



Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF BIRI

LOCAL PROJECT MONITORING COMMITTEE

Excerpt from the Minutes of the LPMC Meeting held on March 19, 2026 @ 2:00 PM

I. Meeting Summary Attendance and Quorum

A total of eight regular members or their representatives attended the meeting. Hence, based on the attendance, the presence of a quorum was established.

Agenda

The meeting was called for the following agenda:

1. Submission of LPMC Work and Financial Plan
2. Submission of LPMC Monitoring Evaluation Plan
3. List of LPMC Priority Programs and Projects to be monitored
4. Submission of RPMES Forms 5,6,7 & 9
5. Scheduled date for next LPMC Project Inspection

A. Resolutions Passed

No resolutions were passed during the meeting

Regular Meeting Proper

PRELIMINARY

A.1 Opening Prayer

The activity started at 2:20 PM with an invocation

A.2 Call to Order and Declaration of Quorum

Chairperson certified the presence of a quorum.

A.3 Approval of the Agenda

Having no comments, the agenda of the meeting was approved as presented.

A. MAIN BUSINESS

Mrs. Oliva Doncillo as chairperson of the LPMC discussed the objective of the meeting and present the required forms, needed documents and other attachments to be submitted to the DILG Provincial Office before the deadline set by the DILG.

Discussion of the partially draft RPMES Forms to wit: Work and Financial Plan, Monitoring and Evaluation Plan, Priority Programs and Projects to be monitored, the RPMES From 5 to 11 presented by the LPMC Secretariat.

OTHER MATTERS

There was no other matter raised during the meeting

ADJOURNMENT

Having no other matters for discussion, the Chairman adjourned the meeting at 3:30 in the afternoon.

Prepared by:



ENGR. RICKY D. VILLANUEVA
MPDC/LPMC Secretariat

Approved:



OLIVA B. DONCILLO
Municipal Treasurer/ LPMC Chairperson