



Municipal Planning and Development Office

**MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC)
MEETING HELD ON FEBRUARY 10, 2026, 1:30 IN THE AFTERNOON AT THE
MPDO, CATARMAN MUNICIPAL HALL BUILDING, BRGY. ACACIA,
CATARMAN, NORTHERN SAMAR.**

I. PRESENT

LPMC Members and Participants:

Engr. Jay-Ar B. Lim	LPMC Chairman
Marietta D. Pabello	MTO
Samuel King D. Uy	OIC-MBO
Joselito M. Laniwan	MAssO
Roel L. Ortiz	MLGOO
Irvin P. Lipata	CSO
Serafin A. Malanog, Jr.	CSO
Engr. Maricar G. Galit	MPDO / Secretariat
Rico Paller	Municipal Assessor
Shaira Mae C. Lim	MLGOO Staff
Rebecca S. Ubaldo	MAccO Representative
Rona Balleta	Representative of Hon. Ernesto S. Patilan, Jr.
Orien Bacaycay	Representative of Hon. Beatriz N. Amande
Leny B. Custorio	Rep. of Hon. BJ Julian Ericson G. Custorio
Victoria L. Cofuentes	MPDO Staff

II. PROCEEDINGS

Engr. **Jay-Ar B. Lim**, Presiding Officer, called the meeting to order at **1:30 P.M.** The Secretariat conducted the roll call and confirmed the presence of the majority. The Presiding Officer declared a quorum.

III. AGENDA

Agenda 1: Revision of Work and Financial Plan and Priority Projects

The committee reviewed and re-evaluated the list of priority programs and projects for First Quarter Monitoring.

Particular emphasis was given to the **Rehabilitation/Improvement of the Level II Potable Water Supply System at Brgy. Imelda**, funded under the **Local Government Support Fund – Support to the Barangay Development Program (LGSF-SBDP-AU) FY 2024**.

Approved Resolution No. 1, Series of 2026

A Resolution Re-evaluating the List of Priority Programs and Projects for First Quarter Monitoring, including the Rehabilitation/Improvement of the Level II Potable Water Supply System at Barangay Imelda.

Agenda 2: Schedule of First Quarter Monitoring

The committee agreed to conduct the **First Quarter Monitoring on February 24, 2026 at 9 AM.**

IV. OTHER MATTERS

1. Inclusion of the Local People’s Council (LPC) President

MLGOO Roel L. Ortiz recommended the inclusion of the Local People’s Council (LPC) President as a member of the LPMC to strengthen participatory governance.

Approved Resolution No. 2, Series of 2026

A Resolution Endorsing the President of the Local People’s Council (LPC) to be a Member of the Local Project Monitoring Committee (LPMC) and Requesting the Municipal Mayor to Amend the Executive Order Governing the Composition of the LPMC.

2. Amendment of LPMC Composition and Representation

Due to scheduling conflicts and multiple responsibilities of department heads, the committee discussed allowing authorized representatives to attend meetings and monitoring activities.

Approved Resolution No. 3, Series of 2026

A Resolution Amending the Composition of the Local Project Monitoring Committee (LPMC) to Include a Provision for Representative Designation in Case of Schedule Conflict and Requesting the Municipal Mayor to Amend the Executive Order Governing the Composition of the LPMC.

3. Impact Assessment of Completed Projects

The committee emphasized that the LPMC’s function extends beyond monitoring to include evaluation and assessment of project outcomes and community impact.

Approved Resolution No. 4, Series of 2026

A Resolution Requiring the Inclusion of Impact Assessments of Projects and Programs Undertaken by the Local Government Unit of Catarman, with at least one or two projects designated for impact assessment each year.

This includes:

- Documentation of project impacts;
- Designation of a Technical Working Group (TWG) to conduct assessments;
- Evaluation of both quantitative benefits and qualitative community impact narratives.

4. Attendance Monitoring

The committee agreed that attendance per activity shall be documented to ensure accountability and active participation.

V. ADJOURNMENT

There being no further matters to discuss, the Chairperson moved for adjournment at **2:35 P.M.**

83 **Prepared by:**

84 **Engr. MARICAR G. GALIT, En.P.**

85 MPDC / MDC Secretariat

86 **Approved by:**

87 **Engr. JAY-AR B. LIM**

88 MENRO / LPMC Chairman