



LOCAL PROJECT MONITORING COUNCIL MEETING

March 09, 2026 / 1:30 PM
DILG Office, Tolosa Leyte

- I. **PRELIMINARIES** – Prayer led by Pastor Ronald Allan L. Leysa
- II. **CALL TO ORDER** – Upon motion and as approved by the members through voting, **Ms. Mia C. Margallo** was designated as the Temporary Presiding Officer
- III. **ROLL CALL AND REPORT OF ATTENDANCE** – Mr. Eleazar Bendanillo, Temporary Head Secretariat

Regular Members Present:		
No.	Name	Designation
1	Hon. Julie Robedillo	Punong Barangay, Canmogsay
2	Hon. Gerard P. Colasito	Punong Barangay, Poblacion
3	Hon. Razel P. Legaspi	Punong Barangay, Doña Brigida
4	Pastor Ronald Allan L. Leysa	Blest Community Christian Fellowship Inc.
5	Jocelyn R. Relano	Sta. Rita Bayanihan Homeworkers Association
6	Mia C. Margallo	MLGOO
Other Attendees Present:		
7	Eleazar B. Bendanillo	Planning Officer I

- IV. **DECLARTION OF QUOROM** – **Ms. Mia C. Margallo**, being the Temporary Presider, declared a quorum.
- V. **AGENDA**

AGENDA	DISCUSSIONS / AGREEMENTS / SUGGESTIONS	DISCUSSIONS BY / PERSON RESPONSIBLE / OFFICE SUGGESTED
1. Inspection of the Rehabilitation of the Multi – Purpose Building (Municipal Hall and Annex Building)	The members conducted an ocular inspection of the rehabilitation of the Multi-Purpose Building, including the Municipal Hall and the Annex Building, to assess the status and progress of the ongoing works. After the inspection, a formal meeting was conducted.	Temporary Presider, LPMC Members, Secretariat
2. Acknowledgement of Members	Ms. Mia Margallo, MLGOO, acknowledged and welcomed the members of the Local Project Monitoring Committee and highlighted the importance of their active participation in the discussions and activities of the council.	

3. Presentation of the Local Project Monitoring Committee (LPMC) Priority Programs/ Projects to be monitored for CY 2026	Mr. Eleazar B. Bendanillo, Planning Officer I, presented the Work and Financial Plan, which includes the following activities: (1) Project Site Inspection, (2) Quarterly Committee Meeting, and (3) Capacity Development Training. He also presented the different projects to be monitored by the committee, namely: (1) Expansion of the Municipal Cemetery; (2) Concreting of the Local Access Road in Barangay Imelda, which is expected to begin before the end of the month; (3) Construction of a Drainage Canal in Barangay Doña Brigida; (4) Fencing of the Child Development Center in Barangay Tanghas; (5) Maintenance of Barangay Multi-Purpose Halls in Barangays Cantariwis, Capangihan, Opong, and Tanghas; (6) Installation of Solar Streetlights; (7) Rehabilitation of the Multi-Purpose Building (Municipal Hall and Annex Building); and (8) Construction of a Child Development Center in Barangay Canmogsay. The baseline and target values of these projects were also presented. Based on the presentation, Hon. Razel P. Legaspi, Punong Barangay of Doña Brigida, asked, “Diin ini ig bubutang nga drainage canal?” (Where will the drainage canal be located?). Mr. Eleazar B. Bendanillo responded that he would coordinate with the Municipal Engineering Office (MEO) to clarify the exact location of the project which was later on answered by Engr. Cañas. Engr. Wilfredo G. Cañas also mentioned that there is a need to construct a Water Catchment Facility near the Child Development Center. Hon. Gerard P. Colasito recalled that even before Typhoon Yolanda, there was already an existing catchment facility in the area. Hon. Julie Robedillo also agreed and mentioned that it would be a great help to the community.	
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4. Status on the Inspection of the Rehabilitation of the Multi – Purpose Building (Municipal Hall and Annex Building)	Mr. Eleazar B. Bendanillo also informed the body regarding the status of the project implementation. He explained that since the project is funded under the 2024 LGSF-FA, there is a need to comply with the submission of the required plans. He further mentioned that certain revisions were made based on the guidelines from the DILG, including the restriction that air-conditioning units are not allowed to be included in the project plan. Engr. Wilfredo G. Cañas was also invited to present the current status of the rehabilitation of the Multi-Purpose Building (Municipal Hall and Annex Building). He provided updates on the progress of the ongoing works, highlighting the accomplishments achieved and the remaining activities needed for completion. He also discussed the technical aspects of the project and addressed the observations and inquiries raised by the members regarding the implementation and development of the building.	
5. Other Matters	Ms. Mia C. Margallo, MLGOO, mentioned that in order to ensure the functionality of the Local Project Monitoring Committee (LPMC), all activities conducted by the council must be supported by corresponding resolutions and properly reflected in the Minutes of the Meeting. She emphasized that every meeting should result in at least two resolutions to be passed by the LPMC. Hence, all activities conducted should also be accompanied by a narrative report. She further presented the requirements and forms to be accomplished by the council for the functionality assessment. She also suggested that, if possible, activities such as this meeting should be posted on the official LGU Tolosa page. Resolution Passed: - Upon the recommendation of Hon. Gerard P. Colasito, the council agreed to conduct a	

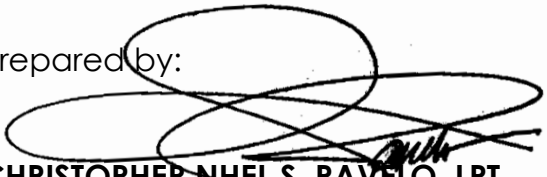
6. Adjournment	Capacity Development Program for the LPMC Members and Punong Barangays during the next meeting. - Upon the recommendation of Hon. Julie Robedillo, the council agreed to include the Disaster Risk Reduction (Emergency Operations Center) among the facilities to be inspected by the council in the next monitoring activity. Ms. Jocelyn R. Relaño of the Sta. Rita Bayanihan Homeworkers Association moved to adjourn the 1st Quarter Local Project Monitoring Council meeting, seconded by Hon. Razel P. Legaspi, Punong Barangay of Doña Brigida. The meeting concluded at 3:01 PM, followed by a photo opportunity.	
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VI. PHOTO DOCUMENTATION





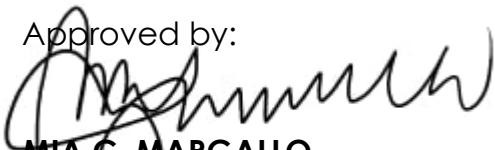
Prepared by:


CHRISTOPHER NHEL S. RAVELO, LPT
MDPO Staff/ Recorder

Noted by:


ELEAZAR BENDANILLO
Planning Officer I/ Temporary Head Secretariat

Approved by:


MIA C. MARGALLO
MLGOO/Temporary Presider