANSWER:
Yes, DILG MC 2019-188 enjoins LHUs to allocate operational funds.

FAQs

QUESTION:
May Civil Society Organizations (CSOs) that are not accredited by the Local Government Unit (LGU) be designated as members or extended members of the Local Project Monitoring committee (LPMC)?

ANSWER:
Yes, section 4.5.3.3 of DILG MC No. 2025-060 states that accreditation is not a requirement for membership in the sectoral or functional committees. However, the CSO representative who also serves as a member of the LDC must be accredited.

DILG

**BASIC CONCEPTS ON
MONITORING AND EVALUATION**

Matino, Mahusay at Maaasahan

Basic Concepts of M&E

Monitoring

- Monitoring is defined as a continuing function that uses systematic collection of data on specified indicators to provide management and the main stakeholders of an ongoing development intervention with indications of the extent of progress and achievement of objectives and progress in the use of allocated funds.
- It is meant to anticipate problems before they occur which helps avoid delays in program/project implementation.

Basic Concepts of M&E

What Is Monitoring?

- Involves the collection of routine data that measure progress towards achieving set objectives
- Used to track changes in program performance over time
- Allows stakeholders to make informed decisions
- An ongoing, continuous process
- Requires the collection of data at multiple points throughout the program cycle
- Can be used to determine if activities need adjustment to improve desired outcomes

Basic Concepts of M&E



MONITORING ANSWERS THE FOLLOWING KEY QUESTIONS

- How well has the program been implemented?
- How much does implementation vary from site to site?
- Did the program benefit the intended people? At what cost?

Basic Concepts of M&E

Evaluation

- A systematic and objective assessment of an ongoing or completed program, project, or policy, its design, implementation and results aimed to determine the relevance and fulfillment of objectives, coherence with other interventions, efficiency, effectiveness, impact and sustainability.
- should provide information that is credible and useful, enabling the incorporation of lessons learned into the decision-making process of both recipients and donors.

 **Basic Concepts of M&E**

What is Evaluation?

Measures how well the program activities have met expected objectives and/or the extent to which changes in outcomes can be attributed to the intervention

The difference in the outcome of interest between having or not having the program or intervention is known as its "impact,"

It is a fundamental exercise to help decision makers understand how, and to what extent a program is responsible for measured results

13



LPMC CREATION AND FUNDAMENTALS

Matino, Mahusay at Maasahan

14

 **Legal Basis**

- ☐ **Article X Section 14 of the 1987 Philippine Constitution** for purposes of administrative decentralization to strengthen the autonomy of the units
- ☐ **Executive Order No. 308 (1987)**
 - Reorganization of RDCs to coordinate project implementation, M&E
- ☐ **Memorandum Order No. 175 (May 1988)**
 - Creation of PMCs at the Provincial, City, and Municipal Levels
- ☐ **Republic Act No. 7160 (1991)**
 - Devolution of Monitoring Functions of LGUs

15

 **Legal Basis**

- ☐ **Executive Order No. 376 (November 1989)**
 - Establishing the Regional Project Monitoring and Evaluation System (RPMES) setting forth its objectives, defining its scope and coverage, requiring the formulation of a manual of operations, and for other similar purposes
- ☐ **Executive Order No. 93 (June 1993)**
 - Amending Executive Order No. 376 (series of 1989) "Establishing the Regional Project Monitoring and Evaluation System (RPMES) and for other purposes"
 - Establishment of the NPMC to oversee the implementation of the RPMES

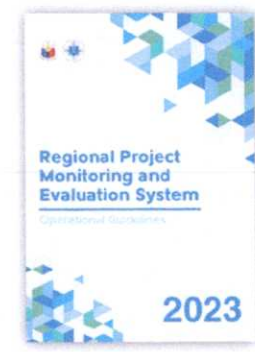
16

Legal Basis

- ❑ **DILG Memorandum Circular (MC) No. 2004-78, s. 1994** to facilitate organization and reconstitution of PMCs nationwide
- ❑ **DILG MC No. 2019-188 dated 4 November 2019** to ensure functionality of the local PMCs in coordinating, and in the M&E of project implementation at the sub-regional levels
- ❑ **DILG MC 2020-070 dated 7 April 2020** to enjoin the organization of Barangay Project Monitoring and Evaluation Committee (BPMEC) under the Barangay Development Council (BDC). Pursuant to EO 70, s. 2018 which institutionalized the whole-of-nation and whole-of-government approach in attaining inclusive and sustainable peace.

17

1.2. Contextual Framework



Operational Guidelines

The updating of the operational guidelines is necessary to make it consistent with evolving M&E functions of the national and local government.

18

RPMES Overview (objectives)

The RPMES Guidelines was established to:

- ❑ to ensure the effective and efficient implementation of the RPMES by the PMCs at the regional, provincial, and city/municipal levels responsible for the M&E of programs/projects under their respective jurisdictions;
- ❑ provides the basic framework for monitoring and evaluating programs/projects, such as the general process flow, responsibilities of entities involved, input and output monitoring forms, and procedures for accomplishing the forms

19

RPMES Overview (objectives)

The RPMES Guidelines was established to:

- ❑ facilitate generation of information on overall status of project implementation at each level;
- ❑ detect problems that impede implementation and undertake remedial actions at the level nearest the project sites, and at the earliest time possible

20



NPMC ➤ NEDA DDG – Chair ➤ DBM Undersecretary – Co-Chair ➤ PMS-OP Head – Member ➤ DILG Undersecretary – Member <i>NEDA-MES shall serve as Secretariat to the NPMC</i>	RPMC ➤ NEDA RD – Chair ➤ DBM RD – Co-Chair ➤ DILG RD – Member ➤ PMS-OP Regional Team Leader – Member ➤ RDC-PSR Representative (1) – Member ➤ NGO Representatives (2) – Members <i>NRO shall serve as Secretariat to the RPMC</i>
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National Economic and Development Authority

25



Provincial/City/Municipal PMC

Composition of local PMCs left to discretion of LDC subject to inclusion of mandatory members:

- DILG Representative or Provincial/City/Local Government Officer assigned in the area
- NGO/PO Representative (1)
- Representative of NGO members in LDC (1)
- PMC members appointed by LCE from the nominees of LDC (4)

The Chairman will be appointed by the LCE from among nominees of the LDC nominated out of the 7 PMC members

PDO shall serve as Secretariat to the LPMC

National Economic and Development Authority

26



Barangay-level PMC

- ☐ Punong Barangay
- ☐ Sangguniang Barangay Member on Appropriations on Ways and Means
- ☐ At least three CSOs/NGOs belonging to the Agrarian Reform, Women, Farmers, or Fisherfolk Sectors School Principal of the Elementary School in the Barangay
- ☐ Sangguniang Kabataan Chairperson

Source: DILG MC No.2020-070

National Economic and Development Authority

27



Level of Project Monitoring Committees



Selection and Appointment of NGO Members

Province/City/Municipality

All NGO/PO nominees shall meet the ff basic qualifications

- ✓ Member of good standing
- ✓ Must be Filipino citizen
- ✓ Must not be related by affinity or consanguinity up to the 4th degree to the LCE concerned
- ✓ Must be nominated by the NGO/PO members

Term shall be one year without prejudice to reappointment

National Economic and Development Authority

28

RPMES Overview (objectives)

Regional Project Monitoring and Evaluation System (RPMES)

To facilitate project implementation, devolve project facilitation, problem-solving, monitoring and evaluation to the Regional Provincial, City, Municipal and Barangay levels with extensive participation of various agencies, LGUs and **NGOs/CSOs**.

21

RPMES Overview (objectives)

- ❑ Provide a system for the integration, coordination and linkage of all monitoring activities in the region;
- ❑ Provide up-to-date information and relevant information on the overall status of project implementation at each level for timely program/project adjustments, planning, and budget allocation;
- ❑ Identify problems/issues which impede project implementation for remedial actions at the regional and sub-regional levels and to elevate unresolved issues and problems at the appropriate offices and institutions at the national level for resolution and final action;

22

RPMES Overview (objectives)

- ❑ Institutionalize problem-solving session as a mechanism to address issues and concerns related to the implementation of programs and projects;
- ❑ Provide information on lessons learned in project implementation for planning, budgeting, and implementation of future similar projects;
- ❑ Assess and ascertain whether development programs and projects implemented are delivering results in support of regional development goals and plans, as well as national development thrusts and priorities; and
- ❑ Provide a venue for greater participation of **Civil Society Organizations (CSOs)** in public sector management.

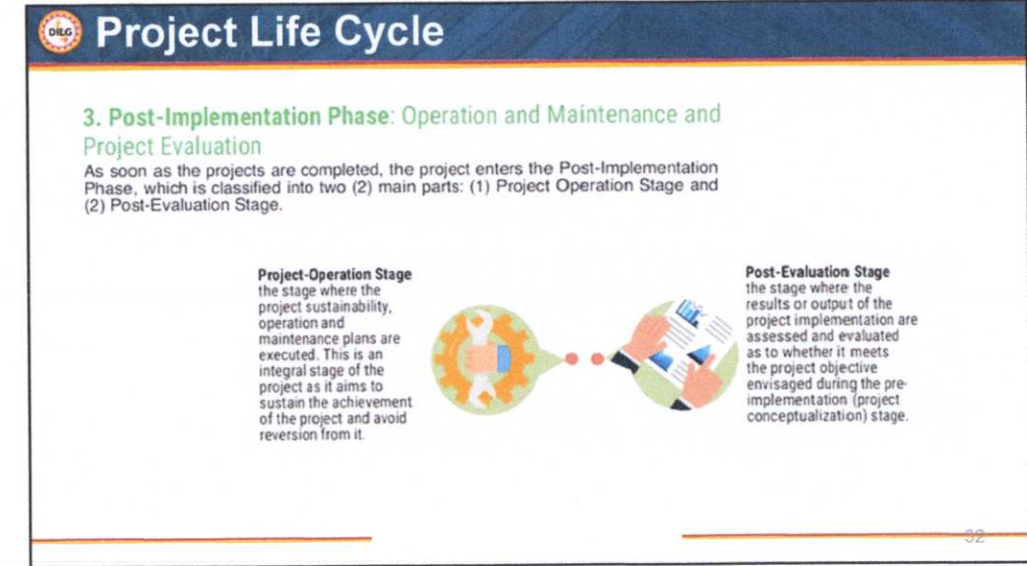
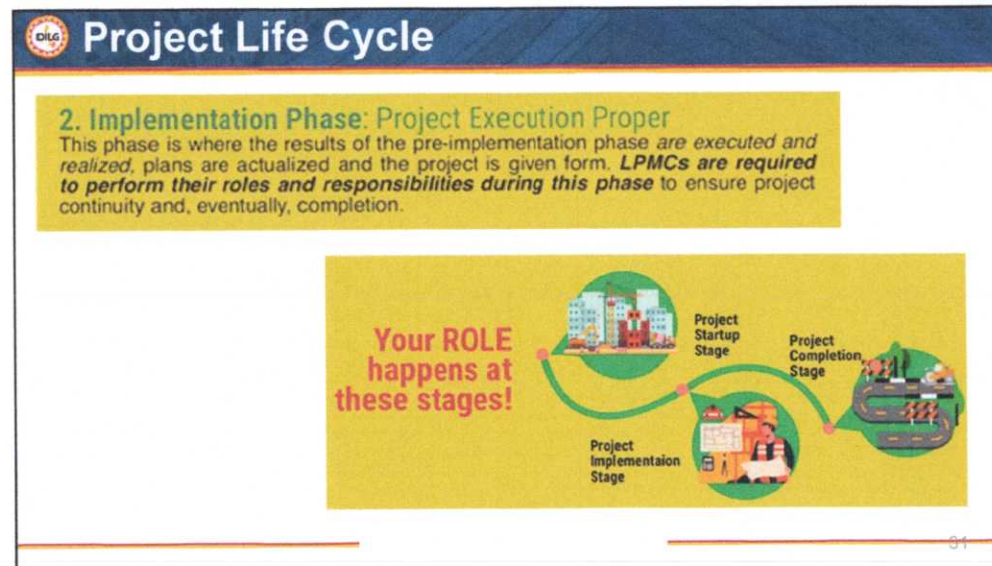
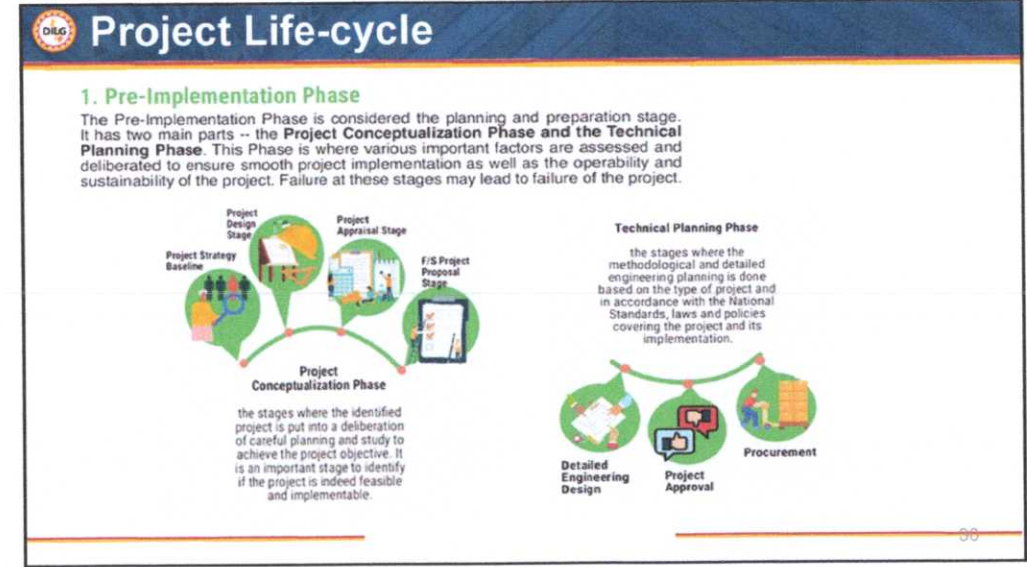
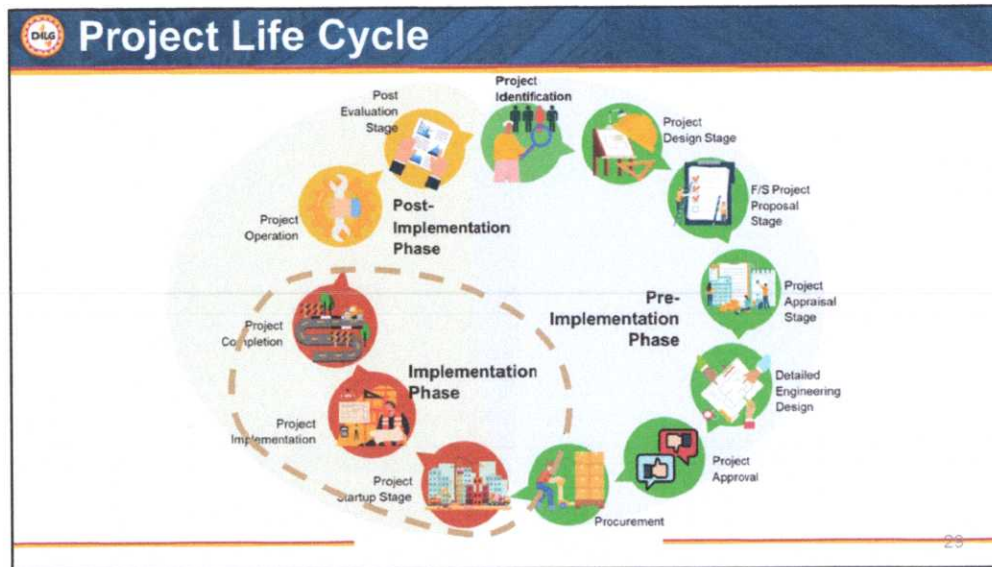
23

RPMES

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graph TD
    NPMC[NPMC] --- RPMC[RPMC]
    RPMC --- ProvincialPMCs[Provincial PMCs]
    ProvincialPMCs --- MunicipalCityPMCs[Municipal/City PMCs]
    NPMC --- Secretariat[NEDA, DBM, DILG, OP-PMS  
(NEDA-MES as Secretariat)]
    RPMC --- Secretariat2[NEDA, DBM, DILG, OP-PMS,  
PSR/NGO (NEDA as Secretariat)]
    ProvincialPMCs --- Secretariat3[DILG, PSR/NGO,  
Selected Members of LDC]
    MunicipalCityPMCs --- Secretariat4[DILG, PSR/NGO,  
Selected Members of LDC]
  
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24





UNDERSTANDING LPMC ROLES AND RESPONSIBILITIES

Matino, Mahusay at Maasahan

33



Roles and Responsibility

Local Government Unit (LGU)

- establish LPMC and provide needed resources for operation and maintenance
- provide the Regional Development Council (RDC), through the RPMC Secretariat, the monitoring reports of the LPMC

34



Roles and Responsibility

Local Project Monitoring Committee (LPMC)

- provide list and schedule of all projects to be monitored to NGOs involved in project monitoring
- collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the LDC and next higher-level PMC
- determine problems relates to the implementation of programs and projects and verify information to be submitted for analysis and action of the LDC
- provide feedback on the remedial actions of the LDC and follow up implementation
- prepare and disseminate periodic project monitoring report on the status of project implementation to RPMC
- elevate to higher level bodies (i.e., RPMC/NPMC) problems/ issues which are not resolved at LPMC level

35



Roles and Responsibility

LPMC Secretariat (P/C/M PDO)

- prepare the monitoring and evaluation work program to be undertaken by the LPMC during any given fiscal year, which will include the list of the projects and schedule of implementation based on submission of implementing agencies
- provide local chief executives with information on the projects to be monitored by the LPMC
- facilitate inter-agency, inter-governmental and field headquarters coordination, whenever necessary

36

DILG Roles and Responsibility

Project Implementer

- submit periodic reports to the LPMC on the status of project implementation based on suggested reporting forms
- provide authorized monitors (LPMC Members) assistance in getting access to more detailed information on project implementation (e.g., detailed work program)
- submit reports on status of project implementation to the next higher-level office of line agency
- implement/institute remedial measures on problems/issues identified or as suggested by the LDC

37

DILG Roles and Responsibility

DILG Regional Office (DILG RO) – Sub-Regional Office (SRO),

shall assist the RPMCs by facilitating the submission of required summary reports prepared by LPMCs (P/C/M), necessary in monitoring active LPMCs

38

DILG Scope and Limitations

The scope of the M&E of the LPMC, based on EO 376, includes *all programs and projects implemented and managed at the provincial, city, or municipal level, regardless of funding source*. (i.e. MPMC to monitor projects of the Municipal Government etc)

These may also include projects in Comprehensive Development Plans (CDPs) and other development / sectoral / thematic plans prepared by LGUs

The list of programs and projects to be monitored by the LPMC is limited only to the list submitted and agreed upon in the year preceding the execution of M&E (i.e., 2021 list of projects for monitoring should be approved by the end of year 2020)

It is emphasized that the LPMC monitoring focuses on **Performance-Based Monitoring (Output-Based Monitoring)**, different from Results-Based Monitoring (Outcome-Based) done by the Local Development Council.

39

DILG Monitoring Methods

Based on Activity	
Document Review The conduct of monitoring is through the documentation of the projects, its details, progress and accomplishments.	Field Monitoring Inspection and validation are done physically at the site.
Based on Frequency	
Regular Monitoring Monitoring conducted regularly on a set schedule and periods throughout the project implementation (i.e., Monthly, etc.)	Ad Hoc Monitoring Additional monitoring activities outside of the regular scope that is absolutely necessary. (e.g., efforts related to disaster rehabilitation and reconstruction and other possible emerging concerns)

Monitoring How To's?

40

Monitoring Methods

There are various activities which you may perform to validate the project status, progress and performance in the conduct of on-site Monitoring and Evaluation as follows:

IMPLEMENTATION INTERVIEWS

Various types of interviews that may be conducted to identify and validate the progress and performance in the implementation of the projects.

Key Informant Interview: Interview with people who have a direct responsibility on the project (contractor, implementing Unit of the LGU).

Focus Group Discussion: Small group discussion with stakeholders to tackle issues, risk, and impediments in project implementation.

EVALUATION OF PROJECT SCHEDULES

The conduct of M&E using the timeliness of project implementation. It is a comparison of the Targeted/Planned Accomplishment over Actual Accomplishment in a given time.

EVALUATION OF PROJECT DEVIATIONS

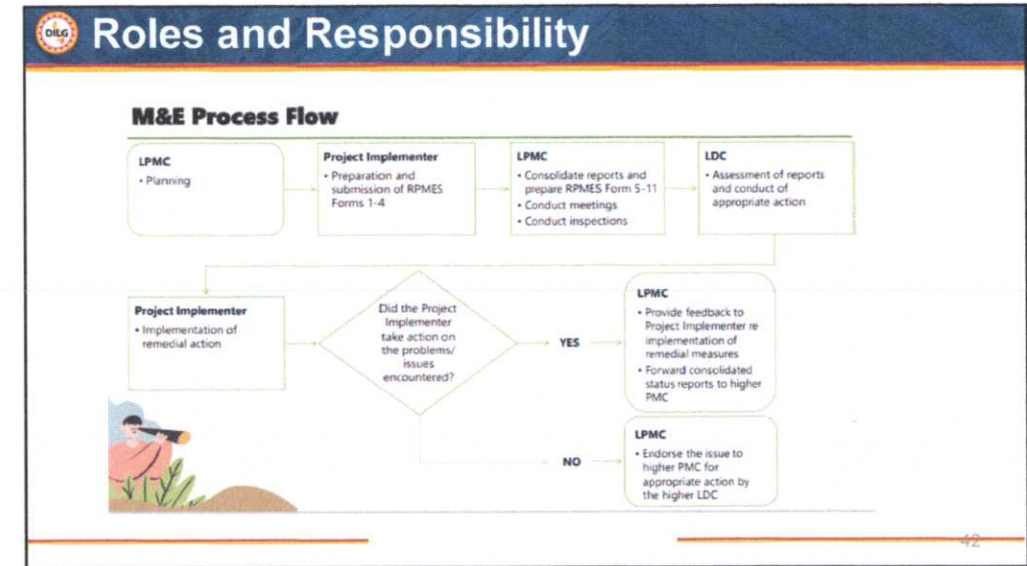
The conduct of M&E to check for differences on the actual site vs the planned and documented Scope and Program of Works (provide example ref: contract management).

CHECKING OF QUALITY

Inspecting the quality or output of work based on its conformity to the Approved Design Drawings and Technical Specifications. To help ensure the quality of the project, as part of the LPMC, you may provide your observations during the conduct of the site visit which later on can be included in the remarks section of the Regional Project Monitoring and Evaluation System (RPMES) Form 9. (provide example and possible picture ref: common findings)

INTEGRITY FEEDBACK

May be formal feedback through the conduct of perception survey (Household Survey) during project implementation. Informal feedback may also be captured thru Barangay Assembly, other feedback mechanisms currently being utilized by the LGU (e.g., thru SubayBAYAN, On-Line social media page, website, emails, call or text, email, etc.).



SubayBAYAN Overview

SubayBAYAN: The DILG Monitoring and Reporting Platform

An initiative of the DILG Office of Project Development Services (OPDS), the SubayBAYAN Public Portal serves as the official platform for monitoring the LGUs' implementation of some of their Local Government Support Fund (LGSF) Projects.

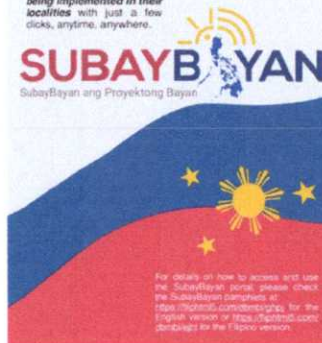
SubayBAYAN was envisioned as a platform to support the LPMCs' monitoring activities



The availability of the platform allows the LPMC members and the rest of the general public to **view and acquire information on projects being implemented in their localities** with just a few clicks, anytime, anywhere.

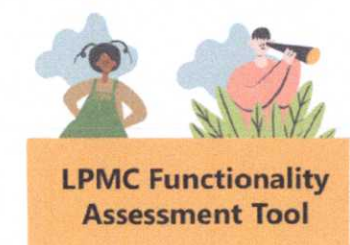
SUBAYBAYAN

SubayBAYAN ang Proyekting Bayan



For details on how to access and use the SubayBAYAN portal, please check the SubayBAYAN pamphlet at: <https://mcmnts.com/development> for the English version or <https://dps.dilg.gov.ph> for the Filipino version.

LPMC Functionality Assessment Tool



INDICATORS

- A. Organization
- B. Training
- C. Planning
- D. Implementation and Reporting
 - D.1 Quarterly Meetings Conducted
 - D.2 Monitoring Visits/Field Inspections Conducted

LPMC Functionality Assessment Tool

LPMC Functionality Assessment Tool

LPMC Functionality Assessment Tool

Indicator: Planning

Required Information/Data	Means of Verification	Assigned Points						
- List of activities to be undertaken by the LPMC for the calendar year and their corresponding budgetary requirements - List of programs and projects to be monitored for the calendar year based on the submission of implementing agencies - Checklist of the sequence of activities for monitoring and evaluation	Duly-approved Work and Financial Plan (WFP), M&E Plan (MP), and M&E Work Program (MWP)	<table border="1"> <tr> <td>5 points</td> <td>With duly-approved WFP, M&E Plan and M&E Work Program</td> </tr> <tr> <td>3 points</td> <td>With at least two (2) M&E reports prepared</td> </tr> <tr> <td>0 point</td> <td>No WFP, M&E Plan and M&E Work Program</td> </tr> </table>	5 points	With duly-approved WFP, M&E Plan and M&E Work Program	3 points	With at least two (2) M&E reports prepared	0 point	No WFP, M&E Plan and M&E Work Program
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3 points	With at least two (2) M&E reports prepared							
0 point	No WFP, M&E Plan and M&E Work Program							

LPMC Functionality Assessment Tool

LOCAL PROJECT MONITORING COMMITTEE (LPMC) WORK AND FINANCIAL PLAN FOR CY 2023

PMC:

Activity (e.g. quarterly meetings, trainings, field monitoring activities)	Expected Output	Schedule	Responsible Unit/Individual	Fund Source	Budget	Remarks
Attendance to Training-Workshop on Strengthening of LPMC	LPMC training-workshop attended	1st quarter	LPMC members	MOOE	1,000.00	
Quarterly inspection	RPMS Form 7 (Project Inspection Report) Inspection photos	Every 2nd month of the quarter	LPMC members	MOOE	2,250.00	
Quarterly meetings and problem solving sessions	Minutes of Meetings, RPMS Form 8, 10, 11	Every 2nd month of the quarter	LPMCs	MOOE	1,000.00	
Preparation and submission of LPMC reports to the LDC and DILG	RPMS Forms and MOVs	Every 3rd month of the quarter	LPMC Secretariat	n/a	none	

Prepared by: _____ Approved by: _____ Noted by: _____
PMC Secretariat PMC Chairman LCE

LPMC Functionality Assessment Tool

LOCAL PROJECT MONITORING COMMITTEE (LPMC) MONITORING AND EVALUATION PLAN FOR CY 2023

PMC:

Description of Indicators	Baseline Data Y0 (2022)	Target Values (2023)				Sources of Data	Method of Data Collection	Timing/Frequency	Unit/Person responsible to collect	Unit/Person responsible to report
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter					
Installed and laid out more or less 102 linear meter transmission lines @ 150mm diameter and fittings (Phase 3, Level II Water Project - Poblacion)	0 linear meter			75 linear meter	102 linear meter	Inspection Progress Report of Municipal Engineer	Review of documents	Quarterly	LPMC Secretariat	LPMC Chairperson
Constructed more or less 40 meter span reinforced concrete bridge in Barangay Macabetas						Inspection Progress Report of Municipal Engineer	Review of documents	Quarterly	LPMC Secretariat	LPMC Chairperson

Prepared by: _____ Approved by: _____ Noted by: _____
PMC Secretariat PMC Chairman LCE

LPMC Functionality Assessment Tool

LOCAL PROJECT MONITORING COMMITTEE (LPMC) PRIORITY PROGRAMS/PROJECTS TO BE MONITORED FOR CY 2023

PMC:

Name of Program/Project	Location	Fund Source	Implementing Agency	Schedule (1st/2nd/3rd/4th Qtr)
Construction of Reinforced Concrete Bridge in Barangay Macabetas	Barangay Macabetas, Jibabong, Samar	DBP Loan, 2022	LGU Jibabong	3rd Quarter, 4th Quarter

Prepared by: _____ Approved by: _____ Noted by: _____
PMC Secretariat PMC Chairman LCE



LPMC Functionality Assessment Tool

LPMC Functionality Assessment Tool

REGIONAL PROJECT MONITORING AND EVALUATION SYSTEM (RPME)
PROBLEM SOLVING SESSIONS/FACILITATION MEETING CONDUCTED
As of March 2024 (Quarterly)

RPMS FORM 8

Assigned Points

- | | |
|----------|--|
| 5 points | At least four (4) quarterly meetings conducted |
| 4 points | Three (3) quarterly meetings conducted |
| 3 points | Two (2) quarterly meetings conducted |
| 2 points | One (1) quarterly meeting conducted |
| 0 point | No meeting conducted |

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LPMC Functionality Assessment Tool

RPM'S FORM 12

REGIONAL PROJECT MONITORING AND EVALUATION SYSTEM (RPMS)
KEY LESSONS LEARNED FROM ISSUES RESOLVED AND BEST PRACTICES
In 2020

[illegible][illegible]

 LPMC Functionality Assessment Tool

REGIONAL PROJECT MONITORING AND EVALUATION SYSTEM (RPMES)
SUMMARY OF FINANCIAL AND PHYSICAL ACCOMPLISHMENTS
As of March 2019 (Quarter)

[illegible]

Submitted by:	SAK SHIBUSAWANE, SHINJI	Accepted by:	DR. HARUO KANE, SAKI SHIBUSAWANE
Completed by:	SHIBUSAWANE, SHINJI		
Date:	April 1, 2014	Date:	April 1, 2014

- | | | | |
|---------------|-------------------------|--------------|----------------------------------|
| Submitted by: | SAK SHIBUSAWANE, SHINJI | Accepted by: | DR. HARUO KANE, SAKI SHIBUSAWANE |
| Completed by: | SHIBUSAWANE, SHINJI | | |
| Date: | April 1, 2014 | Date: | April 1, 2014 |

LPMC Functionality Assessment Tool

REGIONAL PROJECT MONITORING AND EVALUATION SYSTEM (RPMES)
PROJECT INSPECTION REPORT
As of March 2023 (Q1/2023)

[illegible]

LPMC Functionality Assessment Tool

LPMC Functionality Assessment Tool

Functionality Rating

OVERALL POINTS	ADJECTIVAL RATING
20-25	High Functionality
13-19	Medium Functionality
1-12	Low Functionality
0	No established LPMC

81

LPMC Functionality Assessment Tool

LPMC Reports: Summary

LPMC FUNCTIONALITY PARAMETERS	FORMS/MOVS	FREQUENCY OF REPORTING	REPORT TIMELINES	REPORTING ENTITY	RECEIVING ENTITY
A. Organization	Executive Order creating/reactivating the LPMC	Upon creation/reconstitution of the LPMCs	Upon creation/reconstitution of the LPMCs		
B. Training	- RPMS Form 9 - Post-activity report(s) for the training(s) / workshop(s) conducted/attended - Copy of certificate of completion and attendance sheet - Photos	Quarterly	5th day of the succeeding quarter		
C. Planning	- Duly approved: - Work & Financial Plan (MWP) - M & E Plan (MP) - M & E Work Program (MWP) - Minutes of Meeting - RPMS Form 8, 10, 11 - Attendance Sheet - Photos	Annually	Before the onset of the calendar year		
D. Implementation and Reporting	- D.1 Meetings - D.2 Inspections	Quarterly	5th day of the succeeding quarter		
	- RPMS Forms 5-7 - Photos		Note: At DILG PO level, please submit at least 2 working days prior to deadline	LPMC	RPMS thru DILG RO/PO

82

LPMC Functionality Assessment Tool

RPMS FORMS	TYPE	DESCRIPTION
Form 1: Initial Project Report Form 2: Physical and Financial Accomplishment Report Form 3: Project Exception Report Form 4: Project Results	Input Forms	shall be accomplished by implementing agencies, NGOs, and concerned citizens and to be submitted to LPMC
Form 5: Summary of Physical and Financial Accomplishments including Project Results Form 6: Report on Status of Projects Encountering Implementation Problems Form 7: Project Inspection Report Form 8: Problem-Solving Session/Facilitation Meeting Conducted Form 9: List of Training/Workshops Conducted Form 10: List of Resolutions Passed (if any) Form 11: Key Lessons Learned (if any)	Output Forms	consolidated monitoring forms prepared by the LPMC to be submitted to LDC and higher-level PMCs

83

4th Quarter Functionality Assessment Results

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Provincial Office

LPMC FUNCTIONALITY ASSESSMENT TOOL
Quarter Covered: 4th Quarter of 2025

LGU	INDICATORS					TOTAL RATING	ADJECTIVAL RATING	Remarks
	ORGANIZATION (Points)	TRAINING (Points)	PLANNING (Points)	A. IMPLEMENTATION AND REPORTING (MEETINGS)	B. IMPLEMENTATION AND REPORTING (INSPECTION)			
Province of Biliran	5	5	5	5	5	25	High Functional	
Almeria	5	5	5	5	5	25	High Functional	
Biliran	5	5	5	5	5	25	High Functional	
Catibugayan	5	5	5	5	5	25	High Functional	
Calabaran	5	5	5	5	5	25	High Functional	
Culaba	5	5	5	5	1	25	High Functional	Late submission of annual MOWs
Kawayan	5	5	5	5	5	25	High Functional	
Mardas	5	5	5	5	5	25	High Functional	
Naval	5	5	5	5	5	25	High Functional	

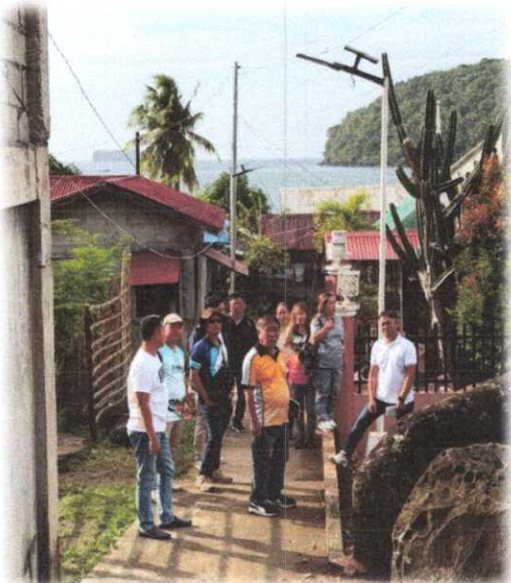
ADJECTIVAL RATING	
20-25	High Functionality
13-19	Medium Functionality
1-12	Low Functionality
0	No established LPMC

Note: Please refer to Annex A - LPMC Functionality Assessment Technical Guide Notes

84

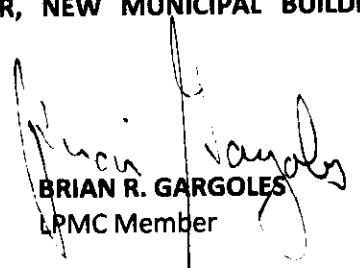
Local Project Monitoring Committee

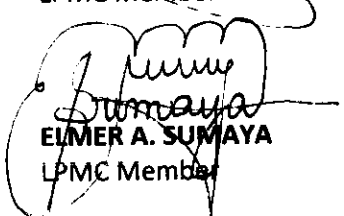
1st Quarter Inspection



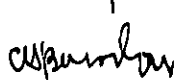
WE HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING MINUTES TAKEN LAST MARCH 10, 2026, 2:00 P.M. HELD AT THE MAYOR'S CONFERENCE ROOM, 2ND FLOOR, NEW MUNICIPAL BUILDING, BRGY. POBLACION, KAWAYAN, BILIRAN:

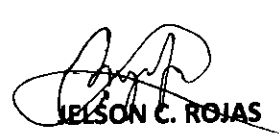

BIENVENIDO J. SABORNIDO
LPMC Member

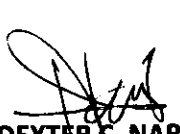

BRIAN R. GARGOLES
LPMC Member


ELMER A. SUMAYA
LPMC Member


RAYMUNDO M. EBAJO, JR.
LPMC Member


CLYTIE G. BERNADAS
LPMC Member


NELSON C. ROJAS
LPMC Member


DEXTER C. NARRIDO
MLGOO

Attested and Approved:


SHERWIN M. TILLADA
LPMC Chairman/
Presiding Officer

Date