



Republic of the Philippines
Province of Leyte
Municipality of Tanauan

OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 21

Series of 2026

AN ORDER RECONSTITUTING THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF TANAUAN, LEYTE

WHEREAS, the organization of the Local Project Monitoring Committee (LPMC) is term based and must be reconstituted with the assumption of office of new municipal officials;

WHEREAS, the current municipal officials are now in their second term, necessitating the reconstitution of the LPMC to reflect the new term's leadership and membership;

WHEREAS, Civil Society Organizations (CSOs) play a vital role in project monitoring and implementation, and their participation must be formalized through a local accreditation process to ensure legitimacy and accountability;

WHEREAS, DILG Memorandum Circular No. 2019-188 and other relevant issuances mandate the organization or reconstitution of project monitoring committees and accreditation of CSOs involved in local governance and project monitoring;

WHEREAS, the Local Government Unit of Tanauan, Leyte, aims to strengthen transparency, accountability, and effectiveness in project implementation through a properly constituted and accredited LPMC;

NOW, THEREFORE, I, MA. GINA E. MERILO, by virtue of powers vested in me as the duly elected Municipal Mayor of Tanauan, Leyte, do hereby reconstitute the **Local Project Monitoring Committee** as follows:

SECTION 1. COMPOSITION. The **Local Project Monitoring Committee (LPMC)** shall be composed of the following:

Chairperson: Hon. Marites B. Salvaña, Punong Barangay of Sacme
Members: Ms. Cleo V. Palencia, MLGOO
Mr. Paul Kenneth F. Villegas, President, Tanauan People's Council
Ms. Emerenciana D. Leros, President, Cabuyan Integrated Fisherfolk Association
Ms. Jennifer I. Bilbao, President, Brgy. San Miguel Women's Association
Ms. Merlita L. Gaspay, President, Brgy. Limbuan Daku Women's Association
Hon. Rosarrie Ann Flores, Punong Barangay of Camire
Hon. Rodgie A. Buendia, Punong Barangay of Talolara
Hon. Glen Carlo M. Tiolo, Punong Barangay of Atipolo
Hon. RJ Frank M. Soliva, Punong Barangay of Mohon
Hon. Ernesto G. Basas, Jr., Punong Barangay of Binongto-an

Secretariat:

Head: EnP Arturo B. Perez, Jr., Mun. Planning and Development Coordinator
Members: Staff of the MPDC
Staff of the Municipal Engineering Office

SECTION 2. SCOPE

Local Project Monitoring Committee (LPMC) shall monitor and evaluate programs and projects, including the following:

2.1 Programs and Projects in the Local Development Investment Program (foreign-funded and GAA-funded) and those in the priority list of the President, including development projects funded from the National Tax Allotment (NTA) share of LGUs or supported by funds released directly to the municipality; and



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2.2 Projects funded from locally-generated resources that are implemented within the municipality.

SECTION 3. ROLES AND RESPONSIBILITIES

The roles and responsibilities of the Local Project Monitoring Committee (LPMC) and Secretariat are as follows:

3.1 Local Project Monitoring Committee (LPMC):

- Provide the list and schedule of all projects to be monitored to CSOs involved in project monitoring;
- Collect and process reports of implementers and CSOs monitoring the status of project implementation for the information of the LDC and the next higher level PMC;
- Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the LDC;
- Provide feedback on the remedial actions of the LDC and follow-up implementation;
- Prepare and disseminate periodic project monitoring reports on the status of project implementation to the Regional PMC (RPMC); and
- Elevate to higher-level bodies (e.g., National PMC (NPMC), RPMC) issues and problems that are not resolved at the LPMC level.

3.2 LPMC Secretariat functions:

- Prepare the Monitoring and Evaluation work program to be undertaken by the LPMC during any given fiscal year, which will include the list of projects and the schedule of implementation based on the submission of implementing agencies.
- Provide the Local Chief Executive with information on the projects to be monitored by the PMC; and
- Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary

3.3 The Municipal Engineering Office serves as a resource person during LPMC meetings and conducts inspections of programs, projects, and activities of the municipality.

SECTION 4. PROJECT MONITORING TOOL

4.1 The scope of the implementation of a Project Monitoring Tool for the Local Project Monitoring Committee (LPMC) typically encompasses various aspects of project lifecycle management to ensure projects are executed efficiently, transparently, and achieve their intended outcomes.

4.2 This tool will focus on the common areas such as the project management & oversight, scope and cost management, quality control, issue tracking resolution, reporting and documentation, and decision-making. The tool aims to collect reliable data and information for measuring performance and progress.



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SECTION 5. TERM OF OFFICE. The members of the LPMC shall serve for the duration of the current term of the municipal officials, subject to reconstitution upon the assumption of new officials or as deemed necessary.

SECTION 6. MEETINGS. The LPMC shall convene at least quarterly or as necessary to review project status and address issues.

SECTION 7. FUNDING. Funds needed to operationalize the LPMC will be made available from the General Fund, which will include the grant of incentives, as well as training, capability building, and other administrative costs.

SECTION 8. EFFECTIVITY: This Executive Order shall take effect immediately and shall be valid until sooner revoked or amended.

ISSUED this 28th day of May, 2026 at Tanauan, Leyte, Philippines.


Hon. Ma. GINA E. MERILO
Municipal Mayor



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LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MAYOR'S OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON FEBRUARY 12, 2026.

RESOLUTION NO. 01-2026

A RESOLUTION APPROVING THE CALENDAR YEAR 2026 ANNUAL PLANS OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE MUNICIPALITY OF TANAUAN, LEYTE

WHEREAS, the Local Project Monitoring Committee is duly organized and functioning in accordance with applicable laws and regulations to monitor and evaluate projects within Local Government Unit of Tanauan, Leyte;

WHEREAS, Executive Order No. 93, s. 1993 mandates project monitoring committees at the provincial, city, and municipal levels to oversee the implementation of all foreign-assisted, nationally-funded, and locally-generated resource projects within their jurisdictions;

WHEREAS, Memorandum Order No. 175, s. 1988 and the Local Government Code of 1991 (Republic Act No. 7160) provide for the establishment and functions of local project monitoring committees, including the formulation and approval of annual plans to guide project monitoring activities;

WHEREAS, the LPMC has prepared its Annual Plans for Calendar Year 2026, which outlines key objectives, monitoring activities, target projects, timelines, and resource requirements to ensure effective project implementation and transparency;

WHEREAS, the said Annual Plans have been reviewed and deliberated upon by the LPMC members in a duly convened meeting held on February 12, 2026, and have been found to be consistent with local development priorities and legal requirements;

WHEREFORE, based on the premise and on the motion of **HON. HON. RODGIE A. BUENDIA**, a Punong Brgy. of Talolora and a member, duly seconded by the other members present.

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, by the LPMC Tanauan in session assembled, **to APPROVE AND ADOPT the Calendar Year 2026 Annual Plans of the Committee.**

RESOLVED FURTHER, that the LPMC Secretariat be directed to disseminate copies of the approved Annual Plans to all concerned agencies, and stakeholders, and to implement the plans in accordance with the established guidelines and timelines.

I HEREBY CERTIFY that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last February 12, 2026, at the Mayor's Office, Tanauan, Leyte.


ARTURO B. PEREZ JR.
LPMC Secretariat

ATTESTED:


HON. MARITES B. SALVANA
LPMC- Chairperson

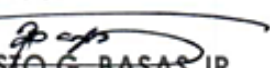

HON. GLEN CARLO M. TIOLO
LPMC- Member


MS. MERLITA S. GASPAY
LPMC- Member


MS. JENNIFER I. BILBAO
LPMC- Member


ENGR. DERWIN D. BADION
Resource Person


HON. RODGIE A. BUENDIA
LPMC- Member


HON. ERNESTO G. BASAS JR.
LPMC- Member


MS. EMERENCIANA D. LARIOS
LPMC- Member


CLEO V. PALENCIA
MLGGO/LPMC- Member



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LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MAYOR'S OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON FEBRUARY 12, 2026.

RESOLUTION NO. 02-2026

A RESOLUTION APPROVING THE USE OF THE PROJECT MONITORING TOOL FOR ON-SITE INSPECTIONS OF BUILDING AND ROAD PROJECTS BY THE LPMC TANAUAN

WHEREAS, the Local Project Monitoring Committee is mandated under Republic Act No. 7160 (Local Government Code of 1991), Executive Order No. 93, s. 1993, and relevant issuances to conduct regular on-site inspections of building and road projects within the jurisdiction of Local Government Units to ensure compliance with standards, timelines, and budget requirements;

WHEREAS, effective project monitoring requires standardized tools to ensure consistency, accuracy, and completeness of inspection data, which supports evidence-based decision-making and accountability;

WHEREAS, the LPMC has reviewed and evaluated a proposed Project Monitoring Tool specifically designed for building and road projects, which includes sections for structural compliance checks, material quality verification, work progress tracking, safety standards assessment, and documentation requirements;

WHEREAS, during a duly convened meeting held on February 12, 2026, LPMC members deliberated on the tool's design and functionality, confirming its suitability for improving the efficiency and reliability of on-site inspections;

WHEREAS, that all LPMC members underwent an orientation on the proper use of the tool prior to its implementation;

WHEREFORE, based on the premise and on the motion of **HON. RODGIE A. BUENDIA**, a Punong Brgy. of Talolora and a member, and seconded by **EMERENCIANA D. LERIOS**, CSO Representative, with unanimous accord of the other members present.

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, by the LPMC Tanauan in session assembled, to **APPROVE AND ADOPT** the Project Monitoring Tool for use in all on-site inspections of building and road projects under the committee's purview.

RESOLVED FURTHERMORE, that the LPMC Secretariat be tasked to reproduce and distribute copies of the tool to concerned personnel, and to maintain a centralized repository of completed inspection forms for monitoring and audit purposes.

I **HEREBY CERTIFY** that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last February 12, 2026, at the Mayor's Office, Tanauan, Leyte.

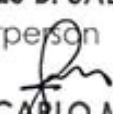

ARTURO B. PEREZ JR.

LPMC Secretariat

ATTESTED:


HON. MARITES B. SALVANA

LPMC- Chairperson


HON. GLEN CARLO M. TIOLO

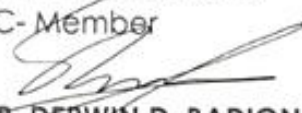
LPMC- Member


MS. MERLITA S. GASPAY

LPMC- Member


MS. JENNIFER P. BILBAO

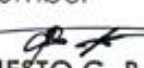
LPMC- Member


ENGR. DERWIN D. BADION

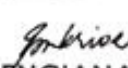
Resource Person


HON. RODGIE A. BUENDIA

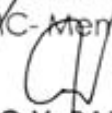
LPMC- Member


HON. ERNESTO G. BASAS JR.

LPMC- Member


MS. EMERENCIANA D. LARIOS

LPMC- Member


CLEO V. PALENCIA

MLGOO/LPMC- Member



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LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MUNICIPAL PLANNING AND DEVELOPMENT OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON FEBRUARY 12, 2026.

RESOLUTION NO. 03-2026

A RESOLUTION RECOMMENDING THE AMENDMENT OF EXECUTIVE ORDER NO.11 SERIES OF 2025 GOVERNING THE COMPOSITION OF THE LOCAL PROJECT MONITORING COMMITTEE TANAUAN, LEYTE AND THE INCLUSION OF PROVISIONS ON THE IMPLEMENTATION OF THE PROJECT MONITORING TOOL

WHEREAS, the Local Project Monitoring Committee (LPMC) Tanauan is currently organized and operates under Executive Order No.11, series of 2025, which outlines its composition and core functions;

WHEREAS, Republic Act No. 7160 (Local Government Code of 1991) and Executive Order No. 93, s. 1993 provide flexibility for local government units to adjust committee structures to address evolving project monitoring needs and ensure representation of key stakeholders;

WHEREAS, changes in local development priorities, expansion of project scopes (including building and road infrastructure), and the adoption of standardized monitoring practices necessitate updates to the LPMC's composition to include representatives from relevant technical and sectoral bodies;

WHEREAS, the LPMC has previously approved the use of a Project Monitoring Tool for on-site inspections (per LPMC Resolution No. 02 s. 2026), and formal incorporation of this tool into governing guidelines is needed to ensure mandatory and consistent implementation;

WHEREAS, during a duly convened meeting on February 12, 2026, the LPMC deliberated on proposed amendments, including:

- Changing the name of MLGOO Ellen Shiraz Ibardolaza to MLGOO Cleo V. Palencia, to the committee composition;
- Inclusion of specific provisions mandating the use of the approved Project Monitoring Tool for all building and road project inspections;

WHEREAS, the proposed amendments are deemed necessary to strengthen the LPMC's capacity, enhance stakeholder participation, and ensure compliance with modern project oversight standards;

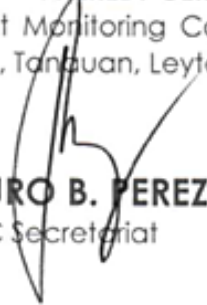
WHEREFORE, based on the premise and on the motion of **EMERENCIANA D. LERIOS**, a CSO Representative, seconded by **HON. GLEN CARLO M. TIOLO**, a Punong Brgy. of Atipolo and a member, with unanimous accord of the other members present.

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, by the LPMC Tanauan in session assembled, to **STRONGLY RECOMMEND** to the Local Chief Executive the amendment of Executive Order No.11, series of 2025 to:

1. Revise the LPMC's composition to change the designated DILG representative from:
 - MLGOO Ellen Shiraz Ibardolaza to MLGOO Cleo V. Palencia
2. Incorporate provisions that:
 - Mandate the use of the approved Project Monitoring Tool for all on-site inspections of building and road projects within the jurisdiction;
 - Require mandatory training on the tool for all LPMC members;

RESOLVED FURTHER, that the LPMC Secretariat be directed to prepare a draft of the amended Executive Order for the Local Chief Executive's review and consideration, and to submit all supporting documents (including the approved Project Monitoring Tool) to the Office of the Local Chief Executive.

I HEREBY CERTIFY that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last February 12, 2026, at the Mayor's Office, Tanauan, Leyte.


ARTURO B. PEREZ JR.
LPMC Secretariat

ATTESTED:


HON. MARITES B. SALVANA
LPMC- Chairperson

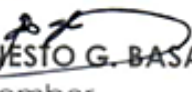

HON. GLEN CARLO M. TIOLO
LPMC- Member

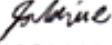

MS. MERLITA S. GASPAY
LPMC- Member

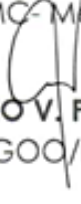

MS. JENNIFER I. BILBAO
LPMC- Member


ENGR. DERWIN D. BADION
Resource Person


HON. RODGIE A. BUENDIA
LPMC- Member


HON. ERNESTO G. BASAS JR.
LPMC- Member


MS. EMERENCIANA D. LARIOS
LPMC- Member


CLEO V. PALENCIA
MLGOO/LPMC- Member



LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MAYOR'S OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON FEBRUARY 12, 2026.

RESOLUTION NO. 04-2026

A RESOLUTION APPROVING THE CREATION OF THE OFFICIAL FACEBOOK PAGE OF THE LOCAL PROJECT MONITORING COMMITTEE OF TANAUAN, LEYTE

WHEREAS, the Local Project Monitoring Committee is mandated under Republic Act No. 7160 (Local Government Code of 1991), Executive Order No. 93, s. 1993, and DILG guidelines to promote transparency, accountability, and public participation in the implementation of local building and road projects;

WHEREAS, social media platforms such as Facebook provide an accessible and efficient channel to disseminate project updates, inspection results, and relevant information to stakeholders and the general public;

WHEREAS, the LPMC has identified the need for an official online presence to facilitate timely communication, address public inquiries, and showcase project progress in line with the government's transparency initiatives;

WHEREAS, during a duly convened meeting held on February 12, 2026, the committee reviewed and approved the proposed framework for the Official Facebook Page;

WHEREFORE, based on the premise and on the motion of **HON. ERNESTO G. BASAS JR.**, a Punong Brgy. of Binongto-an and a member, seconded by **JENNIFER I. BILBAO**, a CSO Representative, with unanimous accord of the other members present.

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, by the LPMC Tanauan in session assembled, to **APPROVE THE CREATION AND LAUNCH of the Official Facebook Page of the Local Project Monitoring Committee of Tanauan**, to be named LPMC Tanauan.

RESOLVED FURTHER, that the LPMC Secretariat, in coordination with the Information Technology Office, be tasked to:

- Register and set up the official Facebook Page: Develop and implement content guidelines aligned with government communication policies;
- Designate authorized administrators and content moderators responsible for managing the page: Ensure compliance with Republic Act No. 10173 (Data Privacy Act of 2012) in all posted content and interactions.

RESOLVED FURTHERMORE, that the page shall be launched and regular updates shall be posted at least once every quarter or as needed to keep the public informed of project developments.

I HEREBY CERTIFY that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last February 12, 2026, at the Mayor's Office, Tanauan, Leyte.


ARTURO B. PEREZ JR.

LPMC Secretariat

ATTESTED:


HON. MARITES B. SALVANA

LPMC- Chairperson


HON. GLEN CARLO M. TIOLO

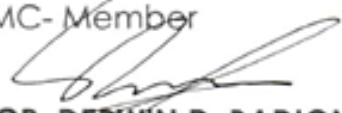
LPMC- Member


MS. MERLITA S. GASPAY

LPMC- Member


MS. JENNIFER T. BILBAO

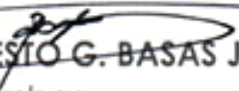
LPMC- Member


ENGR. DERWIN D. BADION

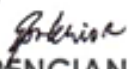
Resource Person


HON. RODGIE A. BUENDIA

LPMC- Member


HON. ERNESTO G. BASAS JR.

LPMC- Member


MS. EMERENCIANA D. LERIOS

LPMC- Member


CLEO V. PALENCIA

MLGOO/LPMC- Member



LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MAYOR'S OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON FEBRUARY 12, 2026.

RESOLUTION NO. 05-2026

RESOLUTION COMMENDING THE OUTSTANDING WORK IN THE CONSTRUCTION OF SANITARY LANDFILL PHASE 2 – ESTABLISHMENT OF MATERIAL RECOVERY FACILITY WITH SORTING AND COMPOSTING FACILITY AND SEPTIC VAULT

WHEREAS, the Local Government Unit of Tanauan implemented the Construction of Sanitary Landfill Phase 2- Establishment of Material Recovery Facility with Sorting and Composting Facility and Septic Vault to enhance solid waste management infrastructure in the Municipality of Tanauan, aligning with Republic Act No. 9003 (Ecological Solid Waste Management Act of 2000) and national environmental sustainability goals;

WHEREAS, the project encompasses critical components: a Material Recovery Facility (MRF) with dedicated sorting areas, a composting facility for biodegradable waste, and a septic vault for safe treatment and disposal of septage waste—all designed to minimize landfill dependency, promote resource recovery, and protect public health and water resources;

WHEREAS, the project team, including engineers, contractors, technical staff, and community coordinators, exhibited exceptional skill, diligence, and innovation, successfully completing construction on schedule while adhering to strict quality standards, environmental protocols, and safety regulations;

WHEREAS, the MRF enables segregation and recycling of reusable materials, the composting facility produces organic fertilizer for local agricultural use, and the septic vault prevents contamination of soil and groundwater—delivering tangible social, economic, and environmental benefits to the community;

WHEREAS, the initiative was made possible through effective collaboration between the implementing agency, private sector partners, community organizations, and relevant national government bodies, who worked together to address logistical challenges, ensure public participation, and secure necessary resources;

WHEREFORE, based on the premise and on the motion of **HON. ERNESTO G. BASAS JR.**, a Punong Brgy. of Binongto-an and a member, seconded by **JENNIFER I. BILBAO**, a CSO Representative, with unanimous accord of the other members present.

NOW, THEREFORE, BE IT RESOLVED, that the LPMC Tanauan hereby commends and honors all individuals, teams, and organizations involved in the Construction of Sanitary Landfill Phase 2- Establishment of Material Recovery Facility with Sorting and Composting Facility and Septic Vault for their exemplary work and unwavering commitment to sustainable development;

BE IT FURTHER RESOLVED, that this commendation recognize the project's role in advancing circular economy principles and setting a benchmark for integrated waste management infrastructure in the Philippines;

BE IT STILL FURTHER RESOLVED, that certified copies of this resolution be distributed to the project team, implementing agency, contractors, community partners, and the Department of Environment and Natural Resources as a testament to their contributions;

BE IT FINALLY RESOLVED, that this resolution shall be effective from the date of its adoption.

I HEREBY CERTIFY that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last February 12, 2026, at the Mayor's Office, Tanauan, Leyte.


ARTURO B. PEREZ JR.

LPMC Secretariat

ATTESTED:


HON. MARITES B. SALVANA

LPMC- Chairperson


HON. GLEN CARLO M. TIOLO

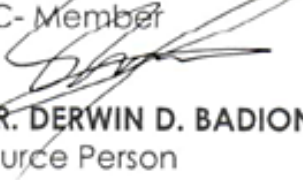
LPMC- Member


MS. MERLITA S. GASPAY

LPMC- Member


MS. JENNIFER I. BILBAO

LPMC- Member


ENGR. DERWIN D. BADION

Resource Person


HON. RODGIE A. BUENDIA

LPMC- Member


HON. ERNESTO G. BASAS JR.

LPMC- Member


MS. EMERENCIANA D. LERIOS

LPMC- Member


CLEO V. PALENCIA

MLGOO/LPMC- Member



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LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MAYOR'S OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON FEBRUARY 12, 2026.

RESOLUTION NO. 06-2026

A RESOLUTION INFORMING THE LOCAL CHIEF EXECUTIVE OF THE OBSERVATIONS AND FINDINGS OF THE LOCAL PROJECT MONITORING COMMITTEE FOLLOWING THE ON-SITE INSPECTION OF TWO (2) INFRASTRUCTURE PROJECTS WITHIN THE LOCAL GOVERNMENT UNIT OF TANAUAN.

WHEREAS, the Local Project Monitoring Committee (LPMC) Tanauan was created pursuant to Executive Order No.11, series of 2025 to ensure proper implementation, monitoring, and evaluation of all infrastructure projects undertaken by the Local Government Unit (LGU);

WHEREAS, on February 12, 2026, the LPMC Tanauan conducted an on-site inspection of the following infrastructure projects: **1. Major Repair of Various Sections in Tanauan Public Market, Brgy. San Roque, Tanauan, Leyte, and 2. Rehabilitation of Multi-Purpose Building, Brgy. Canramos, Tanauan, Leyte;**

WHEREAS, the inspection aimed to verify compliance with project specifications, timeline, budget, safety standards, and environmental requirements as stipulated in the approved project documents;

WHEREAS, the LPMC has documented its observations and findings from the inspection, which are essential for the Local Chief Executive to make informed decisions on the continued implementation of the projects;

WHEREFORE, based on the premise and on the motion of **JENNIFER I. BILBAO**, a CSO Representative, duly seconded by the other members present.

NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the Local Project Monitoring Committee hereby informs the Local Chief Executive of the following observations and findings from the on-site inspection:

OBSERVATIONS AND FINDINGS FOR PROJECT – MAJOR REPAIR IN VARIOUS SECTIONS OF TANAUAN PUBLIC MARKET, BRGY. SAN ROQUE, TANAUAN, LEYTE

1. The tiles, particularly at the upper portion, are unevenly cut, affecting their alignment during installation.
2. Lack of appropriate signages at the construction site

OBSERVATIONS AND FINDINGS FOR PROJECT – REHABILITATION OF MULTI-PURPOSE BUILDING, BRGY. CANRAMOS, TANAUAN, LEYTE

1. The constructed basketball court is deficient by 3.00 meters in length and does not conform to the standard dimension of 28.00 m × 15.00 m as prescribed by the Fédération International de Basketball (FIBA) Official Rules.
2. The constructed ramp exceeds the allowable slope and does not comply with the maximum gradient of 1:12 (8.33%) under Batas Pambansa Blg. 344 (Accessibility Law) and its Implementing Rules and Regulations.

BE IT FURTHER RESOLVED, that the LPMC recommends the following actions:

1. Direct the Office of the City/Municipal Engineer to coordinate with the respective contractors to address all noted non-conformities and deficiencies within the prescribed timelines
2. Schedule a follow-up inspection to verify implementation of corrective measures

BE IT FINALLY RESOLVED, that copies of this resolution be furnished to the Office of the City/Municipal Engineer and the respective project contractors for their information and compliance.

I HEREBY CERTIFY that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last February 12, 2026, at the Mayor's Office, Tanauan, Leyte.


ARTURO B. PEREZ JR.
LPMC Secretariat

ATTESTED:


HON. MARITES B. SALVANA
LPMC- Chairperson


HON. GLEN CARLO M. TIOLO
LPMC- Member


MS. MERLITA S. GASPAY
LPMC- Member


MS. JENNIFER T. BILBAO
LPMC- Member


ENGR. DERWIN D. BADION
Resource Person


HON. RODGIE A. BUENDIA
LPMC- Member


HON. ERNESTO G. BASAS JR.
LPMC- Member


MS. EMERENCIANA D. LARIOS
LPMC- Member


CLEO V. PALENCIA
MLGOO/LPMC- Member



LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MAYOR'S OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON FEBRUARY 12, 2026.

RESOLUTION NO. 07-2026

Resolution Recommending Executive Action on Infrastructure Project Inspection Findings of the Local Project Monitoring Committee (LPMC) of Tanauan, Leyte

WHEREAS, pursuant to the Local Government Code of 1991, as amended, the Local Chief Executive is vested with the power and duty to ensure the efficient and effective delivery of basic services and facilities, including the oversight of infrastructure projects within the locality;

WHEREAS, an on-site inspection was conducted on February 12, 2026 at two (2) infrastructure projects, namely **Major Repair in Various Sections at the Tanauan Public Market, Brgy. San Roque** and **Rehabilitation of Multi-purpose Building, Brgy. Canramos**, respectively;

WHEREAS, during the said LPMC inspection, various observations and findings were noted, including, but not limited to,

MAJOR REPAIR IN VARIOUS SECTIONS OF TANAUAN PUBLIC MARKET, BRGY. SAN ROQUE, TANAUAN, LEYTE

1. The tiles, particularly at the upper portion, are unevenly cut, affecting their alignment during installation.
2. Lack of appropriate signages at the construction site

REHABILITATION OF MULTI-PURPOSE BUILDING, BRGY. CANRAMOS, TANAUAN, LEYTE

1. The constructed basketball court is deficient by 3.00 meters in length and does not conform to the standard dimension of 28.00 m × 15.00 m as prescribed by the Fédération International de Basketball (FIBA) Official Rules.
2. The constructed ramp exceeds the allowable slope and does not comply with the maximum gradient of 1:12 (8.33%) under Batas Pambansa Blg. 344 (Accessibility Law) and its Implementing Rules and Regulations.

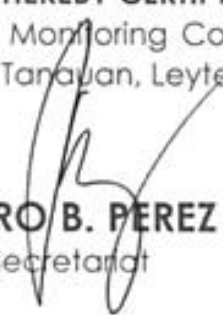
WHEREAS, these observations and findings pose potential risks to public safety, project quality, and the efficient utilization of public funds;

WHEREAS, it is imperative that immediate and appropriate actions be taken to address these noted deficiencies and ensure the successful and safe completion of the said infrastructure projects in accordance with established standards and regulations;

WHEREFORE, based on the premise and on the motion of **HON. GLEN CARLO M. TIOLO**, a Punong Brgy. of Atipolo and a member, seconded by **HON. RODGIE A. BUENDIA**, a Punong Brgy. of Talolora and a member, with unanimous accord of the other members present.

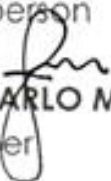
NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED, to respectfully recommend to the Local Chief Executive to take immediate and appropriate actions on the observations and findings noted during the on-site inspection of the two (2) infrastructure projects, specifically **Major Repair in Various Sections at the Tanauan Public Market, Brgy. San Roque** and **Rehabilitation of Multi-purpose Building, Brgy. Canramos**, respectively.

I HEREBY CERTIFY that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last February 12, 2026, at the Mayor's Office, Tanauan, Leyte.


ARTURO B. PEREZ JR.
LPMC Secretariat

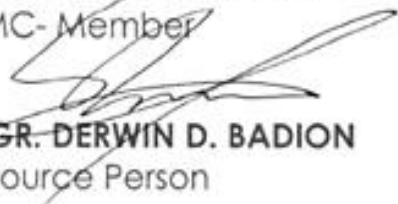
ATTESTED:


HON. MARITES B. SALVANA
LPMC- Chairperson

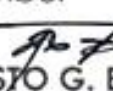

HON. GLEN CARLO M. TIOLO
LPMC- Member


MS. MERLITA S. GASPAY
LPMC- Member

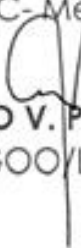

MS. JENNIFER T. BILBAO
LPMC- Member


ENGR. DERWIN D. BADION
Resource Person


HON. RODGIE A. BUENDIA
LPMC- Member


HON. ERNESTO G. BASAS JR.
LPMC- Member


MS. EMERENCIANA D. LERIOS
LPMC- Member


CLEO V. PALENCIA
MLGOO/LPMC- Member



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Province of Leyte
Municipality of Tanauan

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LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MAYOR'S OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON MAY 28, 2026.

RESOLUTION NO. 08-2026

A RESOLUTION RESPECTFULLY REQUESTING THE HONORABLE MUNICIPAL MAYOR, HON. MA. GINA E. MERILO, THE LOCAL CHIEF EXECUTIVE, TO ISSUE AN OFFICE ORDER REQUIRING THE MUNICIPAL ELECTRICAL ENGINEER TO PROVIDE TECHNICAL SUPPORT TO THE LOCAL PROJECT MONITORING COMMITTEE OF TANAUAN DURING ON-SITE INSPECTIONS OF INFRASTRUCTURE PROJECTS WHEN NECESSARY, ESPECIALLY THOSE WITH ELECTRICAL COMPONENTS IN THEIR SCOPE OF WORK OR PROJECT PLAN.

WHEREAS, the Local Project Monitoring Committee (LPMC) Tanauan is tasked with the duties and responsibilities of monitoring and evaluating the implementation of infrastructure projects undertaken in the municipality to ensure compliance with approved plans, specifications, standards, and contracts;

WHEREAS, a significant number of infrastructure projects implemented by the Local Government Unit include electrical works and components as part of their scope and project design, such as street lighting systems, power supply installations for public buildings, electrical wiring, and related facilities;

WHEREAS, proper inspection and evaluation of these electrical components require specialized technical knowledge and expertise to ensure that the installations are safe, functional, energy-efficient, and compliant with the Philippine Electrical Code and other applicable engineering standards;

WHEREAS, the Office of the Municipal Engineer possesses the required technical competence and professional qualifications necessary to assess the quality, correctness, and safety of electrical works incorporated in infrastructure projects;

WHEREAS, the inclusion of the Municipal Electrical Engineer in the on-site inspection activities of the LPMC whenever technical review of electrical components is required will strengthen the monitoring process, ensure quality control, and prevent potential hazards or operational defects upon project completion;

WHEREFORE, based on the premise and on the motion of **PAUL KENNETH F. VILLEGAS**, CSO Representative and a member, duly seconded by the other members present.

NOW, THEREFORE, BE IT RESOLVED, by the LPMC Tanauan, by virtue of the powers conferred upon it, to respectfully request the Honorable Municipal Mayor, Hon. Ma. Gina E. Merilo, to issue an Office Order requiring the Municipal Electrical Engineer to provide technical support to the Local Project Monitoring Committee during on-site inspections of infrastructure projects when necessary, particularly those with electrical components in their scope of work or project plan.

RESOLVED FURTHER, that copies of this resolution be furnished to the Office of the Municipal Mayor and the Municipal Engineer's Office for their information, guidance, and appropriate action.

I HEREBY CERTIFY that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last May 28, 2026, at the Mayor's Office, Tanauan, Leyte.



ARTURO B. PEREZ JR.
LPMC Head Secretariat

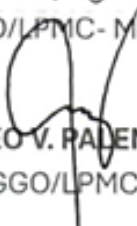
ATTESTED:



HON. MARITES B. SALVANA
LPMC- Chairperson



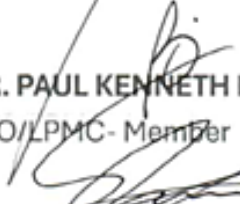
MS. MERLITA S. GASPAY
CSO/LPMC- Member



CLEO V. PALENCIA
MLGGO/LPMC- Member



HON. ERNESTO G. BASAS JR.
LPMC- Member



MR. PAUL KENNETH F. VILLEGAS
CSO/LPMC- Member



ENGR. DERWIN D. BADION
Resource Person



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LOCAL PROJECT MONITORING COMMITTEE

EXCERPTS FROM THE MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE AT THE MAYOR'S OFFICE, TOWN HALL- TANAUAN, LEYTE HELD ON MAY 28, 2026.

RESOLUTION NO.09-2026

A RESOLUTION DIRECTING THE MUNICIPAL ENGINEERING OFFICE TO CONDUCT AND SCHEDULE AN ORIENTATION ENTITLED "VERTICAL PROJECTS: KEY FACTORS AND CONSIDERATIONS TO EVALUATE DURING SITE INSPECTION" FOR ALL BARANGAY COMMITTEES ON INFRASTRUCTURE, WITH THEIR RESPECTIVE COMMITTEE CHAIRS AS THE PRIMARY PARTICIPANTS.

WHEREAS, the Local Project Monitoring Committee (LPMC) is mandated to ensure that all infrastructure projects implemented within the municipality, whether funded by the National Government or the Local Government Unit, are carried out in accordance with approved plans, specifications, standards, and applicable laws;

WHEREAS, vertical infrastructure projects (such as multi-purpose halls, barangay centers, school buildings, health centers, and other similar structures) require thorough technical evaluation and careful monitoring during implementation to guarantee structural integrity, safety, functionality, and compliance with engineering standards;

WHEREAS, the Committees on Infrastructure at the Barangay level play a vital role in project oversight, and their capacity to effectively evaluate works during on-site inspections is essential to ensure quality project delivery;

WHEREAS, the Committee Chairs, as the presiding officers and lead representatives of these committees, are primarily responsible for directing inspection activities and reporting findings; hence, they must possess adequate knowledge regarding the specific factors and technical considerations necessary for proper project assessment;

WHEREAS, the Municipal Engineering Office, as the technical arm of the Local Government Unit, possesses the necessary expertise, technical knowledge, and professional competence to conduct the proposed orientation and effectively impart the critical guidelines and evaluation criteria for vertical projects;

WHEREAS, conducting this capability-building activity will strengthen the technical capability of the committee members, standardize the monitoring process, and minimize defects or non-conformities in infrastructure projects at the barangay level;

WHEREFORE, based on the premise and on the motion of **MERLITA A. GASPAY**, a CSO Representative/member, duly seconded by **PAUL KENNETH F. VILLEGAS**, CSO Representative/member.

NOW, THEREFORE, BE IT RESOLVED, by the Local Project Monitoring Committee, to respectfully request and direct the Municipal Engineering Office to conduct and schedule an Orientation entitled "Vertical Projects: Key Factors and Considerations to Evaluate During Site Inspection."

RESOLVED FURTHER, that the participants of this orientation shall be all Chairpersons of the Committees on Infrastructure in the various Barangays of this Municipality.

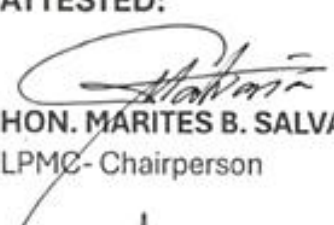
RESOLVED FINALLY, that copies of this resolution be furnished to the Office of the Municipal Mayor and the Municipal Engineering Office, and the Barangay Councils concerned for their information, guidance, and compliance.

I HEREBY CERTIFY that the foregoing resolution was duly approved by the Local Project Monitoring Committee Meeting held last May 28, 2026, at the Mayor's Office, Tanauan, Leyte.

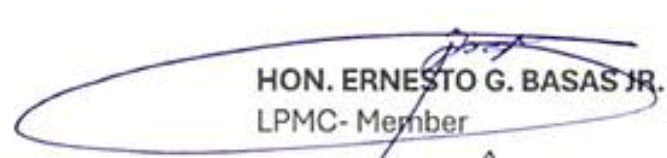


ARTURO B. PEREZ JR.
LPMC Head Secretariat

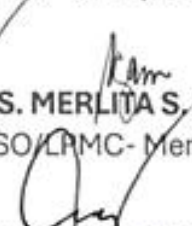
ATTESTED:



HON. MARITES B. SALVANA
LPMC- Chairperson



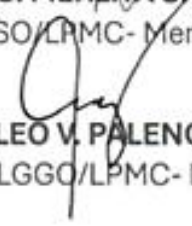
HON. ERNESTO G. BASAS JR.
LPMC- Member



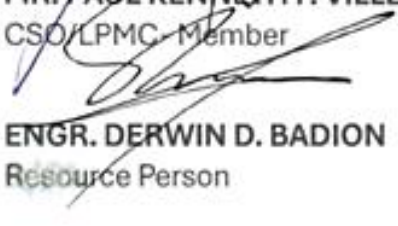
MS. MERLITA S. GASPAY
CSO/LPMC- Member



MR. PAUL KENNETH F. VILLEGAS
CSO/LPMC- Member



CLEO V. PALENCIA
MLGGO/LPMC- Member



ENGR. DERWIN D. BADION
Resource Person