



LOCAL PROJECT MONITORING COMMITTEE
National Highway, Barangay San Antonio

MINUTES OF MEETING OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) FOR THE THIRD QUARTER OF C.Y. 2026 ON AUGUST 26, 2026 HELD AT THE CONFERENCE ROOM, MAYOR'S OFFICE, 2ND FLOOR TUNGA MULTI-PURPOSE BUILDING

PRESENT:

ENGR. REMAR B. BURANDAY	-	MDRRMO II/ Chairman
MS. BEAUTY A. CINCO	-	MLGOO
HON. ANTONIO M. ASOY	-	Brgy. Chairperson, Brgy. Astorga
HON. ALEX G. DAVOCOL	-	Brgy. Chairperson, Brgy. Balire
ENGR. TEODORO A. QUINTANA, JR.	-	Municipal Engineer
HON. NESTOR A. ESQUIBEL	-	Brgy. Kagawad, Brgy. Santo Niño & CSO Representative, PASACA Irrigators Association
HON. FIDELEO G. BAAC	-	Brgy. Chairperson, Brgy. San Antonio
MS. LOURDES BAAC	-	CSO Representative, Tunga Leyte Humanitarian Volunteers, Inc.

ABSENT:

HON. FLORENTINA A. OBSEQUIO	-	Liga President, Brgy. Chairperson, Brgy. Santo Niño
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IN-ATTENDANCE:

MS. GEZELLE ANN B. BEDUA	-	MNAO
ENGR. GINICA P. SORIA	-	Engineer II, DILG Leyte
ENGR. IVAN JAY C. MEMORACION	-	Engineer II, DILG Leyte
MR. EDWIN C. OPON	-	Staff, Municipal Planning and Dev't. Office

I. PRELIMINARY

The meeting commenced with an opening prayer led by Engr. Remar B. Buranday, MDRRMO II and LPMC Chairperson.

II. REPORT ON ATTENDANCE AND DETERMINATION OF QUORUM

The LPMC Secretary reported that, based on the registration, a quorum was established:



8 regular members present, 1 regular member absent, and 4 representatives in attendance.

III. CALLING THE MEETING TO ORDER

The meeting of the Local Project Monitoring Committee (LPMC) was called to order by Engr. Remar B. Buranday, MDRMO II and LPMC Chairman/Presiding Officer, at 8:10 a.m.

The Chairperson welcomed the DILG-Leyte Province representatives, Engr. Ginica P. Soria and Engr. Ivan Jay C. Memoracion, who were present to witness the third-quarter joint inspection and project monitoring of the FY 2026 LGSF-GEF projects.

IV. READING AND CORRECTIONS OF PREVIOUS MINUTES

The body dispensed with the reading of the 2nd Quarter CY 2026 Minutes of Meeting, the same having already been approved, submitted, and uploaded to the DILG Portal.

V. BUSINESS OF THE DAY AND DISCUSSION

1. Presentation of Agenda

The Presiding Officer announced the following agenda: (1) Third Quarter Joint Inspection; and (2) Other Matters.

2. Presentation of Projects for Monitoring (3rd Quarter CY 2026)

Engr. Teodoro A. Quintana, Jr., Municipal Engineer, presented the infrastructure project scheduled for third-quarter monitoring and evaluation in coordination with the DILG-Leyte representatives: the **FY 2026 LGSF-GEF Construction and Installation of Solar Street Lighting System (8 Barangays)**. The meeting also noted the two LGSF-GEF non-infrastructure projects: **(a) Food Security Enhancement Program Through Targeted Rice Distribution to Vulnerable Families**; and **(b) Tunga Municipal Nutrition Enhancement Program**.

The DILG-Leyte representatives explained that their infrastructure monitoring would be based on the submitted Statement of Work Accomplishment (SWA), while the non-infrastructure projects would be reviewed through the latest status and supporting documents presented by their focal persons.



LOCAL PROJECT MONITORING COMMITTEE
National Highway, Barangay San Antonio

The MNAO, Ms. Gezelle Ann B. Bedua, reported that the Tunga Municipal Nutrition Enhancement Program was still ongoing and submitted the necessary documents. For the Rice Distribution Program, the focal person, Dr. Jan C. Pamat, MAO-Designate, was not present because of a prior appointment. The DILG representatives noted that the absence did not prevent the monitoring of the already-implemented rice distribution activity. The body was nevertheless informed that the LGSF-GEF projects are covered by SUBAYBAYANI reporting.

Ms. Beauty A. Cinco, MLGOO VI, moved that the designated focal person, Mr. Salvador Q. Morante, responsible for SUBAYBAYANI reporting should be present during LPMC meetings so that the focal person is fully aware of the roles and responsibilities and of the actual status of PPAs to be reported in the system. The members present agreed to the proposal. The corresponding LPMC Resolution No. 06, Series of 2026, was adopted.

LPMC RESOLUTION NO. 06
Series of 2026

A RESOLUTION REQUIRING THE DESIGNATED SUBAYBAYANI REPORTING FOCAL PERSON MR. SALVADOR Q. MORANTE TO BE PRESENT DURING LPMC PROJECT MONITORING MEETINGS

WHEREAS, *the LPMC conducts project monitoring and validation and discusses the current status of the PPAs within its monitoring coverage;*

WHEREAS, *the body was informed that LGSF-GEF projects and all LGU infrastructure projects are covered by SUBAYBAYANI reporting and that the accuracy of such reporting depends on the focal person's knowledge of the actual implementation status of the PPAs;*

WHEREAS, *the LPMC considers the attendance of the designated SUBAYBAYANI reporting focal person Mr. Salvador Q. Morante during project monitoring meetings necessary to facilitate accurate, timely, and consistent reporting;*

NOW, THEREFORE, *on motion of Ms. Beauty A. Cinco, MLGOO VI, duly agreed upon by the all members present, **BE IT RESOLVED,** as it is hereby RESOLVED, to require the designated SUBAYBAYANI reporting focal person Mr. Salvador Q. Morante to attend LPMC meetings and project*



LOCAL PROJECT MONITORING COMMITTEE
National Highway, Barangay San Antonio

monitoring activities whenever the concerned PPAs are included in the agenda;

RESOLVED FURTHER, *that the focal person shall be prepared to present or validate the latest status of the concerned PPAs and coordinate the submission/updating of the corresponding SUBAYBAYANI reports;*

RESOLVED FINALLY, *that copies of this Resolution be furnished to the Municipal Mayor, Municipal Engineer, concerned project focal persons, and other offices concerned for information and appropriate action.*

ADOPTED AND APPROVED this 26th day of August 2026, at Tunga, Leyte.

3. Joint Ocular Inspection and Monitoring

After the adoption of Resolution No. 06, the LPMC members and the DILG-Leyte Engineers proceeded to the project sites for the joint inspection and monitoring and thereafter returned to the meeting venue for the presentation and discussion of the findings.

4. Actual Findings of the Joint Inspection

The findings below are reconciled with the DILG Leyte Provincial Office Engineers and LPMC members Joint Inspection Report. The Committee therefore records the validated physical status and the specific corrective actions recommended by DILG engineers:

Inspection Item	Actual Finding / Status	Recommended Corrective Action	Required Documentation
Overall physical accomplishment	Actual validated physical accomplishment: 10.87% as of August 26, 2026; scheduled accomplishment:	Continue implementation and ensure timely and proper completion within the contract period.	Comply with DILG monitoring and submission requirements.



LOCAL PROJECT MONITORING COMMITTEE
National Highway, Barangay San Antonio

	0.53%; slippage this month: +10.34%. Contract expiry: December 1, 2026; 97 calendar days remaining at inspection.		
Solar lamp / solar panel	Solar panel of the solar lamp was obstructed by tree branches and foliage.	Trim the portions of tree branches and foliage that directly block the solar panel.	LGU to submit photos during and after completion of rectification.
Project billboard / signboard	Project billboard/signboard was not found at the inspected site.	Install/reinstall the project billboard/signboard at a clearly visible and easily accessible location within the project site.	LGU to submit photos during and after completion of rectification.

The DILG report identifies the project as the FY 2026 LGSF-GEF Construction and Installation of Solar Street Lighting System (8 Barangays), with a contract cost of ₱24,990,557.56 and contractor identified as SD Builders. The Program of Works includes 376 units under the installation of solar lamps and solar street poles. These details were considered by the Committee in formulating the corrective actions.

5. Discussion and Resolutions on the Findings

On the missing project billboard/signboard, Hon. Fideleo G. Baac, Punong Barangay of Barangay San Antonio, moved that the contractor be required to install/reinstall the project signboard and that the signboard be properly secured and maintained at the project site so that the public can verify the project being implemented. The body further agreed that any suspected or witnessed removal or taking of the signboard should be reported to the appropriate authorities for proper action. The corresponding LPMC Resolution No. 07, Series of 2026, was adopted.



LPMC RESOLUTION NO. 07
Series of 2026

A RESOLUTION DIRECTING THE IMMEDIATE INSTALLATION/REINSTALLATION AND PROPER SECURING OF THE PROJECT BILLBOARD/SIGNBOARD OF THE FY 2026 LGSF-GEF SOLAR STREETLIGHT PROJECT

- WHEREAS,** *the DILG-Leyte joint inspection conducted on August 26, 2026 found that the project billboard/signboard was not present at the inspected site;*
- WHEREAS,** *the project billboard/signboard is an important project identification and transparency measure that enables the public and monitoring bodies to identify and validate the project;*
- WHEREAS,** *the Committee was informed that a project signboard had previously been installed but was no longer found on site;*
- NOW, THEREFORE,** *on motion of Hon. Fideleo G. Baac, duly agreed upon by the members present, BE IT RESOLVED, as it is hereby RESOLVED, to direct the concerned LGU technical personnel and the contractor to immediately install/reinstall the project billboard/signboard at a clearly visible and easily accessible location within the project site and to properly secure and maintain the same;*
- RESOLVED FURTHER,** *that the LGU shall coordinate with the contractor and concerned barangay officials to prevent unauthorized removal or taking of the signboard and shall document the completed corrective action;*
- RESOLVED FURTHERMORE,** *that any suspected or witnessed unauthorized removal, taking, or destruction of the signboard shall be reported to the appropriate authorities for proper investigation and action, subject to applicable rules and evidence;*
- RESOLVED FINALLY,** *that the LGU shall submit photographic documentation showing the signboard during and after rectification, consistent with the DILG inspection recommendation.*

ADOPTED AND APPROVED this 26th day of August 2026, at Tunga, Leyte.



LOCAL PROJECT MONITORING COMMITTEE
National Highway, Barangay San Antonio

Another relevant initiate was presented by Hon. Nestor A. Esquibel, Brgy. Kagawad, Brgy. Santo Niño & CSO Representative, PASACA Irrigators Association to pass an LPMC Resolution No.08, series of 2026

LPMC RESOLUTION NO. 08
Series of 2026

A RESOLUTION DIRECTING THE CLEARING OF TREE BRANCHES AND FOLIAGE OBSTRUCTING THE SOLAR PANEL OF THE SOLAR STREETLIGHT PROJECT

- WHEREAS,** *the DILG-Leyte joint inspection conducted on August 26, 2026 found that a solar panel of the solar lamp was obstructed by tree branches and foliage;*
- WHEREAS,** *the obstruction may affect the solar panel's exposure and the intended operation of the solar streetlight;*
- WHEREAS,** *the DILG inspection report specifically recommended trimming the portions of tree branches and foliage that directly block the solar panel and required the LGU to submit photographic documentation during and after rectification;*
- NOW, THEREFORE,** *on motion of Hon. Nestor A. Esquibel, duly agreed upon by the members present, BE IT RESOLVED, as it is hereby RESOLVED, to direct the Municipal Engineer, in coordination with the concerned barangay officials, LGU personnel, and contractor as appropriate, to undertake the necessary trimming/clearing of the branches and foliage directly obstructing the affected solar panel, while observing applicable safety and environmental requirements;*
- RESOLVED FURTHER,** *that the corrective action shall be documented through photographs taken during and after completion and submitted to the appropriate office for monitoring and validation;*
- RESOLVED FINALLY,** *that the concerned offices shall continue to monitor the affected solar streetlight to ensure that the obstruction does not recur and that the solar panel remains adequately exposed.*

ADOPTED AND APPROVED this 26th day of August 2026, at Tunga, Leyte.



6. Overall Committee Action / Monitoring

The Committee noted that the project was not yet completed as of the August 26, 2026 inspection. The DILG-validated physical accomplishment was 10.87%, compared with the scheduled 0.53%, with 97 calendar days remaining until the contract expiry date of December 1, 2026. The Committee therefore resolved to treat the DILG findings as corrective-action items for immediate coordination and follow-through by the concerned LGU technical personnel and contractor, and to continue monitoring compliance and project completion.

The Committee further noted the DILG instruction that the concerned technical personnel and contractor undertake the necessary actions to address the findings and recommendations and ensure the timely and proper completion of the project.

VI. OTHER MATTERS

No other substantive matter was raised for resolution after the discussion of the inspection findings.

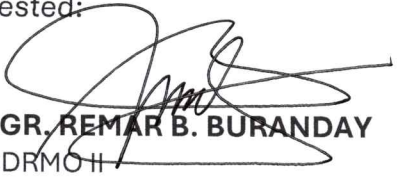
VII. ADJOURNMENT

With no more matters to discuss and resolve, Hon. Alex G. Davocol, Brgy. Chairperson, Brgy. Balire, moved that the meeting be adjourned. There being no objection, the meeting was adjourned at 12:40 p.m.

I HEREBY CERTIFY to the correctness of the foregoing Minutes of Meeting.

ENGR. MARLON B. ARINTOC
MPDC
Head, MPMC Secretariat

Attested:


ENGR. REMAR B. BURANDAY
MDDRMO II
MPMC Chairperson, Presiding Officer



Republic of the Philippines
Province of Leyte
MUNICIPALITY OF TUNGA

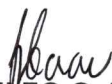
LOCAL PROJECT MONITORING COMMITTEE
National Highway, Barangay San Antonio


BEAUTY A. CINCO
Municipal Local
Government Operations
Officer (MLGOO)

(Absent)
FLORENTINA A. OBSEQUIO
ABC President/
Brgy. Chairperson,
Brgy. Santo Niño


ANTONIO M. ASOY
Brgy. Chairperson,
Brgy. Astorga


ALEX G. DAVOCOL
Brgy. Chairperson,
Brgy. Balire


FIDELEO G. BAAC
Brgy. Chairperson,
Brgy. San Antonio


LOURDES A. BAAC
CSO Representative,
President, *Tunga*
Leyte BHW
Humanitarian
Volunteers, Inc


NESTOR A. ESQUIBEL
CSO Representative,
President, *PASACA*
Irrigators Association


**ENGR. TEODORO A. QUINTANA,
JR.**
Municipal Engineer