



REPUBLIC OF THE PHILIPPINES
PROVINCE OF NORTHERN SAMAR
MUNICIPALITY OF LAVEZARES

ABANTE
LAVEZARES

MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) MEETING HELD ON JUNE 10, 2026, WEDNESDAY, 9:00AM AT THE SB SESSION HALL, LAVEZARES, NORTHERN SAMAR

Attendance

(Please refer to the herein attached Attendance Sheet)

Preliminaries

Prayer
Pambansang Awit

Call to order

With the presence of the majority of members of the LPMC, Mr. Fernando B. Balag, MPDC/LPMC Chairperson, called the meeting to order.

Welcome Remarks

Mr. Fernando B. Balag, MPDC/LPMC Chairperson, appreciated the presence of the members of the committee. The meeting will be essential to continue monitoring and evaluating projects in the municipality.

Meeting Proper

Mr. Fernando B. Balag, MPDC and LPMC Chairperson, reported the results of the recent project inspections conducted by the committee. He informed the body that the projects inspected were found to be generally in good condition and progressing satisfactorily based on the observations made during the monitoring activities.

The committee noted the findings and acknowledged the efforts of the implementing offices in ensuring proper project implementation.

Mr. Mark R. Balagat, MLGOO, provided updates regarding the new monitoring portal being developed for project monitoring and reporting. The committee welcomed the development and expressed support for the continued enhancement and utilization of the system.

During the discussion of observations made during the project inspection, it was noted that the air-conditioning unit installed in front of the Municipal Assessor's Office is located near the accessibility ramp and partially obstructs the movement of clients and visitors.

The committee discussed that the current location of the unit may affect accessibility and convenience, particularly for persons utilizing the ramp. It was further emphasized that maintaining unobstructed access is important in relation to the municipality's compliance with the Seal of Good Local Governance (SGLG) standards and the promotion of a business-friendly and client-oriented environment.

After deliberation, the committee agreed to recommend to the Local Government Unit (LGU) the relocation of the air-conditioning unit to a more appropriate location that will not impede access to the ramp and the Municipal Assessor's Office.

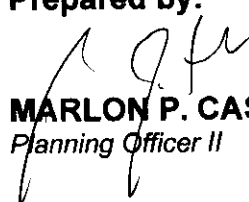
The Local Project Monitoring Committee unanimously recommends the following:

1. To endorse to the concerned office the relocation of the air-conditioning unit installed in front of the Municipal Assessor's Office.
2. To ensure that the accessibility ramp and client access areas remain free from obstructions.
3. To continue monitoring municipal infrastructure and facilities to support compliance with SGLG standards and improve the municipality's business-friendly environment.

Adjournment

There being no further matters to discuss, the motion for adjournment was moved by Letecia A. Doncillo of RIC Cataogan and seconded by Maria Victoria G. Tomada of RIC Libas. The meeting was officially adjourned at 11:00 AM.

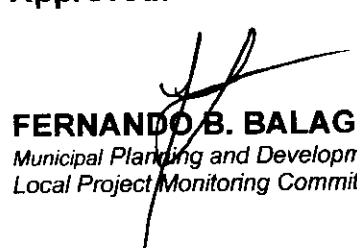
Prepared by:



MARLON P. CASTILLO

Planning Officer II

Approved:



FERNANDO B. BALAG

*Municipal Planning and Development Coordinator
Local Project Monitoring Committee Chairperson*