



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2025- 036

**"AN ORDER RE-ORGANIZING THE CREATION OF THE LOCAL
PROJECT MONITORING COMMITTEE (LPMC) IN THE
MUNICIPALITY OF VILLABA, LEYTE AND RECONSTITUTING
THE COMPOSITION OF THE MEMBERSHIP THEREOF"**

WHEREAS, the mobilization of Municipal Project Monitoring Committee (MPMCs) is mandated under Memorandum Order No. 175, series of 1988, as amended to operationalize and implement the Regional Project Monitoring and Evaluation System (RPMES);

WHEREAS, RA 7160 or the Local Government Code of 1991 has developed to LGUs the monitoring and evaluation (M&E) of programs and projects;

WHEREAS, DILG Memorandum No. 2019-188 dated November 14, 2019 provides for the guidelines in the organization or reconstitution of Project Monitoring Committees;

WHEREAS, with emphasis on transparency, accountability and initiative of the national government to strengthen alignment of development thrusts and priorities across different levels of government, the functionality of Project Monitoring Committee particularly in coordinating, monitoring and evaluating project and implementation at the local level, is sought;

WHEREAS, upon assumption into office of the new administration starting on July 1, 2025, brought about the re-organization of the Local Development Council thus composition of Local Project Monitoring Committee is updated.

NOW, THEREFORE, I, ENGR. CARLOS G. VELOSO, by virtue of the powers vested in me by law do hereby order as follows:

Section 1. Reconstitution of the Municipal Project Monitoring Committee. The Project Monitoring Committee shall be the monitoring arm of the Municipal Development Council (MDC) which will covers the following:

- a. Programs and Projects in the Local Development Investment Program (foreign-funded and GAA-funded) and those in the priority list of the President, including development projects funded from the Internal Revenue Allotment (IRA) share of LGUs or supported by funds released directly to the Municipality; and,
- b. Projects funded from locally-generated resources which are implemented within the municipality.



OFFICE OF THE MUNICIPAL MAYOR

Page 2 (Executive Order No. 2025-036)

Section 2. Composition of the Municipal Project Monitoring Committee.

Chairman : Hon. Lancelot Y. Lago
Punong Barangay- Libagong

Members : Mrs. Rhoda A. Lacanaria
MLGOO

Hon. Monico Sarino
Punong Barangay- Bangkal

Hon. Ronie S. Romero
Punong Barangay- Silad

Hon. Rebecca T. Cometa
Punong Barangay- Suba

Mrs. Marilou Vapor
President, Villaba Federation of Women's Ass.

Mrs. Gloria R. Pelayo
President, Federation of Villaba Senior Citizens Ass.

Secretariat : Mr. Teddy L. Vapor
HRMO/OIC-MPDO

Mr. Jeffrey Torre
Engineering Assistant

Section 3. Roles and Responsibilities

3.a PMC Functions:

1. Provide the list and schedule of all projects to be monitored to NGOs involved in project monitoring;
2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the LDC and next higher-level PMC;
3. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the LDC;
4. Provide feedback on the remedial actions of the LDC and follow up implementation;



OFFICE OF THE MUNICIPAL MAYOR

Page 3 (Executive Order No. 2025-036)

5. Prepare and disseminate periodic project monitoring report on the status of project implementation of the Regional PMC; and
6. Elevate to higher bodies issues and problems which are not resolved at the PMC level.

3.b Secretariat

1. Prepare the M&E work program to be undertaken by the PMC during any given fiscal year which will include the list of the projects and schedule of implementation based on submission of implementing agencies;
2. Provide the LCE with information on the projects to be monitored by the PMC;
3. Facilitate inter-agency, inter-governmental and field headquarters coordination, if necessary.

Section 4. Meetings. The PMC shall hold a regular quarterly meeting, or as often as necessary.

Section 5. Funding. Funding requirement for various PMC shall be reflected in their annual work and financial plan to be sourced from the Mayor's Office fund.

Section 6. Repealing Clause. All previous issuances and orders issued inconsistent herewith are deemed repealed and /or revoked accordingly.

Section 7. EFFECTIVITY. This order shall take effect immediately.

ISSUED this on the 24th day of July, 2025 at Villaba, Leyte, Philippines.


ENGR. CARLOS G. VELOSO
Municipal Mayor