



**MINUTES OF THE CY 2026 3rd QUARTER LOCAL PROJECT MONITORING COMMITTEE MEETING
HELD ON SEPTEMBER 25, 2026 AT SB SESSION HALL, LAPINIG N. SAMAR**

ATTENDANCE: Please see attached Attendance Sheet

I. CALL TO ORDER

The 3rd Quarter Meeting of the Local Project Monitoring Committee (LPMC) was called to order at 9:00 A.M. and was presided over by Hon. Vivian Rongcales, Sangguniang Bayan Member and Chairperson of the LPMC.

The Chairperson welcomed the members and emphasized the importance of regular monitoring and validation of infrastructure projects to ensure that project implementation remains consistent with approved plans, specifications, schedules, and intended purposes.

II. DECLARATION OF QUORUM

A quorum was declared present after the roll call of members. The meeting proceeded with the discussion of agenda items.

III. SITE INSPECTION AND PROJECT MONITORING

As part of the LPMC's regular monitoring activities for the **Third Quarter of CY 2026**, the Committee, together with its **Civil Society Organization (CSO) representatives**, conducted a site inspection and validation of infrastructure projects implemented by the Municipality of Lapinig, including the review of project status, accomplishments, and field observations..

The following projects were inspected:

1. Construction of Multi-Purpose Building Phase I (Motor Pool) at Lapinig Del Norte

Implementing Agency: Municipality of Lapinig, Northern Samar
Start Date: September 24, 2026
Target Completion Date: December 25, 2026
Status: Ongoing

2. Counterpart Fund for the Construction of Early Childhood Care and Development Building at Lapinig Del Norte

Implementing Agency: Municipality of Lapinig, Northern Samar
Start Date: September 24, 2026
Target Completion Date: January 22, 2027
Status: Ongoing

The LPMC conducted a site inspection of the project and noted that implementation had recently commenced.

The Committee emphasized the importance of proper coordination among the implementing office, contractor, and concerned stakeholders to ensure that the project is implemented in accordance with the approved plans, specifications, quality standards, and schedule.

The LPMC shall continue to monitor the project during succeeding inspection activities and document any observations or concerns requiring appropriate action.

3. Site Development and Ground Preparation for the Construction of School Sports and Community Athletic Facility at Lapinig Central Elementary School

Implementing Agency: Municipality of Lapinig, Northern Samar

Start Date: September 7, 2026

Target Completion Date: November 5, 2026

Status: Completed Ahead of Schedule

The Committee inspected the site development and ground preparation works undertaken for the proposed School Sports and Community Athletic Facility.

During the site inspection, the LPMC noted that the project had been completed ahead of its target completion date of November 5, 2026.

The Committee recognized the timely completion of the site development and ground preparation. The LPMC also recognized the coordination between the implementing office and the concerned school authorities in facilitating the timely completion of the project while considering the safety and continued operations of the school.

4. Counterpart Fund for the Construction of Multi-Purpose Evacuation Center Phase IV, Barangay Cahagwayan

Implementing Agency: Municipality of Lapinig, Northern Samar

Start Date: September 15, 2026

Target Completion Date: November 13, 2026

Status: Completed Ahead of Schedule

During the inspection, the Committee noted that the project accomplishment is ahead of its target completion date of November 13, 2026.

The Committee acknowledged the substantial positive slippage accomplishment of the project..

Minor Finding/Observation:

During the inspection, we have observed that construction joints have not yet applied with asphalt sealant .

Action Taken/Recommendation:

The LPMC recommended that the Municipal Engineering Office and/or contractor ensure that the identified section/control cuts are properly sealed and regularly monitored to maintain the durability and serviceability of the concrete flooring.

The LPMC further recommended that the implementing office, in coordination with the concerned barangay officials, ensure the proper maintenance and readiness of the facility for community needs.

V. CSO PARTICIPATION AND COMMENTS

During the site inspection and meeting, the Civil Society Organization (CSO) representatives actively participated and shared their observations on the projects inspected.

Mr. Dante Orsal, CSO Representative, emphasized the importance of active community participation in monitoring government-funded projects and encouraged continued involvement of CSO members to promote transparency and accountability in project implementation.

Mr. Antonio Benitez expressed support for the LPMC monitoring activities and stressed the importance of coordination among implementing offices and stakeholders.

Ms. Prudusa Oray, CSO Representative, likewise expressed support for the Committee's monitoring efforts and emphasized the importance of regular site inspection and documentation of project observations to help ensure that projects are properly implemented and maintained.

The LPMC acknowledged their participation and encouraged their continued involvement in succeeding monitoring activities.

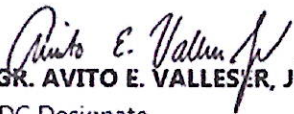
VI. OTHER MATTERS

The Committee emphasized the need for continuous monitoring and coordination to ensure that project implementation remains on schedule and compliant with approved plans and specifications.

The Committee agreed to promptly document and refer any issues observed during site inspections to the concerned implementing office for appropriate action.

VII. ADJOURNMENT

There being no further matters for discussion, the meeting was duly adjourned at 11:15 A.M.
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Certified Correct:

ENGR. AVITO E. VALLES, JR.
MPDC Designate
Head Secretariat, LPMC

Attested:

HON. VIVIAN M. RONGCALES
Sangguniang Bayan Member
Chairperson, LPMC