

Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF BIRI

LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE MEETING

I. Meeting Summary

A. Attendance and Quorum

A total of six members or their representatives attended the meeting.

B. Agenda

The meeting was called for the following agenda:

1. Preparation of LPMC Work and Financial Plan
2. Preparation of LPMC Monitoring and Evaluation Plan
3. LPMC Priority Programs and Projects to be monitored
4. Preparation of RPMES Forms 5,6,7 & 9
5. Scheduled date for LPMC Project Inspection

C. Resolutions Passed

No resolutions were passed during the meeting

II. Regular Meeting Proper

A. PRELIMINARY

A.1 Opening Prayer

The activity started at 2:30 PM with an invocation

One of the members acknowledged the presence
of the LPMC Members & certified the attendance of the members

A.3 Approval of the Agenda

The third quarterly meeting of the LPMC Council, and having
No comments; the agenda of the meeting was approved as presented.

B. MAIN BUSINESS

Oliva B. Doncillo, as chairman of the LPMC, discussed the objective of the
meeting and presented the required forms, needed documents, and other attachments to
be submitted to the DILG Provincial Office before the deadline set by the DILG.

The chairman continues the discussion of the partially drafted RPMES
Forms conducted.
to wit: Work and Financial Plan, Monitoring and Evaluation Plan, Priority Programs and

57 Projects to be monitored: the RPMES Forms 5, 6, 7, 9.

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59 Engr. John Hector E. Julaton, Building Officer, Member of LPMC, suggested that the
60 team needs to inspect immediately the priority projects as mentioned in the forms
61 (Work and Evaluation Program).
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63 The majority of the committee members agreed on the scheduled date of
inspection.
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65 C. OTHER MATTERS
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67 There was no other matter raised during the meeting
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71 D. ADJOURNMENT
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73 Having no other matters for discussion, the Chairman adjourned the meeting at
74 3:40 PM in the afternoon.
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OLIVA B. DONCILLO
Mun. Treasurer/LMPC Chairman