



LOCAL PROJECT MONITORING COMMITTEE

MINUTES OF THE LPMC MEETING HELD ON SEPTEMBER 14, 2026, FRIDAY, 9:00AM AT DILG OFFICE, MUNICIPAL BUILDING, BOBON, NORTHERN SAMAR

I. PRELIMINARY MATTERS

A. Calling the Meeting to Order

The meeting was called to order at 9:00 AM by Porferio T. Gepollo, Jr., Chairperson of the Local Project Monitoring Committee (LPMC). The Chairperson welcomed the members and acknowledged the presence of representatives from different municipal offices and sectoral groups who actively participate in the monitoring of municipal development projects.

B. Opening Prayer

An opening prayer was led by Hon. Margarita B. Nuque, PB/LPMC Member.

C. Report on Attendance

The Head Secretariat reported the attendance of the committee members. It was confirmed that a sufficient number of members were present, thereby constituting a quorum, which allowed the committee to formally transact official business.

D. Chairperson's Opening Remarks

In his opening remarks, Chairperson Porferio T. Gepollo, Jr. expressed appreciation to the members for their continued participation in the activities of the LPMC. He emphasized the vital role of the committee in ensuring that government-funded projects are implemented efficiently, transparently, and in accordance with approved plans and specifications.

He further stressed that regular monitoring and evaluation help ensure that projects deliver their intended benefits to the community. The Chairperson encouraged all members to actively participate in discussions, share observations, and contribute recommendations that will help improve project implementation within the municipality.

E. Approval of the Minutes of the Previous Meeting

The minutes of the previous LPMC meeting were presented and read before the body. After review, the members agreed that the minutes accurately reflected the discussions and agreements made during the previous meeting.

Upon motion duly made and seconded, the minutes of the previous meeting were approved unanimously.

F. Presentation Of Agenda

The Secretariat presented the following matters for discussion:

- Identification of the project for monitoring;
- Schedule and conduct of project monitoring and site inspection; and
- Other matters related to the monitoring and evaluation of municipal projects.

II. AGENDA DISCUSSION

After the reading of the previous minutes and presentation of matters for discussion by Ma. Darwisa A. Agda, LPMC Secretariat, all members agreed to proceed with the agenda.



LOCAL PROJECT MONITORING COMMITTEE

1. PROJECT FOR MONITORING

The Secretariat presented the project identified for monitoring by the LPMC, particularly the Construction of River Control Phase II at Barangay Dancalan, Bobon, Northern Samar.

The Committee discussed the importance of conducting an on-site inspection to determine the actual status of implementation and to verify compliance with the approved plans, technical specifications, project schedule, and other applicable requirements.

The members agreed to proceed with the site inspection of the identified project immediately following the meeting.

2. SCHEDULE OF PROJECT MONITORING AND SITE INSPECTION

The Committee discussed the schedule for the inspection, monitoring, and evaluation of identified Priority Programs, Projects, and Activities (PPAs) for Calendar Year 2026.

After deliberation, the members agreed that the site inspection and monitoring activity for the identified project would be conducted on September 14, 2026, at 2:00 PM, immediately following the morning meeting.

The Chairperson reminded the members to coordinate with the concerned offices and project personnel to ensure that the monitoring activity is properly documented and that relevant observations, findings, and recommendations are recorded for appropriate action.

3. SITE INSPECTION

At 2:00 PM, following the meeting, the LPMC members proceeded to the project site of the Construction of River Control Phase II at Barangay Dancalan, Bobon, Northern Samar.

The purpose of the site inspection was to verify the current status and physical progress of the project, assess whether the construction activities were being undertaken in accordance with the approved plans, engineering design, technical specifications, and implementation schedule, and identify any issues or concerns that may affect the timely and proper completion of the project.

During the inspection, the members observed the physical progress of the project and emphasized the importance of maintaining the required quality standards and ensuring compliance with the approved plans and specifications.

The site inspection also provided the Committee with an opportunity to directly observe the project's location and its intended benefits to the surrounding community, particularly in relation to the protection of the area and nearby infrastructure.

The observations and findings gathered during the inspection shall be properly documented and considered in the preparation of the corresponding monitoring report and recommendations.

III. ADJOURNMENT

There being no other matters to discuss, the meeting was adjourned at 10:00 AM.

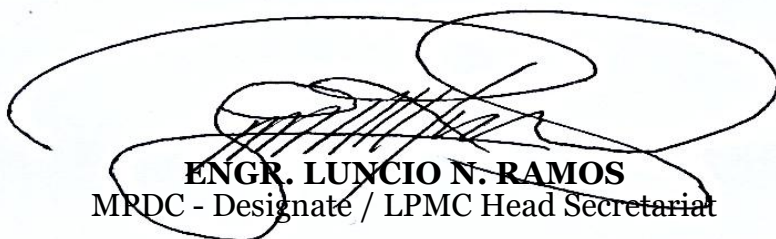


Republic of the Philippines
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Province of Northern Samar
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LOCAL PROJECT MONITORING COMMITTEE

I HEREBY CERTIFY that I have accurately recorded the proceedings of the meeting and that the foregoing minutes are true and correct to the best of my knowledge and ability.



ENGR. LUNCIO N. RAMOS
MPDC - Designate / LPMC Head Secretariat



PORFERIO P. GEPOLLO
Municipal Administrator / LPMC Chairman