



Minutes of the Local Project Monitoring Committee

3rd Quarterly Meeting

September 29, 2026

I. ATTENDANCE

Eusebio G. Garay	-	LPMC Chairperson/CSO Rep
Atty. Ceasar J. Clacito	-	LPMC Member
Engr. Michael James Banawis	-	Assistant Municipal Engineer
PB Juvy E. Arcamo	-	LDC/LPMC Member
Bruno G. Castillo, Jr.	-	LPMC Member
Art Henrhey Y. Bulic	-	LPMC Member
Clara B. Gomba	-	LPMC Member
Engr. Brigitte Mae Vell Maiso	-	LPMC Member
Edjelo G. Rodriguez	-	LPMC Member
Michael Anthony P. Abenales	-	Secretariat
Raymond P. Agosto	-	Recorder

II. PRELIMINARY MATTERS

- a. **Calling the meeting to order** – The 3rd Quarterly Meeting of Local Project Monitoring Committee was called to order by Mr. Eusebio G. Garay, LPMC Chairperson/CSO Rep at 9:15 o'clock in the morning.
- b. **Opening Prayer** – Audio-Visual Presentation.
- c. **Attendance** – Raymond Agosto reported that based on the attendance, there was a sufficient number of members to constitute a quorum.
- d. **Opening Remarks** – Mr. Garay welcomes the member of the committee and gave his opening remarks.
- e. **Agenda of the meeting:**
 - Conduct of Regular Meeting.
 - Monitoring and Inspection of on-going projects.
 - Addressing any other relevant matters



III. DISCUSSION

The main agenda of the meeting was the **final presentation of the Google Forms template for the QR Code-Based Community Monitoring and Evaluation System**. The use of the QR Code-based monitoring system had already been agreed upon during the previous meeting, and the present meeting focused on the final review of the form and its features before implementation.

Engr. Michael James Banawis II presented that the Google Form will be linked to a QR Code that will be placed in the **Project ID**. The public may scan the QR Code using a mobile phone to access the form and submit comments, observations, concerns, or feedback regarding the project.

The members were informed that the questions in the Google Form will use **Ninorte Samarnon language** to make the form easier for the community to understand and answer.

During the discussion, **Engr. Michael Anthony P. Abenales** suggested providing a **drop-down list per project** when viewing the responses from the Google Form. This will make it easier to select a specific project and review its corresponding responses, particularly during LPMC meetings and project monitoring activities.

Mr. Garay suggested that the **QR Code also be posted on the official social media platforms of the LGU** to reach a wider audience and allow more members of the community to participate in project monitoring in which the members agreed.

MLGOO Art Henrhey Bulic recommended that the final template should remain simple, clear, and easy to use. The responses gathered through the system will help the LPMC review community feedback and identify concerns that may require verification or appropriate action.

The Secretariat presented the **Programs, Projects, and Activities (PPAs) funded under the 2026 20% Development Fund** and updated the members on their current implementation status.

The following projects were reported as **implemented**: the **Construction of Concrete Pavement of Gamay Boulevard at Brgy. Burabod**, **Upgrading of Municipal Building and Ground Phase II at Brgy. Central**, **Construction of Child Development Center Phase 3 at Brgy. Malidong**, **Construction of Concrete Pavement at Del Pilar St., Brgy. Oriental II** and **Construction of Concrete Pavement at Brgy. G.M. Osias**.

The **Rehabilitation of Gamay Rural Health Unit Phase VI at Brgy. Occidental I** and the **Construction of Concrete Pavement at San Jose St., Brgy. Occidental I** were reported as **ongoing**.



The remaining PPAs were reported as **to be implemented**, including the **Establishment of Child Development Centers at Gamay, Construction of Bagsakan Center Phase IX, Establishment of Barangay Health Station, Support to Tourism Programs, Projects and Activities, and Support to Agricultural Services Programs, Projects and Activities.**

The members noted that several 2026 20% Development Fund PPAs have already been implemented, while some are still ongoing and a number are yet to be implemented. The body emphasized the need to closely monitor the remaining projects and ensure that implementation proceeds according to schedule and shall continue to be monitored during succeeding LPMC monitoring activities and meetings. The concerned offices were also encouraged to address any delays or issues that may affect project completion within the year.

Mr. Bruno G. Castillo, Jr. reminded the body about the previously raised concern regarding the **box culvert in Brgy. Burabod**. He asked whether the LPMC had already sent a formal letter to the concerned office or agency regarding the problem and the need for appropriate action.

He emphasized that the concern should be properly followed up, especially since the condition of the box culvert may affect drainage, access, and the safety of the surrounding area. The body agreed that the matter should not be left unattended and that coordination with the concerned office or agency should be continued until the issue is properly addressed.

The Secretariat was requested to verify the status of the communication, including whether the letter had already been sent and received, and to provide an update to the LPMC. If necessary, a follow-up letter shall be prepared to request appropriate action on the concern regarding the box culvert in Brgy. Burabod.

- With no more topics to be discussed, the meeting adjourned at 10:30 a.m. and the Council proceeded to evaluate the project: **Rehabilitation of Gamay Rural Health Unit Phase VI at Brgy. Occidental I** and the **Construction of Concrete Pavement at San Jose St., Brgy. Occidental I**.

Prepared by:

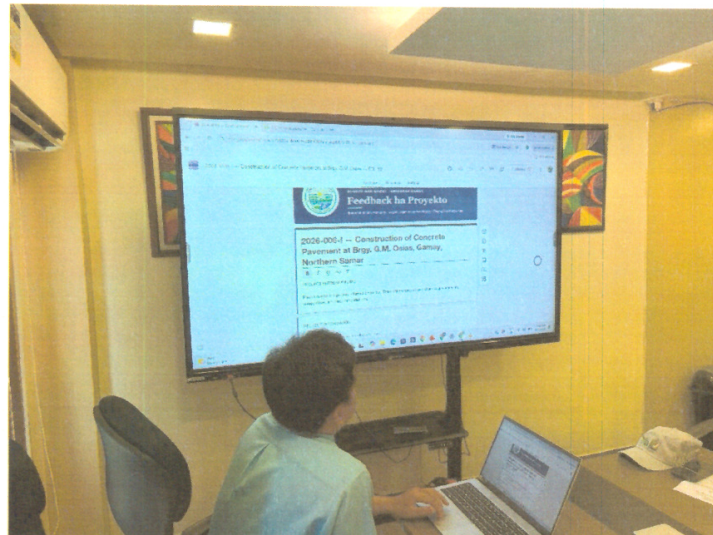

ENGR. MICHAEL ANTHONY P. ABENALES
Secretariat

NOTED:


EUSEBIO GARAY
Chairperson



Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF GAMAY
Contact No. 09977043476 / E-mail: gamaylgu@gmail.com



Strategic Center for Trade, Commerce, Agriculture, and Eco-tourism