



Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF CATUBIG

LOCAL PROJECT MONITORING COMMITTEE (LPMC)

**1st Quarter LPMC Meeting
March 9, 2026
SB Session Hall, Municipal Building
Catubig, Northern Samar**

MINUTES OF PROCEEDING

Present:

- | | |
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| 1. Hon. TIRSO R. CELAJES, JR | SB Member, LMPC Chairman |
| 2. Hon. RECAYO P. MERCADO | SB Member, LPMC Vice Chairman |
| 3. Ms. RICHEL A. ENRERAS | MLGOO/Member |
| 4. Hon. BALTAZAR C. ACEDERA | Punong Barangay, Brgy. 1 Poblacion/Member |
| 5. Hon. JENNIFER D. ACDANG | Punong barangay, Brgy. Cagagobangan/Member |
| 6. Ms. ANNA VICTORIA E. TAN | CSO Representative (CMPC)/Member |

Secretariat:

- | | |
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| 1. DANILO L. DE ASIS | MPDC/ Head Secretariat |
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Absent:

- | | |
|-----------------------------|--------------------------------------|
| 1. Hon. JULITO I. OLADIVE | Punong Barangay, Brgy. Tangbo/Member |
| 2. Ms. ANA LUNA F. TIGRANES | CSO Representative (DMWO)/Member |
| 3. Mr. JESUS A. TAMAYO | CSO Representative (BOFA)/Member |

I. Preliminaries

The meeting started at around 9:30 AM with an opening prayer followed by the singing of the Philippine National Anthem through Audio Video Presentation

II. Call to Order

The Secretariat acknowledged the presence of six (6) members of the Committee including the Chairperson; hence, the Chairman declared the meeting to be in quorum.

III. Approval of the Minutes of the Previous Meeting

The Chairman suspended the meeting for five (5) minutes to give time for the members to read the minutes of the previous meeting.

Upon resumption, the Chairman asked the body if they have corrections and comments to the minutes. Upon hearing none, Hon. Ricayo Mercado moved for the approval of the minutes and duly seconded by Hon. Baltazar C. Acedera.

IV. Adoption of the Agenda

The Secretariat presented the agenda as follows:

1. Status of projects funded under the Economic Development Fund for 2026

2. Status of projects funded under the previous years EDF
3. Project for Inspection/monitoring activity
4. Other Matters

The Presiding Officer asked the body if they have any other issue/matters to be added for discussion. Since nobody have additional matters for discussion, the Chair asked for the adoption of presented agenda. Hon. Baltazar C. Acedera moved for the adoption of the agenda which was seconded unanimously.

V. New Business

- Status of Projects Funded under the Economic Development Fund for 2026

Engr. De Asis reported that out of 19 EDF Projects only one (1) has been bided out and the major factor that affects the procurement process is the resignation of the Municipal Engineer that resulted to reconstitution of the BAC. He added that the only project which was bided out is the Completion of the ECCD Center at Barangay San Francisco. However, he informed the body that according to the Municipal Engineering Office the plans for the remaining project were already completed and once the new BAC reconstitution is signed by the LCE, procurement will immediately resume.

- Status of Projects Funded under Previous Year's EDF

Engr. De Asis, relayed the information from the MEO that all the projects previously funded by EDF has been substantially completed except for one that the team will be inspecting which is the Improvement of Space at Existing Public Market that has experienced delays due to experienced flooding of the municipality which the project location is frequently affected considering that it is located at a flood prone area.

- Project for Inspection/Monitoring Activity

As mentioned, the project to be inspected is the Improvement of Space at Existing Public Market. The body, agreed to proceed with the inspection immediately after the meeting.

- Other Matters

- Uniform for the LPMC

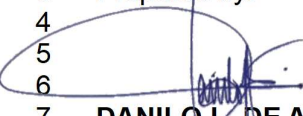
Ms. Tan asked about the status of the requested uniform of the committee. The secretariat replied that he is already looking for possible supplier who can design the uniform. He added that in few days he will inform the body through the committee group chat on the update the uniform.

VI. Adjournment

Since there were no additional matters brought out for discussion, Ms. Enreras moved for the adjournment of the meeting which was seconded by Hon. Mercado. The meeting was adjourned at about 10:25 AM

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Prepared by:


DANILO L. DE ASIS

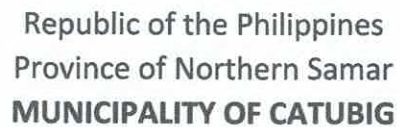
Head, Secretariat/Planning Officer

Attested


HON. TIRSO R. CELAJES
LPMC Chairperson

PICTURES DURING THE 1ST QUARTER MEETING





ACTIVITY: 1st Quarter Meeting

DATE & TIME: March 9, 2026; 9:00AM

VENUE: SB Session Hall, Municipal Building, Catubig., Northern Samar

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