



**MINUTES OF THE CY 2026 2nd QUARTER LOCAL PROJECT MONITORING COMMITTEE MEETING
HELD ON JUNE 23, 2026 AT SB SESSION HALL, LAPINIG N. SAMAR**

ATTENDANCE: Please see attached Attendance Sheet

I. CALL TO ORDER

The meeting was called to order at 10:00 A.M. and was presided over by Hon. Vivian Rongcales, Sangguniang Bayan Member and Chairperson of the Local Project Monitoring Committee (LPMC).

II. DECLARATION OF QUORUM

A quorum was declared present after the roll call of members. The meeting proceeded with the discussion of agenda items.

III. SITE INSPECTION AND PROJECT VALIDATION

Prior to the meeting, the LPMC conducted a site inspection and validation at 8:00 A.M. to monitor the status of ongoing and recently completed infrastructure projects within the municipality.

The following projects were inspected:

1. Concreting of Access Road Phase III (Mini-Forest), Barangay Alang-Alang

Project Start Date: April 5, 2026

Target Completion Date: July 4, 2026

Status: Completed Ahead of Schedule

Observations:

- The project was found to be substantially completed ahead of the target completion date.
- The quality of the concrete pavement was generally satisfactory.
- However, it was observed that asphalt sealant had not yet been applied to portions of the section cuts of the concrete road.
- The committee recommended that the contractor immediately apply the necessary asphalt sealant to prevent premature deterioration and ensure the long-term integrity of the pavement.

2. Improvement of Multi-Purpose Stage at Lapinig Central Elementary School

Project Start Date: April 20, 2026

Target Completion Date: July 18, 2026

Status: Ongoing

Observations:

- Construction activities were actively ongoing during the inspection.
- The project was progressing within the approved implementation schedule.
- The committee observed that some workers on site were not wearing the required Personal Protective Equipment (PPE).

Recommendations:

- The contractor shall strictly enforce occupational safety standards and ensure that all workers wear the appropriate PPE at all times while on site.
- The Municipal Engineering Office shall closely monitor compliance with safety requirements.

3. Installation of Solar Lights at Barangay Lapinig Del Norte

Project Start Date: March 23, 2026

Target Completion Date: May 21, 2026

Status: Completed Ahead of Schedule

Observations:

- The installation of solar lights was completed ahead of the target completion date.
- The installed units were found to be operational and functioning properly during the second inspection conducted at 6:30 p.m.
- The committee commended the timely completion of the project.

IV. RE-ECHO OF THE LPMC CAPABILITY DEVELOPMENT TRAINING

The Municipal Planning and Development Coordinator (MPDC) facilitated the re-echo of the training entitled "Second Session on Strengthening the Functionality of Local Project Monitoring Committees (LPMCs) in Region VIII," conducted by the Department of the Interior and Local Government (DILG) Region VIII through its Project Development and Management Unit (PDMU).

The re-echo session was intended for LPMC members who were unable to attend the original training due to conflicts in schedule and other equally important official engagements.

The presentation covered the following topics:

- Roles and responsibilities of LPMC members;
- Legal bases and policy framework governing local project monitoring;
- Project monitoring tools and techniques;
- Preparation of monitoring reports and documentation;
- Identification and reporting of implementation issues and concerns; and
- Strengthening citizen participation and accountability in project implementation.

The committee acknowledged the importance of the training in enhancing the monitoring capabilities of LPMC members and ensuring effective implementation of local development projects.

V. CSO PARTICIPATION AND COMMENTS

During the open forum, Mr. Dante Orsal, CSO Representative, emphasized the importance of the active participation and commitment of every LPMC member in fulfilling the committee's mandate. He encouraged fellow Civil Society Organization representatives to actively engage

in project monitoring activities to promote transparency, accountability, and good governance in the implementation of development projects within the municipality.

Mr. Orsal further stated that meaningful participation from CSOs helps strengthen public trust and ensures that projects are implemented in accordance with approved plans, specifications, and timelines.

Likewise, Mr. Teodoro Dulfo, CSO Representative, expressed his support for the committee's initiatives and delivered words of encouragement to fellow members. He urged all stakeholders to remain committed to their monitoring responsibilities and continue working collaboratively to ensure that government projects provide maximum benefits to the people of Lapinig.

The committee expressed its appreciation for the continued support and commitment of the CSO representatives toward strengthening participatory governance and enhancing transparency in project implementation.

VI. OTHER MATTERS

The committee underscored the importance of sustained monitoring activities and regular coordination among implementing offices, contractors, barangay officials, and community stakeholders to ensure the successful implementation of infrastructure projects.

Members also agreed to continue conducting periodic site inspections and project validations to identify implementation issues and provide timely recommendations for corrective action.

VII. ADJOURNMENT

There being no further matters to discuss, the meeting was adjourned at 11:45 A.M.

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Certified Correct:


ENGR. AVITO E. VALLES, JR.
MPDC Designate
Head Secretariat, LPMC

Attested:


HON. VIVIAN M. RONGCALES
Sangguniang Bayan Member
Chairperson, LPMC