



**MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE (LPMC)
MEETING HELD ON AUGUST 26, 2026, WEDNESDAY, 8:30AM AT THE SB
SESSION HALL, LAVEZARES, NORTHERN SAMAR**

ATTENDANCE

(Please refer to the herein attached Attendance Sheet)

PRELIMINARIES

Prayer
Pambansang Awit

CALL TO ORDER

The meeting of the Local Project Monitoring Committee (LPMC) was called to order at 8:30 A.M. on August 26, 2026 (Wednesday) at the Sangguniang Bayan Session Hall, Lavezares, Northern Samar, to discuss the findings and recommendations arising from the project site inspection conducted on August 25, 2026.

PROJECTS INSPECTED

The Committee reviewed the status and observations concerning the following projects:

1. Rehabilitation/Extension of Boardwalk in Barangay Urdaneta, Lavezares, Northern Samar; and
2. Road Expansion at Purok 1, Barangay Barobaybay, Lavezares, Northern Samar.

SITE INSPECTION FINDINGS

A. Rehabilitation/Extension of Boardwalk – Barangay Urdaneta

During the site inspection, the Committee observed that there was no project billboard installed at the project site. The Committee emphasized the importance of providing the required project billboard containing the necessary project information for transparency, accountability, and public information.

Recommendation:

The Committee recommended that Engr. Formaran include the provision and installation of the project billboard in the Program of Works (POW) and ensure that the appropriate billboard is installed at the project site.

B. Road Expansion – Purok 1, Barangay Barobaybay

The Committee observed that there was no project billboard installed at the project site. It was also noted that the project should provide for the installation of an appropriate RCP (Reinforced Concrete Pipe) culvert to facilitate proper drainage and prevent possible water accumulation along the road expansion area.

Recommendations:

1. Include the provision and installation of the project billboard in the Program of Works (POW).
2. Provide and install the necessary RCP culvert as part of the project works to ensure adequate drainage.

GENERAL RECOMMENDATIONS

After discussion, the Committee agreed to recommend that the concerned implementing personnel undertake the necessary corrective and supplemental measures based on the site inspection findings. Engr. Formaran is requested to ensure that the project billboards for both projects are included in their respective Programs of Works, and that the RCP culvert for the Road Expansion Project at Purok 1, Barangay Barobaybay is properly considered and incorporated.

The Committee further emphasized that project billboards should be installed at visible locations and maintained throughout project implementation to promote transparency and compliance with applicable government requirements.

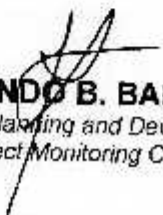
Adjournment

There being no other matters to discuss, the meeting was adjourned.

Prepared by:


MARLON P. CASTILLO
Planning Officer II

Approved:


FERNANDO B. BALAG
*Municipal Planning and Development Coordinator
Local Project Monitoring Committee Chairperson*