

Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF BIRI

LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE MEETING

I. Meeting Summary

A. Attendance

A total of six regular members or their representatives attended the meeting.

B. Agenda

The meeting was called for the following agenda:

1. Preparation of LPMC Work and Financial Plan
2. Preparation of LPMC Monitoring and Evaluation Plan
3. LPMC Priority Programs and Projects to be monitored
4. Preparation of RPMES Forms 5,6,7 & 9
5. Scheduled date for LPMC Project Inspection

C. Resolutions Passed

No resolutions were passed during the meeting

II. Regular Meeting Proper

A. PRELIMINARY

A.1 Opening Prayer

The activity started at 2:30 PM with an invocation

Ms. Oliva B. Doncillo, LPMC Chairman, acknowledged the presence of the LPMC Members

A.3 Approval of the Agenda

Since it's the second quarterly meeting of the LPMC Council, and having No comments; the agenda of the meeting was approved as presented.

B. MAIN BUSINESS

Ms. Oliva B. Doncillo, LPMC Chairperson, discussed the objective of the meeting and present the required forms, needed documents, and other attachments to be submitted to the DILG Provincial Office before the deadline set by the DILG.

Ms. Doncillo continues the discussion of the partially drafted RPMES Forms conducted.

56 to wit: Work and Financial Plan, Monitoring and Evaluation Plan, Priority Programs and
57 Projects to be monitored: the RPMES Forms 5, 6, 7, 9.

58
59 Ms. Salve P. Delos Reyes, Municipal Budget Officer, suggested to the team that it
60 needs to inspect immediately the priority projects as mentioned in the forms (Work and
61 Evaluation Program).

62
63 The majority of the committee members agreed on the scheduled date of
64 inspection.

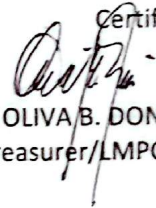
65 C. OTHER MATTERS

66
67 There was no other matter raised during the meeting
68
69
70

71 D. ADJOURNMENT

72
73 Having no other matters for discussion, the Chairman adjourned the meeting at
74 3:20 PM in the afternoon.
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90

Certified correct:



OLIVA B. DONCILLO
Mun. Treasurer/LMPC Chairman