

Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF CAPUL

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LOCAL PROJECT MONITORING COMMITTEE

Capul Municipal Hall, San Ignacio St. corner M. Castillo St., Brgy. 3, Capul, Northern Samar Philippines



MINUTES OF THE MEETING

LOCAL PROJECT MONITORING COMMITTEE (LPMC)

Date: March 10, 2026

Time: 2:00 PM

Venue: SB Hall, Municipal Building, Capul, Northern Samar

I. ATTENDANCE:

The meeting was attended by the following members of the Local Project Monitoring Committee (LPMC):

Hon. Danilo D. Ampuan- LPMC Chair

Jovita M. Gaco – Member

Engr. Billy Joe I. Catucod – Member

Hon. Alvin T. Yambao – Member

Hon. Rolando I. Baguipo – Member

Rona G. Congzon – Member

II. CALL TO ORDER:

The meeting was called to order at 2:00 PM by Hon. Danilo D. Ampuan, LPMC Member.

III. AGENDA:

1. Review of On-Going Infrastructure Projects
2. Scheduling of 1st Quarter Inspection
3. Discussion of Monitoring Procedures and Reporting Requirements
4. Other Matter

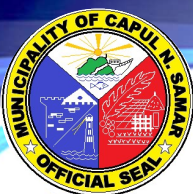
IV. DISCUSSION OF AGENDA:

1. Review of On-Going Infrastructure Projects

The committee reviewed the status of on-going infrastructure projects within the Municipality of Capul. It was noted that all projects are currently on-going with varying levels of physical accomplishment. Some projects are progressing in accordance with the

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approved schedule, while others are experiencing minor to moderate delays due to accessibility constraints, weather conditions, and delays in the delivery of construction materials.

The following projects were identified for inspection and monitoring:

- Construction of Box Culvert and Reinforced Concrete Drainage Canal, Sitio Bagacay, Barangay 5, Capul, Northern Samar
- Construction of Two-Storey Barangay Hall Extension with Day Care Center, Barangay 2, Capul, Northern Samar
- Construction of Roads and Improvement of Structural Concrete Box Culvert, Sitio Cattasan, Barangay 1, Capul, Northern Samar
- Construction of Multi-Purpose Building, Barangay San Luis, Capul, Northern Samar
- Construction of Multi-Purpose Building, Sitio Cantil, Barangay San Luis, Capul, Northern Samar
- Construction of Perimeter Fence, Barangay San Luis, Capul, Northern Samar
- Construction of Perimeter Fence of Multi-Purpose Building, Sitio Cantil, Barangay San Luis, Capul, Northern Samar
- Construction and Improvement of Capul Circumferential Road, Barangay Oson, Capul, Northern Samar
- Construction of Multi-Purpose Building (Tourism Building Phase 1), Barangay 5 (Poblacion), Capul, Northern Samar
- Construction and Expansion of Water System, Barangay Sawang, Capul, Northern Samar
- Construction, Expansion, and Improvement of Irrigation System, Sitio Diraya, Barangay 5, Capul, Northern Samar
- Construction of Reinforced Concrete Drainage Canal, Sitio Abtay, Barangay 5, Capul, Northern Samar
- Construction of Slope Protection and Reinforced Concrete Drainage Canal, Sitio Pal-Og, Barangay 5 (Poblacion), Capul, Northern Samar

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During the discussion, specific implementation issues affecting selected projects were presented. For the Construction, Expansion, and Improvement of Irrigation System in Sitio Diraya, Barangay 5, it was reported that the refusal of the rice field owner to drain water from the field affected project implementation. This was addressed through coordination and dialogue with the concerned owner, which resulted in resolution of the issue.

For the Construction of Reinforced Concrete Drainage Canal in Sitio Abtay, Barangay 5, issues related to lot ownership were encountered. The committee conducted dialogue with stakeholders to clarify concerns and facilitate resolution through proper coordination and documentation.

For the Construction of Slope Protection and Reinforced Concrete Drainage Canal in Sitio Pal-Og, Barangay 5 (Poblacion), project implementation was affected by adverse weather conditions. The project team monitored weather updates and adjusted the work schedule accordingly to minimize delays.

In general, coordination was undertaken with concerned stakeholders to address site-related issues, while weather conditions were continuously monitored to ensure proper scheduling and continuity of works.

2. Scheduling of 1st Quarter Inspection

The committee agreed to conduct the 1st Quarter Inspection on March 20, 2026 covering all identified project sites. The inspection will focus on verifying actual accomplishments, assessing quality of work, and identifying implementation issues.

3. Monitoring Procedures and Reporting Requirements

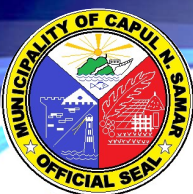
The committee emphasized the importance of strengthening monitoring mechanisms through regular site inspections, proper documentation including geotagged photographs, and the submission of updated progress reports by project implementers. Strict compliance with approved engineering plans and specifications was also highlighted.

4. Other Matters

No additional matters were raised during the meeting.

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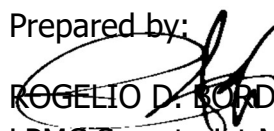
V. AGREEMENTS / RESOLUTIONS:

- Conduct the 1st Quarter Inspection on March 20, 2026.
- Require implementers to submit updated progress reports and work schedules.
- Strengthen monitoring and supervision of all on-going projects.
- Ensure compliance with technical standards and specifications.

VI. ADJOURNMENT:

There being no other matters to discuss, the meeting was adjourned at 3:00 PM.

Prepared by:


ROGELIO D. BORDEN, JR.
LPMC Secretariat Member

Reviewed by:


ENGR. PETRONILO B. CABACANG, JR.
LPMC Secretariat Head

Approved by:


Hon. DANILLO D. AMPUAN
LPMC Chairperson

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